

Full Council



Parish Council

NOTICE OF MEETING:

The next Full Council Meeting will be held on
Tuesday 3rd October 2023 at 7:00pm
in The Town Hall, The High Street, Milborne Port.

Chairman: **Cllr T. Carty**

Vice-chairman: **Cllr R. Lockey**

Membership: **Cllr M. Capon, Cllr D. Grant, Cllr R. Tizzard, Cllr R. Warren, Cllr T. Watts,
Cllr C. Phillips, Cllr T. Campbell**

To all Members of Milborne Port Parish Council, you are hereby summoned to attend the
above meeting, to resolve on the business as outlined below:

Signed:

 Mr Simon Pritchard PSLCC

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

Reports from Somerset Council:

To receive a verbal report from Somerset Councillor Sarah Dyke or Nicola Clerk. Also, an opportunity for anyone, including the public, to ask questions.

Public Statements and Comments:

Before the start of the formal meeting the Public have the opportunity to make a statement. Questions may be answered in writing or deferred to a committee. Once the formal meeting has started the Public are reminded that they have no right to speak.

Agenda:

61) **Apologies for Absence:**

To receive any apologies for absence.

62) **Declarations of Interests & Applications for Dispensations to Participate:**

Members are reminded of their obligation to declare any Pecuniary or Other Interests they have under the Localism Act 2011 and the Somerset Code of Conduct.

Dispensations to participate to be applied for before the meeting by submitting the form to the Parish Clerk.

A. To receive any declarations of interests from members:

B. To resolve on applications submitted to the Proper Officer for a dispensation to participate:

63) Adoption of Full Council Minutes:

To adopt the Full Council minutes of: **Tuesday 5th September 2023**

64) CO-OPTION OF NEW COUNCIL MEMBER:

The Council has four vacant seats. The vacancies have been advertised and one application received from Glenn Coombs.

A. Interview of Candidate:

Candidate will be invited to outline why they would like to join the Council and answer any questions from Members.

B. Nomination and Voting:

Members are invited to make a proposal of co-option.

C. Declarations of Acceptance of Office:

If a motion of co-option is resolved upon, the new member will be invited to sign a declaration of acceptance of office and join the council table for the rest of the meeting.

65) PARISH COUNCIL ACCOUNTS:

A. Monthly Payments:

To receive and approve the payments for: **October 2023**

Full listing is on the Council's website. <http://milborneportpc.org.uk/finance/>

B. Full Council Accounts & Bank Reconciliation:

To receive the full council accounts and bank reconciliation.

C. Appointment of Bank signatories:

To appoint, ideally, a further two bank signatories.

66) Full Council Project for 2024/25:

To first opportunity to think about Full Council projects for next year and costings. Suggestions will be added to a draft list that will be finalised at December's Full Council.

67) Activities Planner: Current Full Council Projects Inc S106 Projects:

To receive the activities planner and adjust any priorities as appropriate.

68) Verbal Reports:

To receive and note any urgent verbal updates and refer to a committee if appropriate.

a) Council Chairman's report:

b) Parish Clerk's report:

- Tennis Courts re-fit (Springfield)
- Youth Shelter (Springfield)

c) Members' reports from outside organisations:

69) Confidential Session:

To pass a motion to exclude the press and public to enable the council to receive confidential legal advice.

70) Delivery of the Community Hub by Redcliffe Homes – Legal Advice:

To receive the commissioned legal opinion from Trowers & Hamlins LLP. To receive verbal update from Cllr Carty. To resolved on any further questions before final letter is issued.