

Full Council



Parish Council

NOTICE OF MEETING:

The next Full Council Meeting will be held on
Tuesday 7th November 2023 at 7:00pm
in The Town Hall, The High Street, Milborne Port, Somerset.

Chairman: **Cllr T. Carty**

Vice-chairman: **Cllr R. Lockey**

Membership: **Cllr M. Capon, Cllr D. Grant, Cllr R. Tizzard, Cllr R. Warren, Cllr T. Watts,
Cllr C. Phillips, Cllr T. Campbell, Cllr G. Coombs**

To all Members of Milborne Port Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined below:

Signed:

 Mr Simon Pritchard PSLCC

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

Reports from Somerset Council:

To receive a verbal report from Somerset Councillor Sarah Dyke or Nicola Clerk. Also, an opportunity for anyone, including the public, to ask questions.

Public Statements and Comments:

Before the start of the formal meeting the Public have the opportunity to make a statement. Questions may be answered in writing or deferred to a committee. Once the formal meeting has started the Public are reminded that they have no right to speak.

Agenda:

71) **Apologies for Absence:**

To receive any apologies for absence.

72) **Declarations of Interests & Applications for Dispensations to Participate:**

Members are reminded of their obligation to declare any Pecuniary or Other Interests they have under the Localism Act 2011 and the Somerset Code of Conduct.

Dispensations to participate to be applied for before the meeting by submitting the form to the Parish Clerk.

A. To receive any declarations of interests from members:

B. To resolve on applications submitted to the Proper Officer for a dispensation to participate:

73) Adoption of Full Council Minutes:

To adopt the Full Council minutes of: **Tuesday 3rd October 2023**

74) Trusteeship of the Village Hall

The current trustees of the Village Hall have announced their intention to handover the trusteeship to the corporate body of the Parish Council, so that the Parish Council would act as the sole trustee. To resolve on acceptance of the trusteeship and the measures around management and funding that will be put in place by the Parish Council.

75) Purchase of CCVT for Springfield (Village Hall):

To receive quotes and resolve on a supplier for CCTV on the Village Hall.

76) Youth Provision - Memorandum of Understanding:

To approve and adopt the 3-year MOU for youth provision, in conjunction with Castle Cary, Bruton & Wincanton Town Councils.

77) PARISH COUNCIL POLICIES:

To adopt or readopt the following policies.

a) Dignity at Work Policy

To receive and readopt. As approved and recommended by the HR committee.

b) Health & Safety Policy:

To receive and readopt. As approved and recommended by the HR committee.

c) Equal Opportunities Policy:

To receive and readopt. As approved and recommended by the HR committee.

d) Investment Strategy Policy:

To receive a new draft policy and resolve on its adoption.

78) PARISH COUNCIL ACCOUNTS:

A. Monthly Payments:

To receive and approve the payments for: **November 2023**

Full listing is on the Council's website. <http://milborneportpc.org.uk/finance/>

B. Full Council Accounts & Bank Reconciliation:

To receive the full council accounts and bank reconciliation.

79) Delivery of the Community Hub by Redcliffe Homes:

To receive any verbal update on the progress of the delivery/building of the much anticipated community hub for use as a community library.

80) Activities Planner: Current Full Council Projects Inc S106 Projects:

To receive the activities planner and adjust any priorities as appropriate.

81) Verbal Reports:

To receive and note any urgent verbal updates and refer to a committee if appropriate.

a) Council Chairman's report:

b) Parish Clerk's report:

- Tennis Courts re-fit (Springfield)

c) Members' reports from outside organisations: