

# The Management Committee

## MILBORNE PORT PARISH COUNCIL

Minutes of the Management Committee Meeting  
held in The Council Chamber, The Town Hall.

**Tuesday 28<sup>th</sup> February @ 7:00pm**

### **Present:**

Councillors: Mr R. Lockey (Chairman), Mrs M Capon, Mr T Carty, Mr D Grant, Mrs L Harrison, Mr R. Warren, Mr T. Watts.

### **In Attendance:**

Mr Simon Pritchard - Parish Clerk & Burials Officer  
Nathalie Hetherington - Deputy Parish Clerk & Allotments Officer

### **Public Question and Comment Time:**

One member of the public was present in connection with Item 50 and contributed when that item was covered.

Agenda Number:	Agenda Item:
47	<b><u>Apologies for Absence:</u></b> Councillors: Mr C Phillips, Mr R. Tizzard
48	<b><u>Declarations of Interests &amp; Dispensations to Participate:</u></b>  <b>A. To receive any Declarations of Interests from Members:</b> None  <b>B. To resolve on any Dispensations to Participate applications:</b> None.
49	<b><u>Adoption of Minutes:</u></b> <ul style="list-style-type: none"><li>Tuesday 22<sup>nd</sup> November 2022</li></ul> <p>Cllr. Grant proposed that the Committee adopt the minutes of the meeting held on Tuesday 22<sup>nd</sup> November 2022; seconded by Cllr. Warren and resolved unanimously.</p>
50	<b><u>The Cemetery Extension Management:</u></b>

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	<p>Cllr. Warren had circulated paperwork on a recommended partridge seed mix for the Cemetery extension and summarised the advantages sowing of this option. Seed bed preparation was discussed, as well as the appropriateness of the plants for this area. Cllr. Carty raised the question again of the possibility of using this land for dog-walking, which had previously been decided against. A member of the public suggested that a wild flower mix could be considered instead.</p> <p><b>Cllr. Harrison proposed that alternative wild flower mixes be investigated; seconded by Cllr. Watts. Resolved by 4 votes in favour - 2 against - 1 abstention.</b></p>
<b>51</b>	<p><b><u>Hedge at Gainsborough Play Park</u></b></p> <p>The relative merits were discussed of hedge planting next to the new fence between the play park and the allotments site.</p> <p><b>It was agreed not to pursue planting a hedge. It was further agreed to investigate what trees might be appropriate for that area and to consult allotment holders.</b></p> <p>Action: The Office to research the tree option and consult allotment holders.</p>
<b>52</b>	<p><b><u>Station Road Copse - Community Day</u></b></p> <p>Cllr. Warren explained he had consulted UCAN (United Climate Action Group) regarding what work is required at the Copse and there is to be a site meeting this coming Saturday, members' views were sought regarding what type of overall environment is preferred there.</p> <p>The Parish Clerk gave some context for the reason why this area has not been managed for 3/4 years, apart from a volunteer managing the paths. Cllr. Harrison expressed concerns over lack of parking in relation to any community day.</p> <p><b>Cllr. Carty proposed that the Committee would like to see the area be maintained with low level growth and kept reasonably tidy within those parameters, and that Cllr. Warren seeks the views/advice of UCAN during their visit; seconded by Cllr. Lockey and resolved unanimously.</b></p> <p>Action: Cllr. Warren to consult with UCAN during their next visit to the site re. best options for the planting/maintenance of the site.</p>
<b>53</b>	<p><b><u>Spec for Springfield Fence</u></b></p> <p>Cllr. Lockey described the condition of the current fencing in the play area and at the end of the Village Hall car park. It was agreed to consult Cllr. Wagner regarding the positioning of the gates within the fence. The Clerk explained his recommendation for like-for-like fences, the play area fence extended to encompass the new play equipment.</p> <p><b>It was agreed that the Office would procure quotations for like-for-like fencing around the whole of the new play area and both chain link and post-and-rail fencing for the end of the car park.</b></p>

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<b>54</b>	<b><u>Hanging Baskets in High Street</u></b> Discussion was had regarding the options open to the Parish Council as South Somerset District Council say they cannot water the hanging baskets. <b>It was agreed that Cllr. Dyke will be asked to confirm what the new Somerset Council's position will be on watering baskets before any decision about spending on the baskets themselves can be made.</b> In the meantime, Cllr. Harrison will explore prices with aim of reducing the current South Somerset District Councils price of £2,755.70 for this year's 49 baskets. It was noted by the Parish Clerk that the price also included the installing and removal of the baskets, something the Parish Council didn't have the ability to undertake, making the baskets £56 each.
<b>55</b>	<b><u>MANAGEMENT COMMITTEE:</u></b>  <b>A. <u>Committee Finance:</u></b> These were received without questions.  <b>B. <u>Committee Action List:</u></b> This was received with no adjustments to the priorities made. Cllr. Carty apologised for the lack of action with the WI rental agreement and will address this as soon as possible; the Parish Clerk reported that the installation of the bike rack at Gainsborough is imminent.
<b>56</b>	<b><u>Play Parks Quarterly Inspection Reports</u></b> This report from 26 <sup>th</sup> December 2022 was received and some 'medium' assessed items discussed. Some of the Springfield issues will be negated through the installation of the new equipment. Action had been taken on the swings bird poo at Gainsborough. It was again noted that the agility trial at Gainsborough wasn't slippery as keeps being reported and the 'medium' risk rating is unjustified. There were no high rating matters.
<b>57</b>	<b><u>Verbal Updates:</u></b>  <b>a) <u>The Chairman or Parish Clerk</u></b> <ul style="list-style-type: none"><li>• Cllr. Lockey read a letter from Lyn Harrison in her role as Secretary of Milborne Port History and Heritage Group which thanks the Parish Council for the Cemetery Chapel Museum roof renovation and insulation.</li><li>• Cllr. Carty raised the litter issue to reflect the concern of residents; Cllrs. Grant and Warren will liaise, as agreed at Full Council, to organise a village litter pick.</li></ul>

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	<p><b>b) Parish Footpaths / Rights of Way</b></p> <ul style="list-style-type: none"><li>• Pinford Lane route to Sherborne update: Yeohed and Castleton Parish Council is yet to complete some final administrative processes before formal submission to Dorset Council can be made.</li></ul> <p><b>c) Projects in progress / updates from the last committee meeting:</b></p> <ul style="list-style-type: none"><li>○ Water butts have been installed at the Cemetery Chapel and are in use.</li><li>○ The loft insulation has been fitted at the Cemetery Chapel.</li><li>○ The remaining pew at the Cemetery Chapel has been sold for £200.</li><li>○ A water pump has been installed at the Town Hall – for sink and dishwasher drainage into the main sewer.</li><li>○ A bike rack will be installed at Gainsborough shortly.</li></ul>
	<b>Meeting Closed 20.26</b>