

The Management Committee



Parish Council

NOTICE OF MEETING:

The next Management Committee Meeting will be held on
Tuesday 28th February 2023 at 7:00pm
in **The Council Chamber, The Town Hall.**

Chairman: **Cllr R. Lockey**

Vice-chairman: **Cllr L. Harrison**

Membership: **Cllr T. Campbell, Cllr T. Watts, Cllr R. Tizzard, Cllr T. Carty, Cllr R. Warren,
Cllr C. Phillips, Cllr D. Grant, Cllr M. Capon**

To all Members of Milborne Port Parish Council Management Committee, I hereby summons you to attend the above meeting, to resolve on the business as outlined below.
All other Members of the Council and the Public are welcome to attend.

Signed:



Mr Simon Pritchard PSLCC

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

7:00pm Public Question and Comment Time:

Before the start of the formal meeting the Public are given the opportunity to ask questions or pass comment. Once the formal meeting has started the Public are reminded that they have no right to speak.

Agenda:

47) Apologies for Absence:

To receive any apologies for absence.

48) Declarations of Interests & Dispensations to Participate:

Members are reminded of their obligation to declare any Pecuniary or Other Interests they may have under the Localism Act 2011 and the LGA Code of Conduct for Somerset. Dispensations to participate must be applied for before the meeting by submitting the form to the Clerk.

A. To receive any Declarations of Interests from Members:

B. To resolve on any Dispensations to Participate applications:

49) Adoption of Minutes:

To adopt the minutes of the last Management Committee meeting held on: **Tuesday 22nd November 2023**

The Management Committee - Milborne Port Parish Council – 28th February 2023

Website: www.milborneport.org.uk

Email: clerk@milborneportpc.org.uk

Committee Officer: Simon Pritchard

Tel: 01963 251268

50) The Cemetery Extension Management:

To receive a proposal from Cllr Warren as to the planting arrangements and resolve accordingly including any costs.

51) Hedge at Gainsborough Play Park:

To resolve on the planting of a hedge between the Allotments and the play park including any costs.

52) Station Road Copse – Community Day:

To receive a notion from Cllr Warren as to a potential community day at station road copes and resolve accordingly including any costs.

53) Spec for Springfield Fence:

To resolve on the spec for a new fence around the play equipment at Springfield and at the end of the village hall car park, to allow tenders to be collected.

54) Hanging Baskets in High Street:

- a) To resolve on the spending of £2,755.70 for hanging baskets for the high street
- b) To resolve on how the baskets will be watered, as SDDC have withdrawn this service.

55) MANAGEMENT COMMITTEE:

A. Committee Finance:

To receive & review the committee budget lines and any verbal report from the Clerk as to any possible future unbudgeted liability that would have a significant impact on the Council's finances, or areas where a cost savings can be made.

B. Committee Action List:

To receive the current committee projects / actions and adjust any priorities as appropriate.

56) Play Parks Quarterly Inspection Reports:

To receive the latest professional inspection report and any verbal updates from the Parish Clerk and resolve on any actions required.

57) Verbal Updates:

To receive and note any short verbal updates from:

- a) The Chairman or Parish Clerk**
- b) Parish Footpaths / Rights of Way**
- c) Projects in progress / updates from the last committee meeting:**
 - Water Butts – The Chapel
 - Loft Insulation – The Chapel
 - Pew Sold – The Chapel
 - Water Pump Installed – The Town Hall
 - Bike Rack Installed - Gainsborough