

# Full Council



Parish Council



## NOTICE OF MEETING:

The next Full Council Meeting will be held on  
**Tuesday 9<sup>th</sup> April 2024 at 7:00pm**  
in The Town Hall, The High Street, Milborne Port, Somerset.

Chairman: **Cllr T. Carty**

Vice-chairman: **Cllr R. Lockey**

Membership: **Cllr M. Capon, Cllr D. Grant, Cllr R. Tizzard, Cllr R. Warren, Cllr T. Watts, Cllr C. Phillips, Cllr T. Campbell, Cllr G. Coombs, Cllr J. Price**

To all Members of Milborne Port Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined below:

Signed:

Mr S. Pritchard PSLCC

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

### **Reports from Somerset Council:**

To receive a verbal report from Somerset Councillor Sarah Dyke or Nicola Clerk. Also, an opportunity for anyone including the public to ask questions.

### **Public Statements and Comments:**

Before the start of the formal meeting the Public have the opportunity to make a statement. Questions may be answered in writing or deferred to a committee. Once the formal meeting has started the Public are reminded that they have no right to speak.

## Agenda:

### **130) Apologies for Absence:**

To receive any apologies for absence.

### **131) Declarations of Interests & Applications for Dispensations to Participate:**

Members are reminded of their obligation to declare any Pecuniary or Other Interests they have under the Localism Act 2011 and the Somerset Code of Conduct. Dispensations to participate to be applied for before the meeting by submitting the form to the Parish Clerk.

a) **To receive any declarations of interests from members:**

b) **To resolve on applications submitted to the Proper Officer for a dispensation to participate:**

### **132) Adoption of Full Council Minutes:**

To adopt the Full Council minutes of: **Tuesday 5<sup>th</sup> March 2024**

**133) Adoption of Management Committee Minutes:**

Two sets of minutes from November have been missed for adoption. To receive and adopt:

1. **The Management Committee Minutes: 21<sup>st</sup> November 2023**
2. **The Management Committee Minutes: 28<sup>th</sup> November 2023**

**134) Delivery of the Community Hub by Redcliffe Homes:**

To receive any verbal update on the progress of the delivery/building of the much-anticipated community hub for use as a community library.

**135) PARISH COUNCIL COMMUNITY GRANTS:**

To receive and resolve on two applications.

**A. Milborne Port Opera:**

Application for £3,000

**B. Milborne Port History & Heritage Group:**

Application for £250

**136) PARISH COUNCIL ACCOUNTS:**

**A. Monthly Payments:**

To receive and approve the payments for:

1. **March 2024** (second payment day on 26<sup>th</sup> March)
2. **April 2024**

Full listing is on the Council's website. <http://milborneportpc.org.uk/finance/>

**B. End of Year Accounts & Bank Reconciliation:**

To receive the end of year accounts and bank reconciliation.

**C. End of Year - Review of Earmarked Reserves:**

To review all earmarked reserves held by the council and update as appropriate. General Reserve should not be more than £100,000.

**137) Activities Planner - Priorities:**

To receive the activities planner and adjust any priorities as appropriate.

**138) Verbal Reports:**

To receive and note any urgent verbal updates and refer to a committee if appropriate.

**a) Council Chairman's report:**

**b) Parish Clerk's report:**

- Somerset Day Big Picnic Event 2024

**c) Members' reports from outside organisations:**

**Please Note:** If any members of the public have mobility issues that prevents them from being able to climb stairs, please let us know before the meeting so that we can arrange to relocate to the downstairs room.