

# The Management Committee



## **NOTICE OF MEETING:**

The next Management Committee Meeting will be held on  
**Tuesday 26<sup>th</sup> March 2024 at 7:00pm**  
in The Town Hall, The High Street, Milborne Port.

Chairman: **Cllr R. Lockey**

Vice-chairman: **Cllr C. Phillips**

Membership: **Cllr T. Campbell, Cllr T. Watts, Cllr R. Tizzard, Cllr T. Carty,  
Cllr R. Warren, Cllr D. Grant, Cllr M. Capon, Cllr G. Coombs & Cllr J. Price.**

To all Members of Milborne Port Parish Council Management Committee, I hereby summons you to attend the above meeting, to resolve on the business as outlined below. All other Members of the Council and the Public are welcome to attend.

Signed:

A handwritten signature in black ink, appearing to be "S Pritchard", written over a horizontal line.

Mr Simon Pritchard PSLCC

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

## **7:00pm Public Question and Comment Time:**

Before the start of the formal meeting the Public are given the opportunity to ask questions or pass comment. Once the formal meeting has started the Public are reminded that they have no right to speak.

## **Agenda:**

### **62) Apologies for Absence:**

To receive any apologies for absence.

### **63) Declarations of Interests & Dispensations to Participate:**

Members are reminded of their obligation to declare any Pecuniary or Other Interests they may have under the Localism Act 2011 and the LGA Code of Conduct for Somerset. Dispensations to participate to be applied for before the meeting by submitting the form to the Parish Clerk.

**A. To receive any Declarations of Interests from Members:**

**B. To resolve on any Dispensations to Participate applications:**

### **64) Allotment Tenancy Agreement - Update:**

To receive the current agreement and the suggested update. To resolve on any changes.

**The Management Committee - Milborne Port Parish Council – 26<sup>th</sup> March 2024**

Website: [www.milborneport.org.uk](http://www.milborneport.org.uk)  
Email: [clerk@milborneportpc.org.uk](mailto:clerk@milborneportpc.org.uk)

Committee Officer: Simon Pritchard  
Tel: 01963 251268

**65) Parish Ranger Cost for 2024:**

To receive information that Somerset Council have doubled the weekly charge for the Parish Ranger from April. As a holding position the Parish Clerk has informed Somerset Council that the Ranger will only be required by-weekly instead of weekly, thus maintaining the same overall cost. Committee to resolve on any further action.

**66) Highstreet Hanging Baskets:**

To receive verbally information gained and resolve on a supplier.

**67) Churchyard Railings – Quotes for the Repair of:**

To receive quotes for the repair of the Churchyard and resolve on the next step.

**68) Cemetery Fencing – Rotton West Border:**

To receive verbal information, fencing has reached the end of its life. To resolve on the next step.

**69) Springfield Entrance - Landscaping:**

To receive a verbal report as to the current progress with this project and agree the next steps.

**70) East Street Car Park – Collapsed Wall:**

To receive verbal information as to the condition of the wall. To resolve on the next step.

**71) MANAGEMENT COMMITTEE:****A. Committee Finance:**

To receive & review the committee budget lines and any verbal report from the RFO as to any possible future unbudgeted liability that would have a significant impact on the Council's finances, or areas where a cost savings can be made.

**B. Committee Action List - Priorities:**

To note the current committee projects & actions and adjust any priorities as appropriate.

**C. Committee Projects:**

To confirm statuses of the following projects:

1. **Repair Ball Court Flooring**
2. **Cemetery extension; Tree planning plan**
3. **Explore tree planting for Gainsborough.**
4. **Allotment Entrance Improvement**
5. **Explore corporate sponsorship options for projects.**

**72) Play Parks Quarterly Inspection Reports:**

To receive the latest professional inspection report and any verbal updates from the Parish Clerk / Chairman and resolve on any actions required.

**73) Verbal Updates:**

To receive and note any short verbal updates from:

- a) **The Chairman or Parish Clerk**
- b) **Parish Footpaths / Rights of Way**