

The Management Committee

MILBORNE PORT PARISH COUNCIL

Minutes of the Management Committee Meeting
held in The Community Room, The Town Hall.

Tuesday 18th July 2023 @ 7:30pm

NB: The meeting started at 7:57pm due to the P&E Committee meeting overrunning.

Present:

Parish Councillors: Mr Rob Lockey (Chairman)
Mr Tim Carty Mrs Margaret Capon
Mr David Grant Mr Robert Tizzard
Mr Chris Phillips

In Attendance:

Mr Simon Pritchard - Parish Clerk & Burials Officer
Miss Nathalie Hetherington - Deputy Parish Clerk & Allotments Officer

Public Question and Comment Time:

Three members of the public attended; one left at 8.09 pm and the others at 8.27 pm. There were no questions or comments.

Agenda Number:	Agenda Item:
15	<u>Apologies for Absence:</u> Councillors: Cllr. Tom Campbell, Cllr. Lyn Harrison and Cllr. Ted Watts.
16	<u>Declarations of Interests & Dispensations to Participate:</u> A. To receive any Declarations of Interests from Members: None. B. To resolve on any Dispensations to Participate applications: None.
17	<u>Adoption of Minutes:</u> Cllr. Capon proposed that the Committee adopt the minutes of the meeting held on Tuesday 23 rd May 2023; seconded by Cllr. Phillips and resolved unanimously.

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18	<p><u>Gainsborough Play Park:</u></p> <p>A. <u>Specification for New Fencing</u> There was some reviewing and discussion about whether the previously agreed project to fence between the Co-op and play park is needed. It was agreed that Cllr. Lockey would visit the site and report back to the committee regarding what the requirements/options are before resolving on this issue.</p> <p>B. <u>Gainsborough Tree Works</u> As the new fencing project had been put on hold the Clerk advised the Committee that the cutting back works wouldn't be required for now, but that the dead Elm and dying Ash trees should be remove on safety grounds. Cllr. Grant proposed to appoint Vale Trees to carry out the work to remove the two trees at a cost of £630 was seconded by Cllr. Tizzard and resolved unanimously.</p>
19	<p><u>Grove Garden Hosepipe:</u></p> <p>It was agreed that the length of hose required would be impracticable. It was noted that the planting in the grove garden should be of plants that don't require watering. Cllr. Lockey proposed to reject the idea of running a hosepipe down from the tap in the Ball Court through the Churchyard to the Grove Garden, seconded by Cllr. Phillips and resolved unanimously.</p>
20	<p><u>The Council Chamber:</u></p> <p>A. <u>New Blinds:</u> Discussion took place regarding whether there was a need for new blinds. It was noted that most of the current blinds are broken. Cllr. Capon proposed to appoint Blackmore Vale Blinds to install 5 blackout and thermal, blinds at a cost of £1,595.00 was seconded by Cllr. Carty and resolved by 4 votes in favour and 2 against.</p> <p>B. <u>Council Chamber Clock – Future of:</u> The AW Fretwell wall clock doesn't work, its mounted on the wall of the council chamber. Cllr. Carty proposed that the clock be sold, rather than have it repaired and a new clock up to the value of £250 be purchased. This being a low priority for the Office to action. Seconded by Cllr. Capon and resolved by 4 votes with 2 against.</p>

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21	<p><u>Lighting Upgrade for Community Room:</u> Cllr. Lockey proposed to appoint DL Crease to upgrade the strip lighting with LED lighting at a cost of £520 was seconded by Cllr. Phillips and resolved unanimously.</p>
22	<p><u>Parish Tithe Map:</u> The parish tithe map had been discovered in the council chamber, the history and heritage group are keen to have possession. Cllr. Phillip proposed that the Parish Council lend the Tithe Map to Milborne Port History and Heritage Group, seconded by Cllr. Carty and resolved unanimously. Office to complete necessary administration and to check insurance implications.</p>
23	<p><u>Location of Springfield Play Park Gates:</u> The clerk had prepared a map showing the new line of the fence that will be installed in September. It had been recommended by the fencing contractor to move the access gate on the football pitch side so that the line of the fence can be adjusted. Members were asked to decide on the access gate on the village hall side. It was agreed that the gate on the Village Hall side would remain where it was.</p>
24	<p><u>Springfield Fence Gap:</u> A resident had requested, via Cllr Wagner, the widening of the gap of the fence between North Crescent and the recreation ground. The Committee agreed that it will consider this the next time that the maintenance of this fence is next dealt with or if further requests are received.</p>
25	<p><u>MANAGEMENT COMMITTEE:</u></p> <p>A. <u>Committee Finance:</u> The budget lines were received and reviewed without questions or comments.</p> <p>B. <u>Committee Action List:</u> This was received with no adjustments to the priorities made. Cllr. Tizzard commented that he is unable to lead on the Corporate Sponsorship investigation at present and that another councillor might like to take this on.</p>
26	<p><u>Play Parks Quarterly Inspection Reports</u> This report from 8th June 2023 was received and some items discussed.</p>

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	<p>At Springfield:</p> <ul style="list-style-type: none">The report records a high risk in the area that the shelter had been removed from by the contractor who had been installing new equipment in the play park. This risk had been immediately addressed as soon as it was raised and the concrete, sharp objects and tree stump removed from the ground and topsoil put in place to level. <p>At Gainsborough:</p> <ul style="list-style-type: none">No new risks to report. Noted that the wooden trail is still being reported as slippery but is not found as being so on the visual inspections, it has been dry for months.
27	<p><u>Verbal Updates:</u></p> <p>a) The Chairman or Parish Clerk: Nothing further to report.</p> <p>b) Parish Footpaths/Rights of Way:</p> <ul style="list-style-type: none">Pinford Lane; Definitive Maps Modification Order: Cllr Carty enquired after progress with drafting a letter to interested parties asking that they contact Dorset Council to request that the DMMO application be moved up the waiting list due to the large public benefit. The Deputy Clerk has been waiting for a similar move from Sherborne Town Council but will expedite this next week. <p>c) Projects in progress/updates from the last committee meeting:</p> <ul style="list-style-type: none">A replacement bin has been installed at the Village Hall car park.
	Meeting Closed 8.56 pm.