

Full Council

MILBORNE PORT PARISH COUNCIL

Minutes of the Full Council meeting
held in The Council Chamber, Milborne Port Town Hall
Tuesday 7th February 2023 @ 7:00pm

Present:

Parish Councillors:	Mr Tim Carty (Chairman)	Mr Rob Lockey (Vice-chairman)
	Mr Tom Campbell	Mrs Margert Capon
	Mrs Lyn Harrison	Mr Robert Tizzard
	Mrs Anna Wagner	Mr Ted Watts

In Attendance:

Cllr. Sarah Dyke: Somerset County Council & South Somerset District Council
The Parish Clerk: Mr Simon Pritchard
Deputy Parish Clerk: Miss Nathalie Hetherington
8 Members of Public

6:30 – 7:00pm - Pinford Lane History

Before the formal start of the meeting, 12 members of the public attended for a presentation on the Pinford Lane route from Milborne Port to Sherborne given by Jim Hart, Castleton's Rights of Way Officer, introduced by Rose Edwards, Clerk at Yeo Head & Castleton Parish Council; Cllrs. Carty, Lockey, Watts, Harrison, Wagner attended also; Cllrs. Capon and Tizzard attended from 6.45pm. Jim Hart described the history of the lane and offered insight into the history of the old road from Goathill Road to Sherborne, in relation to agenda Item 102.

The new evidence gathered by Jim Hart on this ancient footpath, possibly a bridleway, was discussed in relation to an application (DMMO) to add it to the definitive map of rights-of-way; Dorset Council as the surveying authority have an obligation to assess the evidence, although Somerset Council would be involved. Views of public would not be taken into account. This would not be a request to establish a right of way, this IS a right of way.

Sherborne Town Council already supportive. Next step is for the 3 councils to formally approve the joint application.

❖ **Public Questions and Comments:**

There were no public questions and comments.

❖ **Reports from Somerset County Council:**

The establishment of the Local Community Networks are occupying much of the work of SCC; a New Chief Executive is in place; the transition to unitary will be in effect from 1st April. There will be four Planning Committees covering the current district areas. The plan for a new crossing at Crackmore is still in the pipeline but there is no start date yet.

❖ **Reports from South Somerset District Council:**

As above.

❖ **Local Government Reorganisation in Somerset:**

See Item 111(a).

❖ **Reports from Somerset Constabulary:**

Brief written report provided but no crime figures.

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Parish Clerk: Simon Pritchard PSLCC

Website: www.milborneportpc.org.uk

Signed:.....Date:.....

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Agenda Number:	Agenda Item:
99	<p><u>Apologies for Absence:</u> Councillors: Phillips & Warren (holiday).</p>
100	<p><u>Declarations of Interest & Applications for Dispensations to Participate:</u> Cllrs. Watts and Lockey are on the Playing Fields Committee (Items 106 & 107).</p>
101	<p><u>Adoption of Full Council Minutes:</u></p> <ul style="list-style-type: none"> ▪ Tuesday 3rd January <p>Cllr. Carty proposed that the minutes of the Full Council meeting of 3rd January be adopted, seconded by Cllr. Lockey and resolved unanimously.</p>
102	<p><u>DMMO Application to Dorset Council:</u> Some further discussion took place to clarify the location of the route, about the public gain, about communication with the owners of the Digby Estate and about the need for the 3 councils to present a united front in terms of the reasons for proceeding.</p> <p>Councillors indicated they were in favour of supporting the making a DMMO application to Dorset Council in relation to re-establishing a right-of-way from Goathill Road to Sherbourne, jointly with Sherborne Town Council and Yeohed & Castleton Parish Council.</p> <p>It was noted that the landowner should be notified as a matter of courtesy before the application is made.</p> <p>Cllr. Lockey proposed that Milborne Port Parish Council formally support the making a DMMO application and that it becomes a joint applicant with Sherborne Town Council and Yeohed & Castleton Parish Council, seconded by Cllr. Harrison. Resolved: 6 in favour, 2 abstentions.</p> <p><i>5 members of the public left at this point.</i></p>
103	<p><u>Appointments to Committees:</u> To resolve on the appointment of Cllr Capon to the Management Committee</p> <p>Cllr. Carty proposed that Cllr. Capon be appointed to the Management Committee, seconded by Cllr Lockey and resolved unanimously.</p> <p>Cllr. Carty responded to Cllr. Tizzard’s query about the process of councillors being appointed to committees, which is outlined in the Council’s Standing Orders.</p>

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104	<p><u>PARISH COUNCIL ACCOUNTS:</u></p> <p>A. <u>Monthly Payments</u> The payments list for February 2023 had been circulated.</p> <p>Cllr. Carty proposed that the payments for February 2023 be approved; seconded by Cllr. Lockey and resolved unanimously.</p> <p>B. <u>Full Council Accounts and Balances</u> The accounts had been circulated and were received.</p>
105	<p><u>Review of Current Full Council Projects Including S106 Projects:</u></p> <p>Cllr. Carty informed those present that Tom O'Connor from Redcliffe Homes had contacted Cllr. Tizzard to say that Redcliffe Homes believed that the requirement for Redcliffe to build a Community Hub on the Wheathill Lane development had fallen away, the reason being that he believed the Parish Council did not submit a business plan for it within 6 months of the granting of outline planning permission.</p> <p>Cllrs. Carty & Tizzard have researched the related correspondence and believe it to be watertight. The Parish Council submitted a business plan in February 2019 and there were extensive correspondences with Redcliffe, SSDC and Somerset Libraries with regards to the layout and use of the Hub over the next two years, all of which indicated proven use and funding from the Parish Council's side, and an expectation from Redcliffe the Hub would be built. This culminated in the submission of a revised business plan (described as such) in December 2020. Subsequent meetings have been held with Redcliffe where they were asked if they had everything they needed.</p> <p>It was agreed that Cllr. Dyke follows this up with South Somerset District Council Planning Department as the pertinent s106 agreement is a contract with them and Somerset County Council, not with the Parish Council.</p> <p>There is a general confidence that this hurdle can be overcome without the need for escalation.</p> <p>It was noted that recent correspondence and plans provided by Redcliffe for South Somerset District Council Planning Department all point to the understanding by Redcliffe Homes that the Community Hub would be built.</p> <p>Cllr. Carty made a general point that the council must prioritise the spending of s106 funding and ensure that the money is spent in a timely fashion; South Somerset District Council will be releasing detailed information about the parishes current and future s106 funds within the next month.</p>

