

Full Council



Parish Council



NOTICE OF MEETING:

The next Full Council Meeting will be held on
Tuesday 5th September 2023 at 7:00pm
in The Town Hall, The High Street, Milborne Port.

Chairman: **Cllr T. Carty**

Vice-chairman: **Cllr R. Lockey**

Membership: **Cllr M. Capon, Cllr D. Grant, Cllr L. Harrison, Cllr R. Tizzard, Cllr A. Wagner,
Cllr R. Warren, Cllr T. Watts, Cllr C. Phillips, Cllr T. Campbell**

To all Members of Milborne Port Parish Council, you are hereby summoned to attend the
above meeting, to resolve on the business as outlined below:

Signed:

Mr Simon Pritchard PSLCC

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

Reports from Somerset Council:

To receive a verbal report from Somerset Councillor Sarah Dyke or Nicola Clerk. Also, an opportunity for anyone, including the public, to ask questions.

Public Statements and Comments:

Before the start of the formal meeting the Public have the opportunity to make a statement. Questions may be answered in writing or deferred to a committee. Once the formal meeting has started the Public are reminded that they have no right to speak.

Agenda:

50) Apologies for Absence:

To receive any apologies for absence.

51) Declarations of Interests & Applications for Dispensations to Participate:

Members are reminded of their obligation to declare any Pecuniary or Other Interests they have under the Localism Act 2011 and the Somerset Code of Conduct.

Dispensations to participate must be applied for before the meeting by submitting the form to the Parish Clerk.

A. To receive any declarations of interests from members:

B. To resolve on applications submitted to the Proper Officer for a dispensation to participate:

52) Adoption of Full Council Minutes:

To adopt the Full Council minutes of:

1. **Tuesday 4th July 2023** – Regular meeting
2. **Tuesday 15th August 2023** – Extraordinary meeting

53) PARISH COUNCIL ACCOUNTS:

A. Monthly Payments:

To receive and approve the payments for;

1. **August 2023 – No: 100 to 129 - £74,381.84**
2. **September 2023 – No: 130 to 153 - £10,060.87**

Full listing is on the Council's website. <http://milborneportpc.org.uk/finance/>

B. Full Council Accounts & Bank Reconciliation:

To receive the full council accounts and bank reconciliation.

C. External Audit Report 2022/23:

To receive the external audit result and agree to publish.

54) Reinstatement Cost Assessment Report:

To receive the report that the council commissioned. Adjustments to cover the increased value has been made to the insurance.

55) Appointment of Internal Auditor 2022/23:

Do the Numbers Ltd are the current auditor. 2021/22 year was their first year, recommend reappointing for 2023/24, costing to be tabled (Last year £750 - two visits & ongoing support).

56) Delivery of the Community Hub by Redcliffe Homes:

To receive a verbal report from the Chairman & Cllr Grant and to resolve on the next steps including any costs.

57) Community Room Lease to The Glovelies:

To receive and approve the draft lease.

58) Parish Council Policies Review – Recording of Meetings:

To review the Council's 'Recording of Meetings' policy and re-adopt.

59) Activities Planner: Current Full Council Projects Inc S106 Projects:

To receive the activities planner and adjust any priorities as appropriate.

60) Verbal Reports:

To receive and note any urgent verbal updates and refer to a committee if appropriate.

- a) **Council Chairman's report:**
- b) **Parish Clerk's report:**
- c) **Members' reports from outside organisations:**
 - New legal agreements at Springfield.
- d) **S106 Projects Updates:**
 - Tennis Courts re-fit (Springfield)
 - Sports Pavilion Planning Permission