

# The Management Committee



Parish Council

## NOTICE OF MEETING:

The next Management Committee Meeting will be held on  
**Tuesday 18<sup>th</sup> July 2023 at 7:30pm**  
in **The Council Chamber, The Town Hall.**

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Chairman: **Cllr R. Lockey**

Vice-chairman: **Cllr C. Phillips**

Membership: **Cllr L. Harrison, Cllr T. Campbell, Cllr T. Watts, Cllr R. Tizzard,  
Cllr T. Carty, Cllr R. Warren, Cllr D. Grant, Cllr M. Capon**

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To all Members of Milborne Port Parish Council Management Committee, I hereby summons you to attend the above meeting, to resolve on the business as outlined below.  
All other Members of the Council and the Public are welcome to attend.

Signed:



Mr Simon Pritchard PSLCC

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

## 7:30pm Public Question and Comment Time:

Before the start of the formal meeting the Public are given the opportunity to ask questions or pass comment. Once the formal meeting has started the Public are reminded that they have no right to speak.

## Agenda:

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### 15) Apologies for Absence:

To receive any apologies for absence.

### 16) Declarations of Interests & Dispensations to Participate:

Members are reminded of their obligation to declare any Pecuniary or Other Interests they may have under the Localism Act 2011 and the LGA Code of Conduct for Somerset. Dispensations to participate to be applied for before the meeting by submitting the form to the Parish Clerk.

**A. To receive any Declarations of Interests from Members:**

**B. To resolve on any Dispensations to Participate applications:**

### 17) Adoption of Minutes:

To adopt the minutes of the last Management Committee meeting held on:

- o **Tuesday 23<sup>rd</sup> May 2023**

**The Management Committee - Milborne Port Parish Council – 18<sup>th</sup> July 2023**

Website: [www.milborneport.org.uk](http://www.milborneport.org.uk)  
Email: [clerk@milborneportpc.org.uk](mailto:clerk@milborneportpc.org.uk)

Committee Officer: Simon Pritchard  
Tel: 01963 251268

**18) Gainsborough Play Park -**

**A. Specification for New Fencing:**

To resolve on the spec of the fencing to be installed between the co-op and play park.

**B. Gainsborough Tree Works:**

To resolve on the appointment of the contractor to carryout tree works in advance of the installing of the fence.

**19) Grove Garden Hosepipe:**

To resolve on the notion of running a hosepipe down from the tap in the Ball Court Garden through the Churchyard and over to the Grove Garden.

**20) The Council Chamber –**

**A. New Blinds:**

To receive costings for new roman, thermal, blackout blinds and resolve on a supplier.

**B. Council Chamber Clock – Future of:**

To resolve on the future of the council chamber clock. It doesn't work. Options include selling it (est £50), repairing it (est £1,000) or doing nothing.

**21) Lighting Upgrade for Community Room:**

To receive quotes and resolve on the upgrading of the old tube lighting to LED.

**22) Parish Tythe Map:**

To resolve on the gifting or loaning of the tythe map to the History and Heritage Group.

**23) Location of Springfield Play Park Gates:**

To resolve on the locations of the play park gates once the new fencing has been installed.

**24) Springfield Fence Gap:**

A resident has requested that the gap between the two fences leading onto North Crescent is made into a full-size gap. To resolve on making a formal approach to the Playing Fields Committee to request the same.

**25) MANAGEMENT COMMITTEE:**

**A. Committee Finance:**

To receive & review the committee budget lines and any verbal report from the RFO as to any possible future unbudgeted liability that would have a significant impact on the Council's finances, or areas where a cost savings can be made.

**B. Committee Action List:**

To receive and note the current committee projects / actions and adjust any priorities as appropriate.

**26) Play Parks Quarterly Inspection Reports:**

To receive the latest professional inspection report and any verbal updates from the Parish Clerk / Chairman and resolve on any actions required.

**27) Verbal Updates:**

To receive and note any short verbal updates from:

- a) The Chairman or Parish Clerk**
- b) Parish Footpaths / Rights of Way**
- c) Projects in progress / updates from the last committee meeting:**