

Full Council

MILBORNE PORT PARISH COUNCIL

Minutes of the Full Council meeting
held in The Council Chamber, The Town Hall, Milborne Port.

Tuesday 9th April 2024 @ 7:00pm

Present:

Parish Councillors: Tim Carty (Chairman)
Margaret Capon Robert Lockey (Vice-Chairman)
David Grant Chris Phillips
Robert Tizzard John Price
Ted Watts Glenn Coombs
Richard Warren (from 19:03)

In Attendance: The Parish Clerk: Simon Pritchard
No members of the public attended

❖ **Reports from Somerset Council:**

The monthly report had been circulated.
The Parish Clerk reported that Councillor Sarah Dyke would be trying and attend the meeting but was attending two others first at the same time.

❖ **Public Statements and Comments:**

(No public)

Agenda Number:	Agenda Item:
130	<u>Apologies for Absence:</u> The Chairman report that he had received verbal notice from Tom Campbell that he would resign.
131	<u>Declarations of Interest & Applications for Dispensations to Participate:</u> A: Declarations of Interests from Members: None B: Applications submitted to the Proper Officer for a dispensation to participate: None. 19:03 – Cllr Warren joined the meeting.
132	<u>Adoption of Full Council Minutes:</u> The minutes had been circulated to members before the meeting. Cllr. Lockey proposed that the minutes of the Full Council meeting of 5th March 2024 be adopted; seconded by Cllr Phillips and resolved unanimously.

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Parish Clerk: Simon Pritchard PSLCC

Website: www.milborneportpc.org.uk

Signed:.....Date:.....

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134	<p>This agenda Item was taken out of turn.</p> <p><u>Delivery of the Community Hub by Redcliffe Homes:</u> The working group of councillors – Cllrs Carty, Tizzard & Grant – confirmed that none of them had received a response from Mr Tom O’Connor, Managing Director of Redcliffe Homes, to the letter that the Parish Council sent, asking for him to confirm that Redcliffe Homes intend to build the Community Hub as required by the S106 legal agreement between Redcliffe Homes and Somerset Council. It was agreed that the matter would now be formally referred to Somerset Council for its consideration.</p>
133	<p><u>Adoption of Management Committee Minutes:</u> Two sets of minutes from November have been missed for adoption by the Management Committee. As it is now the end of the financial and municipal year, they have been brought to the Full Council to adopt.</p> <ol style="list-style-type: none">1. The Management Committee Minutes: 21st November 20232. The Management Committee Minutes: 28th November 2023 <p>Cllr. Lockey proposed that the two sets of Management Committee meeting minutes be adopted; seconded by Cllr. Phillips and resolved: 9 for; 1 abstention.</p>
135	<p><u>PARISH COUNCIL COMMUNITY GRANTS:</u> Both grant applications had been circulated to members ahead of the meeting. The application from the H&H group was taken first.</p> <p><u>B: Milborne Port History & Heritage Group</u> It was noted that a lot of time and effort were being devoted to the organization of the Milborne Port History Day on Saturday 11th May and that the group held regular monthly talks on different historical subjects. It was proposed by Cllr Cart to grant £250 to the Milborne Port History & Heritage Group, seconded by Cllr Lockey and resolved unanimously.</p> <p><u>A: Milborne Port Opera</u> A question was raised over whether members of the Parish Council that also sit on the Village Hall Committee have an interest in the Opera. It was confirmed that the Opera was its own organization with its own committee, while clearly holding close ties with the Village Hall Committee. It was noted that the Opera was set up to raise money for charity. The general feeling was that £3,000 was a large amount and that the actual cost of equipment hire needed to be known. Also, a general feeling that the council wanted to support as this is a popular annual Village event. It was noted that the Council is providing a large amount of support for many village organisations; the Parish Clerk was asked to read out the list of grants made in the last 12 months so that a comparison could be made. It was proposed by Cllr Carty to grant up to £650 or the total cost of hire if less, seconded by Cllr Lockey and resolved unanimously.</p>

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136	<p><u>PARISH COUNCIL ACCOUNTS:</u></p> <p>A. <u>Monthly Payments:</u> Payment numbers 318 to 333 for (1) March 2024 (second payment day on 26th March) totaling £13,935.40 and (2) payment numbers 1 to 15 for April 2024 had been circulated totaling £5,044.67 and are attached to the minutes as well as being on the Council's website. Cllr. Carty proposed that the payments for (1) March 2024 (second payment day on 26th March) and (2) April 2024 be approved; seconded by Cllr. Phillips and resolved unanimously.</p> <p>B. <u>End of Year Accounts & Bank Reconciliation:</u> The full council accounts and bank reconciliation for March 2024 had been circulated.</p> <ul style="list-style-type: none">• Reserve Account £138,819.17• Current Account £5,000.00 <p>These were received. Deficit at the end of the year, but this had been planned.</p> <p>C. <u>End of Year – Review of Earmarked Reserves:</u> The RFO had circulated the current reserves balances. Cllr Grant proposed that from the General Reserve, £2,500 is transferred to the Town Hall Earmarked Fund, £1,250 to the Sport Pavilion Extension Earmarked Fund, and £1,250 is used to set up a new Earmarked Fund for upgrade of the practice playing pitch, seconded by Cllr Carty and resolved unanimously.</p>
137	<p><u>Activities Planner: Priorities</u> The Activities Planner had been emailed out to members that day and a few copies tabled. It was proposed by Cllr Carty that the council go into confidential session to talk about a legal matter, seconded by Cllr Lockey and resolved unanimously. 19:45 – The meeting entered confidential session.</p> <p>It was proposed by Cllr Carty that the council go back into public session, seconded by Cllr Lockey and resolved unanimously. 20:09 – The meeting exited confidential session.</p> <p>No adjustments were made to the priority rating of the current Full Council projects.</p>
138	<p><u>Verbal Reports:</u></p> <p>a) Council Chairman's report:</p> <ul style="list-style-type: none">▪ Land at Springfield The Chairman reported that the Resident who has made an offer to buy a small parcel of land at Springfield is asking for an answer to the offer. Cllr Watts, who is one of the Trustees, said that he and the Trustees he had spoken to would not accept the offer; Cllr Lockey, who is also a Trustee, indicated that he also would not support selling the land at the price that had been offered. <p>b) Parish Clerk's report:</p>

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- **Somerset Day Big Picnic Event 2024**
The Parish Clerk reported that Somerset Council is encouraging communities to organise a community picnic on the weekend of the 11th & 12th of May. It was noted that this is the same weekend as the Milborne Port History Day. It was suggested that the communication be sent to the History & Heritage Group and the Spirit of Milborne Port in case they would be interested in organising a community picnic.

- **Hanging Baskets on High Street:**
The Parish Clerk informed the Council that the Management Committee, at its meeting in March, had appoint a contractor to supply the Hanging Baskets, but there had at the time remained the question of what to do at the end of the session with 40 dead baskets of plants with associated compost.
The update is that the dead hanging baskets will now be removed by the company supplying them, and the baskets & compost recycled. This will cost a little more than budgeted, at a total cost of £2,190.00.

- c) **Members' Reports from outside organisations:**
 - **Community Review Steering Group**
Cllr Lockey reported that the first meeting will take place on Thursday 11th April in the Council Chamber – still looking for volunteers.

End of formal meeting at 20:20

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