

The Management Committee



Parish Council

NOTICE OF MEETING:

The next Management Committee Meeting will be held on
Tuesday 28th March 2023 at 7:00pm
in **The Council Chamber, The Town Hall.**

Chairman: **Cllr R. Lockey**

Vice-chairman: **Cllr L. Harrison**

Membership: **Cllr T. Campbell, Cllr T. Watts, Cllr R. Tizzard, Cllr T. Carty, Cllr R. Warren,
Cllr C. Phillips, Cllr D. Grant, Cllr M. Capon**

To all Members of Milborne Port Parish Council Management Committee, I hereby summons you to attend the above meeting, to resolve on the business as outlined below.
All other Members of the Council and the Public are welcome to attend.

Signed:



Mr Simon Pritchard PSLCC

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

7:00pm Public Question and Comment Time:

Before the start of the formal meeting the Public are given the opportunity to ask questions or pass comment. Once the formal meeting has started the Public are reminded that they have no right to speak.

Agenda:

58) Apologies for Absence:

To receive any apologies for absence.

59) Declarations of Interests & Dispensations to Participate:

Members are reminded of their obligation to declare any Pecuniary or Other Interests they may have under the Localism Act 2011 and the LGA Code of Conduct for Somerset. Dispensations to participate to be applied for before the meeting by submitting the form to the Clerk.

A. To receive any Declarations of Interests from Members:

B. To resolve on any Dispensations to Participate applications:

60) Adoption of Minutes:

To adopt the minutes of the last Management Committee meeting held on: **Tuesday 28th February 2023**

The Management Committee - Milborne Port Parish Council – 28th February 2023

Website: www.milborneport.org.uk

Email: clerk@milborneportpc.org.uk

Committee Officer: Simon Pritchard

Tel: 01963 251268

61) The Cemetery Extension Management:

To receive a proposal from Cllr Warren as to the flower seed planting arrangements and resolve accordingly including any costs.

62) Station Road Copse Management:

To receive an update from Cllr Warren as to the management of station road copes and resolve accordingly including any costs.

63) Hanging Baskets in High Street:

- a) To receive an update on the watering of the hanging baskets for the high street and resolve on any costs involved.
- b) To resolve on the spending of £2,755.70 on hanging baskets for the high street from the (former) SSDC or any alternative proposal.

64) Painting of Windows / Gutters on A30 side of Town Hall:

All the Town Hall window frames, doors and gutters were painted in the summer of 2022, apart from the A30 side as no solution to the road management could be found in time. Multiple scaffolding companies have now been contacted and have been asked for the cost of putting up scaffolding and managing the traffic at some point this summer. Only two companies willing to offer a tender, both more than £6,000. Committee to either make a recommendation to Full council to appoint one of the contractors, or to resolve on another approach.

65) MANAGEMENT COMMITTEE:

A. Committee Finance:

To receive & review the committee budget lines and any verbal report from the Clerk as to any possible future unbudgeted liability that would have a significant impact on the Council's finances, or areas where a cost savings can be made.

B. Committee Action List:

To receive and note the current committee projects / actions and adjust any priorities as appropriate.

66) Play Parks Quarterly Inspection Reports:

To receive the latest professional inspection report and any verbal updates from the Parish Clerk and resolve on any actions required.

67) Play Parks Inspections Costs:

Cost for 4 inspections (on two play park) from June 2023 to March 2024, with maintenance: £189.00 +vat. Committee to resolve if to approve.

68) Verbal Updates:

To receive and note any short verbal updates from:

- a) **The Chairman or Parish Clerk**
- b) **Parish Footpaths / Rights of Way**
- c) **Projects in progress / updates from the last committee meeting:**

The Management Committee - Milborne Port Parish Council – 28th February 2023

Website: www.milborneport.org.uk
Email: clerk@milborneportpc.org.uk

Committee Officer: Simon Pritchard
Tel: 01963 251268