

The Management Committee



Parish Council

NOTICE OF MEETING:

The next Management Committee Meeting will be held on
Tuesday 26th September 2023 at 7:00pm
in The Town Hall, The High Street, Milborne Port.

Chairman: **Cllr R. Lockey**

Vice-chairman: **Cllr C. Phillips**

Membership: **Cllr T. Campbell, Cllr T. Watts, Cllr R. Tizzard, Cllr T. Carty,
Cllr R. Warren, Cllr D. Grant, Cllr M. Capon**

To all Members of Milborne Port Parish Council Management Committee, I hereby summons you to attend the above meeting, to resolve on the business as outlined below. All other Members of the Council and the Public are welcome to attend.

Signed:



Mr Simon Pritchard PSLCC

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

7:00pm Public Question and Comment Time:

Before the start of the formal meeting the Public are given the opportunity to ask questions or pass comment. Once the formal meeting has started the Public are reminded that they have no right to speak.

Agenda:

28) Apologies for Absence:

To receive any apologies for absence.

29) Declarations of Interests & Dispensations to Participate:

Members are reminded of their obligation to declare any Pecuniary or Other Interests they may have under the Localism Act 2011 and the LGA Code of Conduct for Somerset. Dispensations to participate to be applied for before the meeting by submitting the form to the Parish Clerk.

A. To receive any Declarations of Interests from Members:

B. To resolve on any Dispensations to Participate applications:

30) Adoption of Minutes:

To adopt the minutes of the last Management Committee meeting held on:

- o **Tuesday 18th July 2023**

The Management Committee - Milborne Port Parish Council – 26th September 2023

Website: www.milborneport.org.uk

Email: clerk@milborneportpc.org.uk

Committee Officer: Simon Pritchard

Tel: 01963 251268

31) Gainsborough Play Park -

A. Specification for New Fencing:

To resolve on the installing of new fencing between the co-op and play park and if so the spec of the fencing to be installed.

B. Gainsborough Tree Works:

To resolve on the appointment of the contractor to carryout tree works in advance of the installing of the fence.

32) Heating Upgrade for Community Room:

To receive quotes and resolve on the upgrading of the heaters in the community room.

33) CCTV at Springfield:

To resolve on how the provision of CCVT at Springfield can be expedited.

34) Town Hall Improvements - Redecorate Stairwell & Council Chamber:

To receive quotes and resolve on an appointment.

35) Repair to Ball Court Flooring:

To receive a verbal update for Cllr Phillips and resolve on next steps.

36) Springfield Entrance Landscape:

To receive a verbal report as to the current progress with this project and agree the next steps.

37) Corporate Sponsorship for Projects:

To receive a verbal update on this project and to agree any next steps.

38) MANAGEMENT COMMITTEE:

A. Committee Finance:

To receive & review the committee budget lines and any verbal report from the RFO as to any possible future unbudgeted liability that would have a significant impact on the Council's finances, or areas where a cost savings can be made.

B. Committee Action List:

To note the current committee projects & actions and adjust any priorities as appropriate.

39) Play Parks Quarterly Inspection Reports:

To receive the latest professional inspection report and any verbal updates from the Parish Clerk / Chairman and resolve on any actions required.

40) Verbal Updates:

To receive and note any short verbal updates from:

a) The Chairman or Parish Clerk

b) Parish Footpaths / Rights of Way