

# Full Council

## MILBORNE PORT PARISH COUNCIL

Minutes of the Full Council meeting  
held in The Council Chamber, Milborne Port Town Hall

**Tuesday 7th March 2023 @ 7:00pm**

**Present:**

Parish Councillors: Mr Tim Carty (Chairman) Mr Rob Lockey (Vice-chairman)  
Mrs Margert Capon Mr David Grant  
Mr Chris Phillips Mr Robert Tizzard  
Mrs Anna Wagner Mr Richard Warren  
Mr Ted Watts

**In Attendance:**

The Parish Clerk: Mr Simon Pritchard  
Deputy Parish Clerk: Miss Nathalie Hetherington  
1 Member of Public

❖ **Public Statements:**

There were no public statement.

❖ **Reports from Somerset County Council:**

No report.

❖ **Reports from South Somerset District Council:**

No report.

❖ **Local Government Reorganisation in Somerset:**

Cllr. Carty reported that the last Local Council Network (LCN) meeting was cancelled as Officers could not attend; the next one will be in Henstridge (many thanks to Martin Lancaster for having offered the Village Hall in Milborne Port as a venue).

❖ **Reports from Somerset Constabulary:**

No details provided. It was noted by the Clerk that our interim PCSO, Louise Perry, has been very responsive and helpful; it was suggested to send her a copy of these minutes so that she can see this comment recorded.

| <b>Agenda Number:</b> | <b>Agenda Item:</b>  |
|-----------------------|--|
| 112                   | <b><u>Apologies for Absence:</u></b><br>Cllrs. Campbell and Harrison                                 |
| 113                   | <b><u>Declarations of Interest &amp; Applications for Dispensations to Participate:</u></b><br>None. |
| 114                   | <b><u>Adoption of Full Council Minutes:</u></b><br>▪ Tuesday 7 <sup>th</sup> February 2023           |

Milborne Port Parish Council: Tuesday 7<sup>th</sup> March 2023

Parish Clerk: Simon Pritchard PSLCC

Website: [www.milborneportpc.org.uk](http://www.milborneportpc.org.uk)

Signed:.....Date:.....

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|     |   |
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|     | <p>Cllr. David Grant noted that he had sent apologies for the February meeting, but that this wasn't recorded in the minutes.</p> <p><b>Cllr. Carty proposed that the minutes of the Full Council meeting of 7<sup>th</sup> February 2023 be adopted, seconded by Cllr. Watts. Resolved: 5 votes in favour with 3 abstentions.</b></p>  |
| 115 | <p><b><u>PARISH COUNCIL ACCOUNTS:</u></b></p> <p><b>A. <u>Monthly Payments</u></b></p> <p>1) The payments list for February 2023 had been circulated.</p> <p><b>Cllr. Carty proposed that the payments for March 2023 be approved; seconded by Cllr. Lockey. Resolved: 8 votes in favour with 1 abstention.</b></p> <p>2) The invoice from Spectrum Electrical Group for £98.63 for second visit to finish the Library bus disconnection was discussed.</p> <p><b>Cllr. Carty proposed that the invoice be paid; seconded by Cllr. Warren and resolved by 8 votes with 1 abstention.</b></p> <p><b>B. <u>Full Council Accounts and Balances</u></b></p> <p>The accounts had been circulated and were received. Cllr. Carty reported that the overall spend looks like being a few thousand less than predicted.</p> |
| 116 | <p><b><u>Celebrating the Coronation of King Charles III:</u></b></p> <p>Discussion took place about what the Parish Council's role, if any, might be in these celebrations. Noted that the Sprit of Milborne Port would normally lead on this sort of thing, but not aware of any plans by any local organization to have a public event.</p> <p><b>Cllr. Carty proposed that Cllr. Lockey liaise with SoMP, Milborne Port Primary School and the PTFA regarding their plans and that in the event of any of these requiring funding for events and/or commemorative mugs (for example), that the Parish Council provide funding of up to £750; seconded by Cllr. Phillips and resolved unanimously.</b></p>  |
| 117 | <p><b><u>Land/Assets Transfer Request to SCC or SSDC:</u></b></p> <p>Cllr. Carty reported that it is not possible to apply for this at the moment, so this has not been explored any further.</p>   |
| 118 | <p><b><u>Verbal Reports:</u></b></p> <p><b>a) Council Chairman's report</b></p> <ul style="list-style-type: none"><li>o Contact has been received from a resident regarding the erection of fencing at Springfield on Parish Council land. It was noted that the Clerk will ask the resident if they are making a formal complaint and if so, whether they would like the complaint to be dealt with in confidence.</li></ul>   |

