

Full Council



Parish Council

NOTICE OF MEETING:

The next Full Council Meeting will be held on
Tuesday 9th January 2024 at 7:00pm
in The Town Hall, The High Street, Milborne Port, Somerset.

Chairman: **Cllr T. Carty**

Vice-chairman: **Cllr R. Lockey**

Membership: **Cllr M. Capon, Cllr D. Grant, Cllr R. Tizzard, Cllr R. Warren, Cllr T. Watts, Cllr C. Phillips, Cllr T. Campbell, Cllr G. Coombs, Cllr J. Price**

To all Members of Milborne Port Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined below:

Signed:

 Mr S. Pritchard PSLCC

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

Reports from Somerset Council:

To receive a verbal report from Somerset Councillor Sarah Dyke or Nicola Clerk. Also, an opportunity for anyone including the public to ask questions.

Public Statements and Comments:

Before the start of the formal meeting the Public have the opportunity to make a statement. Questions may be answered in writing or deferred to a committee. Once the formal meeting has started the Public are reminded that they have no right to speak.

Agenda:

97) **Apologies for Absence:**

To receive any apologies for absence.

98) **Declarations of Interests & Applications for Dispensations to Participate:**

Members are reminded of their obligation to declare any Pecuniary or Other Interests they have under the Localism Act 2011 and the Somerset Code of Conduct. Dispensations to participate to be applied for before the meeting by submitting the form to the Parish Clerk.

A. To receive any declarations of interests from members:

B. To resolve on applications submitted to the Proper Officer for a dispensation to participate:

99) **Adoption of Full Council Minutes:**

To adopt the Full Council minutes of: **Tuesday 5th December 2023**

100) Delivery of the Community Hub by Redcliffe Homes:

To receive any verbal update on the progress of the delivery/building of the much-anticipated community hub for use as a community library.

101) Somerset Council - Asset and Service Devolution:

Confirmation that an email has been sent expressing willingness to enter dialogue. To agree any next steps as appropriate.

102) Community Review Project:

Confirmation that the Parish Council has been successful in its bid for a review. To agree any next steps including any costs.

103) Village Hall Management – Update:

To receive any verbal update on the transfer of the trusteeship of the village hall or from the new village hall management committee.

104) Gainsborough Play Park – New Fencing:

To receive quotes and resolve on a contractor.

105) PARISH COUNCIL ACCOUNTS:

A. Monthly Payments:

To receive and approve the payments for: **January 2024**

Full listing is on the Council's website. <http://milborneportpc.org.uk/finance/>

B. Full Council Accounts & Bank Reconciliation:

To receive the full council accounts and bank reconciliation.

C. Interim Internal Audit Report 2023/24:

To receive the interim internal audit report and resolve on any actions.

D. Full Council Accounts & Bank Reconciliation:

To receive the full council accounts and bank reconciliation.

106) Parish Council Budget & Precept for 2024/25:

To receive the approved budget for 2024/25. To resolve on the parish precept for 2024/25.

107) Activities Planner - Priorities:

To receive the activities planner and adjust any priorities as appropriate.

108) Verbal Reports:

To receive and note any urgent verbal updates and refer to a committee if appropriate.

a) Council Chairman's report:

b) Parish Clerk's report:

- Town Hall A30 painting: 7th to 18th of February (Traffic lights)

c) Members' reports from outside organisations: