

# Full Council



## NOTICE OF MEETING:

The next Full Council Meeting will be held on  
**Tuesday 2<sup>nd</sup> July 2024 at 7:00pm**  
in The Town Hall, The High Street, Milborne Port, Somerset.

Chair: **Cllr T. Carty**

Membership: **Cllr M. Capon, Cllr D. Grant, Cllr R. Tizzard, Cllr R. Warren, Cllr T. Watts, Cllr C. Phillips, Cllr R. Lockey, Cllr G. Coombs, Cllr J. Price**

To all Members of Milborne Port Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined below:

Signed:

A handwritten signature in black ink, appearing to be 'S. Pritchard', is written over a faint, light-colored signature line.

Mr S. Pritchard PSLCC

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

### **🕒 Reports from Somerset Council:**

To receive a verbal report from Somerset Councillor Sarah Dyke or Nicola Clark. Also, an opportunity for anyone including the public to ask questions.

### **🕒 Public Statements and Comments:**

Before the start of the formal meeting the Public have the opportunity to make a statement. Questions may be answered in writing or deferred to a committee. Once the formal meeting has started the Public are reminded that they have no right to speak.

## Agenda:

### **32) Apologies for Absence:**

To receive any apologies for absence.

### **33) Declarations of Interests & Applications for Dispensations to Participate:**

Members are reminded of their obligation to declare any Pecuniary or Other Interests they have under the Localism Act 2011 and the Somerset Code of Conduct. Dispensations to participate to be applied for before the meeting by submitting the form to the Parish Clerk.

a) **To receive any declarations of interests from members:**

b) **To resolve on applications submitted to the Proper Officer for a dispensation to participate:**

**34) Adoption of Full Council Minutes:**

To adopt the Full Council minutes of: **Tuesday 4<sup>th</sup> June 2024**

**35) Delivery of the Community Hub by Redcliffe Homes:**

To receive any verbal update on the progress of the delivery/building of the much-anticipated community hub for use as a community library.

**36) MANAGEMENT COMMITTEE ITEMS:**

**A. Painting of Churchyard Railings:**

To receive quotes and resolve on a contractor

**B. Town Hall Smoke Alarms:**

To receive quotes and resolve on a contractor

**37) PARISH COUNCIL ACCOUNTS:**

**A. Monthly Payments:**

To receive and approve the payments for: **July 2024**

Full listing is on the Council's website. <http://milborneportpc.org.uk/finance/>

**B. Full Council Accounts & Bank Reconciliation:**

To receive the full council accounts and bank reconciliation.

**38) Community Grants – The Village Hall:**

To resolve on the purchase of a fire exit door for the Village Hall and the gifting of the same.

**39) Activities Planner - Priorities:**

To receive the activities planner and adjust any priorities as appropriate.

**40) Verbal Reports:**

To receive and note any urgent verbal updates and refer to a committee if appropriate.

**a) Council Chairperson's report:**

**b) Parish Clerk's report:**

**c) Members' reports from outside organisations:**

**Please Note:** If any members of the public have mobility issues that prevents them from being able to climb stairs, please let us know before the meeting so that we can arrange to relocate to the downstairs room.