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- Cllrs. Carty and Lockey attended an event at the Primary School for the new Pirate Ship play equipment that had been partly funded by a grant from the Parish Council; Cllr. Carty commented on what a great piece of equipment it was and that it was a very happy occasion for both children and adults.
- Redcliffe have confirmed that all utilities except for gas have been installed at the shop/hub site. It was noted that a copy of the minutes of the February Full Council meeting had been sent to the Redcliffe CEO, Tom O'Connor.
- b) Parish Clerk's report**
- Yeohead and Castleton Parish Council has now formalised its support of the Pinford Lane route application; Sherborne Town Council will now be organizing the covering letter and a meeting for the 3 councils involved to sign the letter and final application documentation.
- The Local Council Award Scheme (Foundation level) application was resubmitted last week. If approved, Milborne Port Parish Council will be one of only two councils in Somerset with the award (according to the NALC website).
- c) Members' Reports from outside organisations**
- The Parish Council's representation by Cllr. Lockey in SSDC Health and Wellbeing initiatives (namely the Dementia focus ahead of the forthcoming Dementia Week) has been welcomed by SSDC and the Parish Council is flagged as a leading light. Cllr. Carty commented that it is a shame that so few parish councils are sending representatives to the LCN meetings.
- d) S106 Project Updates:**
- Work to install the new Springfield playpark equipment is due to begin in the week of 20<sup>th</sup> March.
- It is hoped there will be a meeting with SSDC in April re. the tennis court refurbishment.
- Cllr. Lockey has been trying to convene a meeting with the Playing Fields Committee to discuss various matters
- e) Reports from Working Groups:**
- **Corporate Sponsorship WG:** A meeting of this Working Group will be convened imminently now that Cllrs. Tizzard and Phillips are available.
- **Emergency Plan WG:** Cllr. Capon distributed her notes on progress/ideas so far and she commented further on Civil Defence, support of blue light responders, resilience and her recommendations. She noted that an emergency plan can be put together by any local group.  
It was agreed to include the topic on the agenda for the Annual Parish Meeting on 25<sup>th</sup> April in order to gauge the level of public support and possibly set up a working group of volunteers with a view to a more formal arrangement.  
Cllr. Carty warned against establishing a system whereby funding would be needed as there are already national and county budgets for some of what an Emergency Plan might seek to or be obliged to provide; he thanked Cllr. Capon for the work

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that she has but into this but made it clear that the Parish Council is not involved at this stage.

- **Review of Legal Setup of Springfield Recreation Area and Village Hall WG:** As there has been no progress in making contact with the Playing Fields Committee, the Clerk offered to convene a meeting similar to one held previously, hosted by the Parish Council.
- **Village Litter Pick WG:** Cllrs. Grant and Warren reported on progress; the proposed date is Saturday 13<sup>th</sup> May, 10am-12noon, meeting at, distributing equipment from and returning to at East Street car park. There are risk assessment templates in existence from the Somerset Waste Partnership which they will use. There might be a competitive element built into the event and the possibility of refreshments. Cllr. Grant will liaise with Office re. publicity. Volunteers can express preferences for areas in advance. 25-30 people expected, as last time.

**End of formal meeting – 8:11pm**