

Full Council

MILBORNE PORT PARISH COUNCIL

Minutes of the Full Council meeting
held in The Council Chamber, Milborne Port Town Hall
Tuesday 4th July 2023 @ 7:00pm

Present:

Parish Councillors: Rob Lockey (Chairman)
Margert Capon Lyn Harrison
Chris Phillips Robert Tizzard
Richard Warren Ted Watts

In Attendance:

The Parish Clerk: Simon Pritchard
Deputy Parish Clerk: Nathalie Hetherington

❖ **Public Statements and Comments:**

Cllr. Watts reported concerns that he has received from residents about the poor management of the road closures on Wheathill Lane/Redcliffe development; Cllr. Capon reported concerns by neighbours of the site regarding the early starts. It was agreed that the Office will liaise with Redcliffe to draw attention to these concerns.

❖ **Reports from Somerset Council:**

No recent reports. The Clerk believes that the Crackmore crossing work will be starting soon but is awaiting confirmation.

Agenda Number:	Agenda Item:
36	<u>Apologies for Absence:</u> Cllr. Tom Campbell; Cllr. T Carty (Council Chairman); Cllr. David Grant; Cllr. A Wagner.
37	<u>Declarations of Interest & Applications for Dispensations to Participate:</u> No pecuniary interests declared. Cllrs. Lockey noted his connection with the Playing Fields Committee in relation to Item 44(d).
38	<u>Adoption of Full Council Minutes:</u> Cllr. Harrison proposed that the minutes of the Full Council meetings of 6 th June 2023 be adopted; seconded by Cllr. Phillips and resolved unanimously.
39	<u>PARISH COUNCIL ACCOUNTS:</u> <u>A. Monthly Payments</u> Payment numbers 80 to 99 for June 2023 had been circulated totaling £5,110.59 and are attached to the minutes. Cllr. Lockey proposed that the payments for June 2023 be approved; seconded by Cllr. Warren and resolved unanimously.

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Parish Clerk: Simon Pritchard PSLCC

Website: www.milborneportpc.org.uk

Signed:.....Date:.....

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	<p><u>B. Full Council Accounts and Bank Reconciliation</u></p> <p>The full council accounts and bank reconciliation had been circulated and were received.</p> <p>The Clerk suggested that enough money be transferred to the current account to ensure that there is always enough in that account to cover BACs transfers / Faster Payments as some payments had recently been rejected due to lack of funds in the account.</p> <p>It was agreed to request to the bank that the minimum balance for the current account be moved up from £1,500 to £5,000.</p>
40	<p><u>Springfield Road Playground Extension</u></p> <p>There remain some snagging issues with the equipment and the removal of the shelter had created what was assessed by the Playground Inspector as a 'high risk' on the ground, so it had to be levelled by a different contractor.</p> <p>Cllr. Tizzard proposed that the invoice from Hags of £53,020.80 be paid, minus the full cost of the wobble board (until fixed/replaced) and a sum to cover the cost of having the ground at the shelter site made safe. Minus total £1500; seconded by Cllr. Phillips and resolved unanimously.</p>
41	<p><u>Area Youth Work Tender:</u></p> <p>Cllr. Lockey reported that Cllr. Carty attended a tender meeting on 29th June and sought clarification regarding what services would be provided; he learnt that it will be for the Parish Council to outline its needs. Councillors believed that it would be for the youth worker to make suggestions based on his/her experience. Cllr. Tizzard expressed concerns about the difficulty of monitoring the work of the youth worker in order to ensure that the service will provide good value for money.</p> <p>It was agreed that more information is needed before committing to the expenditure.</p> <p>Action: Need to clarify whether the cost is £5000 every year for 3 years or £5000 for the 3-year period of the contract; also invite the coordinator of the project to attend a Full Council meeting to clarify the logistics of the role.</p>
42	<p><u>New Community Hub @ Wheathill Lane:</u></p> <p>Cllr. Tizzard reported the work done so far by himself, Cllr. Grant and Cllr. Carty on preparing a letter to Somerset Council's legal department to seek their legal opinion on the S106 agreement that Somerset Council has with Redcliffe.</p>
43	<p><u>Activities Planner: Currently Full Council Projects inc. S106 Projects</u></p> <p>No changes to be made other than to remove reference to MUGA (Multi Use Games Area) against the Walking Football Pitch item.</p> <p>Noted that the payment has been made to Somerset Council for the planning application for the Sports Pavilion.</p>

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44	<p><u>Verbal Reports:</u></p> <p>a) Council Chairman's report</p> <ul style="list-style-type: none">• Nothing to report. <p>b) Parish Clerk's report:</p> <ul style="list-style-type: none">• Fire Risk Assessment for Town Hall is being updated by a professional company; likely that we will need to have regular fire drills. <p>c) Members' Reports from outside organisations:</p> <p>None.</p> <p>d) S106 Project Updates:</p> <ul style="list-style-type: none">• Extension to Sports Pavilion: covered under 43
45	<p><u>Confidential Session:</u></p> <p>All agreed that the meeting should be move into confidential session as the remaining items relate to commercially sensitive information.</p>
46	<p><u>Youth Shelter Installation:</u></p> <p>Cllr. Lockey had carried out consultation by talking with teenagers in the village. The three possible designs had also been posted on the village facebook page for a vote. The options had been tabled and the merits debated. The location of the shelter would be at the far end of the football pitches to the left as you look down.</p> <p>Cllr. Lockey proposed accepting the quotation provided for the Caloo shelter (the one preferred by the teenagers who responded) at a cost of £15, 300; seconded by Cllr. Phillips and resolved. 6 votes for - 1 against.</p> <p>It was agreed that the Office will liaise with Somerset Council to confirm the S106 monies that are available for this project.</p>
47	<p><u>Fence Replacement alongside the Car Park @ Springfield:</u></p> <p>Cllr. Phillips had liaised closely with the Clerk regarding the quotations and explained the relative merits of each.</p> <p>Cllr. Phillips proposed that Dorset Garden Fencing be contracted at a cost of £1,888; seconded by Cllr. Harrison and resolved unanimously.</p>
48	<p><u>New Fence Around Play Park @ Springfield:</u></p> <p>Again, Cllr. Phillips had liaised closely with the Clerk regarding the quotations and explained the relative merits of each.</p> <p>Cllr. Lockey proposed that Perrett Fencing be contracted at a cost of £3,970 plus an extra cost of up to £500 for post saver sleeves; seconded by Cllr. Watts and resolved unanimously.</p> <p>It was noted that there were some outstanding questions relating to the Perrett tender relating to the cost of moving gates.</p>

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Tennis Court Refurbishment @ Springfield:

Two quotations procured as a result of the recent tendering process using the government website, both are within budget. These have been checked by the Officer at Somerset Council who is assisting with the project and Courtshall has been identified as their preferred contractor.

Members agreed that an electric, lockable gate is not desirable.

Cllr. Lockey proposed that Courtshall be appointed as the contractor for this project; seconded by Cllr. Phillips and resolved unanimously.

It was agreed that Somerset Council will be asked for an S106 update listing out the spending to date and on what plus the funds that are yet to be spent.

End of formal meeting at 8.58 pm.