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106	<p><u>Tennis Courts Refurbishment:</u></p> <p>South Somerset District Council has some s106 developer money available to spend on tennis courts. Three tennis courts are currently being refurbished in the south of the district using the funding, the second phase of the project is to refurbish three further courts, one at Long Sutton, one at West Coker and the third being the one at Springfield, Milborne Port.</p> <p>The cost to bring all three courts up to full spec is around £144,500, exceeding the amount of money the District Council will have available. All three Parish Councils are being asked to cover around half the cost. For Milborne Port this is £27,000</p> <p>The District Council would manage the project, appointing contractors etc. There is significant experience within the District Council in managing such projects now and they will aim to reduce costs where possible.</p> <p>Commitment from the Parish Council is being sort for the £27,000 funding.</p> <p>There was some discussion about the other options for the courts, e.g. multi-use court. It was noted that in discussions with the s106 Officer at the District Council, that s106 money earmarked for Springfield could be used to pay for the Parish Council's contribution.</p> <p>Cllr. Carty proposed that the Parish Council participate in the South Somerset District Council project to refurbish the Springfield tennis courts and pay for it by drawing down up to £27,000 from earmarked s106 money. That the Council should seek to work with the Tennis Club to make the courts available for other activities and that the council's next priority for s106 funding is improvements to the football practice pitch. Seconded by Cllr. Watts and resolved unanimously.</p> <p><i>Cllr. Dyke left before agenda Item 107 at 8.50pm.</i></p>
107	<p><u>Ball Stop Nets - Springfield:</u></p> <p>Over a year of work had been put into this project, very few companies offer the sort of nets required and the lack of three comparable quotes has hampered applying for a grant. The P&E Committee has given the scheme its approval.</p> <p>Cllr. Carty proposed that the council spend £6,509 (+VAT) on ball stop nets through the drawing down of grant for £4,882 from the Football Foundation and the drawing down of £9,166 in S106 funding; seconded by Cllr. Watts. Resolved by 7 votes in favour with one abstention.</p>
108	<p><u>Fencing – Springfield (Land to the left of the entrance):</u></p> <p>Two quotes had been obtained, Members were provided with the full details of both.</p> <p>Cllr. Carty proposed the appointment of Perrott Fencing at £840.00 to install a kneeling fence along the roadside, and a single 6ft panel fence at gap in wall to prevent access point being established, the panel fence to be anchored in concrete with a middle post as per the spec, seconded by Cllr. Capon and resolved by 7 votes in favour with 1 abstention.</p>

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109	<p><u>Council Policy Review: Discipline & Grievance:</u> Cllr. Carty proposed that the updated NALC Discipline and Grievance Policy document be adopted, seconded by Cllr. Lockey and resolved unanimously.</p>
110	<p><u>The Council's Forward / Action Plan:</u> Councillors suggested some additions and amendments to the draft document, noted by the Clerk.</p> <p>Cllr. Watts proposed the adoption of the plan, subject to the required additions and amendments, seconded by Cllr. Harrison and resolved unanimously.</p>
111	<p><u>Verbal Reports:</u></p> <p>a) Council Chairman's report</p> <ul style="list-style-type: none">• A complaint has been attended to and resolved by the HR Committee, the complainant advised, and the matter is now closed.• LCN: an officer will be allocated to our LCN; parish and town councils will have one vote each, as will other stakeholders, e.g. the police. Cllr. Carty would welcome fellow councillors' attendance at the LCN briefings.• Youth Council: there is a proposal of a contract for a youth services provider who will run projects; there will be no central funding initially. <p>b) Parish Clerk's report</p> <ul style="list-style-type: none">• Reborne Community Church have requested a community grant; the Clerk advised that the Parish Council cannot grant funding to a church organization. It was agreed that the Parish Council will not consider the grant application. <p>c) Members' Reports from outside organisations</p> <ul style="list-style-type: none">• Nothing to report. <p>d) Reports from Working Groups:</p> <ul style="list-style-type: none">• Corporate Sponsorship WG: nothing to report.• Emergency Plan WG: Cllr. Capon requested that this become a main agenda item at the next Full Council meeting; she will liaise with the Clerk. Cllr. Capon's view is that the drawing up of an Emergency Plan should become the responsibility of the Parish Council; a Community/Local Resilience Scheme might be more appropriate.• Review of Legal Setup of Springfield Recreation Area and Village Hall WG: Cllr. Wagner has reviewed the documentation, has liaised with Martin Lancaster at the Village Hall and now has much more clarity; the involvement of the Playing Fields Committee is now required for some further clarification. Cllr. Lockey has asked the Chairman of the PFC to set up a meeting.

End of formal meeting – 21:33

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Signed:.....Date:.....

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