

# Full Council

## MILBORNE PORT PARISH COUNCIL

Minutes of the Full Council meeting  
held in The Council Chamber, Milborne Port Town Hall  
**Tuesday 4th April 2023 @ 7:00pm**

### Present:

Parish Councillors: Mr Rob Lockey (Chairman)  
Mrs Margert Capon Mr David Grant  
Mr Chris Phillips Mrs Anna Wagner  
Mr Richard Warren Mr Ted Watts

### In Attendance:

The Parish Clerk: Mr Simon Pritchard  
Deputy Parish Clerk: Miss Nathalie Hetherington

### ❖ **Public Statements:**

There were no public statements.

### ❖ **Reports from Somerset Council:**

The Clerk reported apologies from Cllr. Sarah Dyke; the new Somerset Council is now 'live'; e-mail addresses have been changed, email to old SSDC address will be re-routed until the end of the month. The new website is live and so there are new systems to learn. All of the same officers are still in place fulfilling the same roles.

### ❖ **Reports from Somerset Constabulary:**

Mya Greenfield is our new PCSO and she and her colleague will be meeting the Clerk and Deputy Clerk on 14<sup>th</sup> April; whether they will be attending Full Council meetings will be ascertained.

<b>Agenda Number:</b>	<b>Agenda Item:</b>
<b>119</b>	<b><u>Apologies for Absence:</u></b> Cllrs. Campbell (unwell), Carty (holiday), Harrison (family commitments) .
<b>120</b>	<b><u>Declarations of Interest &amp; Applications for Dispensations to Participate:</u></b> None.
<b>121</b>	<b><u>Adoption of Full Council Minutes:</u></b> ▪ <b>Tuesday 7<sup>th</sup> March 2023</b>  <b>Cllr. Watts proposed that the minutes of the Full Council meeting of 7<sup>th</sup> March 2023 be adopted, seconded by Cllr. Grant and resolved unanimously.</b>

Milborne Port Parish Council: Tuesday 4<sup>th</sup> April 2023

Parish Clerk: Simon Pritchard PSLCC

Website: [www.milborneportpc.org.uk](http://www.milborneportpc.org.uk)

Signed:.....Date:.....

# Full Council

122	<p><b><u>PARISH COUNCIL ACCOUNTS:</u></b></p> <p><b>A. <u>Monthly Payments</u></b> The payments list for April 2023 had been circulated.</p> <p><b>Cllr. Wagner proposed that the payments for April 2023 be approved; seconded by Cllr. Capon and resolved unanimously.</b></p> <p><b>B. <u>Full Council Accounts and Balances</u></b> The accounts had been circulated and were received.</p> <p><b>C. <u>Banking Up-Date – Online Access</u></b> The Clerk confirmed that Cllr. Harrison now has online access to make BACS payments. Cllr. Lockey volunteered to be the next member for whom these arrangements can be made.</p> <p><b>D. <u>End of Year – Review of Earmarked Reserves</u></b> The RFO explained that the impending audits would examine the council’s reserves and that the council needs to be able to demonstrate that it understands what the money that it holds is for. The general reserve is a little high, but some of the earmarked reserves are too low, the council should move over some to the earmarked reserves. Each earmarked reserve was examined by the council in turn.</p> <p><b>Cllr Grant proposed that the Community Hub reserve was increased by £10,000; the Sports Pavilion reserve increased by £5,000; that a new Play Equipment Replacement reserve be created at £10,000; that the current £3,000 Multi-use Path reserve be transferred over to a new Youth Projects reserve, seconded by Cllr. Warren and resolved unanimously.</b></p>
123	<p><b><u>NALC Local Council Award:</u></b></p> <p>The Clerk presented the Chairman with the certificate for the foundation award. The question as to what is required to meet the criteria of the next level up was asked – the Quality award – one of the main stumbling blocks could be the proportion of councillors that must be elected rather than co-opted.</p> <p>It was agreed that the Office would look at the criteria for the quality award and bring back to the council adjustments that would need to be made to qualify.</p>
124	<p><b><u>Hanging Baskets on the High Street:</u></b></p> <p>This was an agenda item for the last Management meeting but there had been no clear resolution, as further investigation and research is needed by Cllr. Carty, plus feedback from Cllr. Dyke. The costs involved are likely to be significantly greater than last year. There was no progress to report in the absence of Cllrs. Carty and Dyke; the Clerk will provide Cllr. Lockey with the contact details of the appropriate Officer at Somerset Council so that he can explore options directly with him.</p>
125	<p><b><u>Verbal Reports:</u></b></p>

# Full Council

## a) Council Chairman's report

- Cllr. Lockey reported that SoMP are not planning any activities for the King Charles III Coronation; Cllr Wagner reported that the primary school is organizing a commemorative pin for its children, and some school-based activities. Cllr. Lockey suggested that the Parish Council provide commemorative mugs to all of the primary school aged children of the village using the budget already agreed by the Council in March of up to £750, this was approved unanimously.

## b) Parish Clerk's report

- Reps for the SALC AGM were requested for 22<sup>nd</sup> April in Somerton; Cllr Capon volunteered to go, Cllr. Lockey will see if he can attend if Cllr Carty cannot / doesn't want to.
- The Pinford Lane right-of-way application has been finalised and submitted; the next stage is to garner support from interested parties who will write to Dorset Council with letters of support, once Dorset Council have formalized their acceptance of the application.
- The Annual Parish Meeting is on Tuesday 25<sup>th</sup> April at 7pm; the Clerk explained the context and purpose of the meeting; it is hoped that parishioners and representatives of village groups will attend.
- With reference to the new fence at Springfield; No formal complaint has been made. Resident wants to talk to some councilors onsite. Agreed that the Parish Council's instruction has been carried out and no further action is required.

## c) Members' Reports from outside organisations – none.

## d) S106 Project Updates:

- The ball stop net has been erected at Springfield; Cllr. Lockey facilitated the work on Thursday 30<sup>th</sup> March.
- A new contractor has been appointed by Hags to install the new play equipment works have been promised to start in mid-May.
- Tennis courts refurbishments – a meeting will be convened by Somerset Council soon to get this project started.

## e) Reports from Working Groups:

- **Village Litter Pick WG:** Cllr. Grant reminded everyone of the date of Saturday 13<sup>th</sup> May 10-12noon. Some information has gone into Village Magazine for April but there will be more in the May edition. Cllr. Warren reported that Somerset Waste Partnership has provided a pack of materials to use. Richard and David will call into the Office tomorrow morning to make further plans; volunteers will be asked to sign to say that they have read and understood the risk assessment. Tea, coffee, cake in the Community room (the Town Hall) after the event; WI will confirm after next week what they can do to help on the day. Cllr. Lockey will print A3 copies of the maps required.

**End of formal meeting – 8:03pm**

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