

The Management Committee

MILBORNE PORT PARISH COUNCIL

Minutes of the Management Committee Meeting
held in The Council Chamber, The Town Hall.

Tuesday 28th March 2023 @ 7:00pm

Present:

Councillor: Mr R. Lockey - Chairman

Councillors: M. Capon, T. Carty, D. Grant, L. Harrison (until 8pm), C. Phillips, R. Warren, T. Watts.

In Attendance:

Mr Simon Pritchard - Parish Clerk & Burials Officer

Miss Nathalie Hetherington - Deputy Parish Clerk & Allotments Officer

Public Question and Comment Time:

No members of the public attended.

Agenda Number:	Agenda Item:
58	<u>Apologies for Absence:</u> Councillors: Cllr. Robert Tizzard and Cllr. Tom Campbell
59	<u>Declarations of Interests & Dispensations to Participate:</u> A. To receive any Declarations of Interests from Members: None B. To resolve on any Dispensations to Participate applications: None.
60	<u>Adoption of Minutes:</u> To adopt the minutes of the last committee meeting on: Tuesday 28th February 2023 Cllr. Harrison proposed that the Committee adopt the minutes of the meeting held on Tuesday 28th February 2023; seconded by Cllr. Carty and resolved unanimously.
61	<u>The Cemetery Extension Management:</u> Various options were debated for the management and possible wildflower seeding of this area in the immediate future. Cllr. Harrison might know someone who can roll the area.

Milborne Port Parish Council: Management Committee: 28th March 2023

Committee Officer: Simon Pritchard

Website: www.milborneportpc.org.uk

Signed:.....Date:.....

The Management Committee

	<p>Cllr. Lockey proposed that time is taken to investigate tree planting options and a formal layout plan to make it ready for it to be part of the Cemetery, and the grass simply be left to grow and then mown like a lawn; seconded by Cllr. Carty and resolved by 7 in favour and 1 against.</p>
62	<p><u>Station Road Copse Management</u></p> <p>Cllr. Warren reported on his consultation with UCAN (United Climate Action Group). Many of the maples are going to be killed off by squirrels (and deer to a certain extent) according to UCAN; not a lot more can be done with the area, keep current strimming arrangements in place; the tree canopy cover will in years to come block the light to the wood floor and prevent many weeds from growing and hopefully will encourage blue bells.</p>
63	<p><u>Hanging Baskets in High Street</u></p> <p>a) Cllr. Harrison reported that she had not been able to find any companies that sell & water hanging baskets. Sherborne Town Council use South Somerset District Council (SSDC) to provide their plants but water them themselves using their in-house grounds team.</p> <p>SSDC have indicated that they will not water Milborne Port's after many years of doing so due to the dangers. The Clerk has not heard back from Cllr. Dyke yet following sending a query after the last Management Committee meeting. Further discussion took place and it was agreed that Cllr. Carty would make contact with Cllr. Dyke or Cllr. Clark in the hope of moving this issue ahead.</p> <p>b) No resolution was made regarding any spending on hanging baskets at this stage due it not being known how they would be watered.</p> <p><i>Cllr. Harrison left the meeting at 8pm.</i></p>
64	<p><u>Painting of Windows/Gutters on A30 side of Town Hall</u></p> <p>The challenges of finding a contractor who could take on the scaffolding and road traffic management aspects of this project were shared, as well as the quotations already received of around £6000, plus £800 for the decorating.</p> <p>It was agreed that the Office will explore the option of using a company that would manage the whole project (the decorating as well as the scaffolding and road traffic). Cllr Phillips will provide some companies to approach.</p>

The Management Committee

65	<u>MANAGEMENT COMMITTEE:</u> A. <u>Committee Finance:</u> The budget lines were received and reviewed without questions or comments. B. <u>Committee Action List:</u> This was received with no adjustments to the priorities made.
66	<u>Play Parks Quarterly Inspection Reports</u> This report from March 2023 was received and some 'medium' assessed items discussed. Close timing on gates at Springfield; will ask if someone at SSDC can adjust this. As last month, most of the Springfield items will be void once the new equipment has been installed. None of the Gainsborough issues need urgent attention.
67	<u>Play Parks Inspection Costs</u> Cllr. Carty proposed that the cost for 4 inspections (for both play parks) from June 2023 to March 2024, with maintenance of £189.00 + VAT be approved; seconded by Cllr. Phillips and resolved unanimously.
68	<u>Verbal Updates:</u> a) The Chairman or Parish Clerk <ul style="list-style-type: none">• Cllr. Lockey reported that the new ball stop nets are due to be installed at Springfield on 29th March; he will be on site. Cllr. Carty commented that more consultation and communication is needed in the future where the Playing Fields Management Committee is concerned, with the Parish Council dealing with most of the infrastructure issues and PFMC with most of the maintenance work.• The Clerk reported that the PCC might no longer need their ride-on mower (which could come to MPPC) but have asked for new push mower – Cllr. Lockey and the Clerk will meet with the PCC to discuss.• The Clerk reported on the ongoing concerns about the asbestos element of the allotment communal shed; it is the concrete encased type but still needs addressing, so it was agreed that this should be a priority to replace the shed and the Office would go ahead with researching the options. Space in the shed is currently being rented by 3 tenants.• Cllr. Lockey reported that he is hoping to convene a meeting of the Pavillion Extension working group in the near future in order to start the planning and grant applications processes. The Office might be called upon to assist in some way.

The Management Committee

	<p>b) Parish Footpaths / Rights of Way</p> <ul style="list-style-type: none">• Pinford Lane route to Sherborne update: Yeohead and Castleton Parish Council has completed the administrative processes and the formal submission to Dorset Council has been made; the Parish Clerk signed on behalf of the Parish Council. <p>c) Projects in progress / updates from the last committee meeting: Nothing to report.</p>
	<p style="text-align: center;">Meeting Closed 20.26</p>