

The Management Committee



Parish Council

NOTICE OF MEETING:

The next Management Committee Meeting will be held on
Tuesday 28th November 2023 at 7:00pm
in The Town Hall, The High Street, Milborne Port.

Chairman: **Cllr R. Lockey**

Vice-chairman: **Cllr C. Phillips**

Membership: **Cllr T. Campbell, Cllr T. Watts, Cllr R. Tizzard, Cllr T. Carty,
Cllr R. Warren, Cllr D. Grant, Cllr M. Capon**

To all Members of Milborne Port Parish Council Management Committee, I hereby summons you to attend the above meeting, to resolve on the business as outlined below. All other Members of the Council and the Public are welcome to attend.

Signed:



Mr Simon Pritchard PSLCC

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

7:00pm Public Question and Comment Time:

Before the start of the formal meeting the Public are given the opportunity to ask questions or pass comment. Once the formal meeting has started the Public are reminded that they have no right to speak.

Agenda:

52) Apologies for Absence:

To receive any apologies for absence.

53) Declarations of Interests & Dispensations to Participate:

Members are reminded of their obligation to declare any Pecuniary or Other Interests they may have under the Localism Act 2011 and the LGA Code of Conduct for Somerset. Dispensations to participate to be applied for before the meeting by submitting the form to the Parish Clerk.

A. To receive any Declarations of Interests from Members:

B. To resolve on any Dispensations to Participate applications:

54) Coppice Cemetery Hedge:

To receive quotes for the by-annual coppicing of the cemetery hedge and resolve on a contractor.

The Management Committee - Milborne Port Parish Council – 28th November 2023

Website: www.milborneport.org.uk
Email: clerk@milborneportpc.org.uk

Committee Officer: Simon Pritchard
Tel: 01963 251268

55) Cemetery Charges for 2024:

To receive information as to the current national charges and resolved on the Parish Council's fees for 2024.

56) Review of Council's Tenancies:

A. Small Room Lease (Town Hall) - Something Else Fishy:

To review the current lease including charges and resolve on issuing for a further year.

B. Chapel at Cemetery - History and Heritage Group:

To note that the 3-year lease to the History and Heritage Group has 1 more year to run at £10 per year.

57) Gainsborough Play Park – Northern Border:

To receive a verbal report as to the outcome of a site visit to look at the northern border and resolve on the next steps.

58) Town Hall – Fire Risk Report:

To resolve on the 9 recommendations on the fire risk assessment report circulated to members.

59) Springfield Entrance Landscape:

To receive a verbal report as to the current progress with this project and agree the next steps.

60) New Play Equipment at Springfield – Payment to HAGS:

The Full Council voted to hold back £1,500 of the overall payment to HAGS to a) cover the cost of the additional groundworks that had to be undertaken due to the high risk that was created after the shelter was removed and b) to withhold payment for the wobble board that has a big split down it. To resolve this matter HAGS are offering to replace the wobble board, if the payment of £1,500 is made. They do not accept liability for the uneven ground under the shelter that they removed. Members to resolve in this offer.

61) Verbal Updates:

To receive and note any short verbal updates from:

- a) The Chairman or Parish Clerk**
- b) Parish Footpaths / Rights of Way**