

Full Council

MILBORNE PORT PARISH COUNCIL

Minutes of the Full Council meeting
held in The Council Chamber, Milborne Port Town Hall
Tuesday 6th December 2022 @ 7:00pm

Present:

Parish Councillors: Mr Tim Carty (Chairman) Mr Rob Lockey (Vice-chairman)
Mrs Margert Capon Mr David Grant
Mrs Lyn Harrison Mr Chris Phillips
Mr Robert Tizzard Mrs Anna Wagner
Mr Richard Warren

In Attendance:

The Parish Clerk: Mr Simon Pritchard
Deputy Parish Clerk: Miss Nathalie Hetherington

❖ Public Questions and Comments:

- No members of the public were in attendance.
- Cllr. Tizzard reported that 2 local residents have raised the issue of worsening flooding incidents outside White House Farm; Cllr. Carty reminded members that the Parish Council had raised this concern with South Somerset District Council in connection with the manege planning application but that concerns were not taken into consideration. It was agreed that the Office would report the concern via the Somerset County Council website.
- Cllr. Grant commented on the success of the Christmas Tree Festival in the Church, Cllr. Wagner reported that a lead member of the PCC had expressed her appreciation that the Parish Council had taken part.

❖ Reports from Somerset County Council:

No councillor was in attendance. Written report had been emailed to Members.

❖ Reports from South Somerset District Council:

No councillor was in attendance.

❖ Local Government Reorganisation in Somerset:

See Chairman's Report below – Item 88a.

❖ Reports from Somerset Constabulary:

No report provided.

| Agenda Number: | Agenda Item: |
|-----------------------|---|
| 77 | <u>Apologies for Absence:</u> Councillors; Mr Ted Watts, Mr Tom Campbell, Mrs. Sarah Dyke (Somerset County Council & South Somerset District Council) |
| | |

Milborne Port Parish Council: Tuesday 6th December 2022

Parish Clerk: Simon Pritchard PSLCC

Website: www.milborneportpc.org.uk

Signed:.....Date:.....

Full Council

| | |
|-----------|---|
| 78 | <p><u>Declarations of Interest & Applications for Dispensations to Participate:</u></p> <p>A. Cllr. Lockey declared an Other Interest in agenda item 85A Milborne Port Primary School as a Governor and agenda item 85B Milborne Port Foodshare as a leading volunteer.</p> <p>B. Cllr. Lockey applied for dispensation to participate in discussion related to Item 85A & 85B but not to participate in the voting.</p> <p>Cllr. Carty proposed that a partial dispensation be granted to Cllr Lockey to be able to take part in the debate but not vote, seconded by Cllr. Harrison and resolved; 8 votes in favour, 1 abstention (Cllr. Lockey).</p> |
| 79 | <p><u>Adoption of Full Council Minutes:</u></p> <ul style="list-style-type: none"> ▪ Tuesday 1st November <p>Cllr. Carty proposed that the minutes of the Full Council meeting of 1st November be adopted, seconded by Cllr. Phillips and resolved unanimously.</p> |
| 80 | <p><u>PLANNING APPLICATIONS:</u></p> <p><u>22/02277/HOU – 104 Combe Hill, Milborne Port, DT9 5BG</u></p> <p>The erection of a replacement carport and an extension to an existing garage with alterations to the garage roof. Internal layout alterations to dwelling and removal of chimney.</p> <p>Cllr. Carty proposed that MPPC supports this application, seconded by Cllr. Lockey and resolved; 8 votes in favour, 1 abstention.</p> |
| 81 | <p><u>Relocation of Milborne Port Library:</u></p> <p><u>A: Update (inc. WI lease)</u></p> <p>A draft document had been tabled. Cllr. Carty reported that he and Cllr. Grant have worked on the draft agreement and that it will be shared with the WI and FoMPL this week; cleaning costs will be included and electricity costs at a ratio of 30:70. The document is in fact a licence, not a lease.</p> <p><u>B: Employment of a Cleaner for the Town Hall:</u></p> <p>Surprise was expressed at the considerable cost of the one quote obtained to date. It was agreed to continue to look at cheaper options, including employing a cleaner directly. In the meantime, it was agreed that a contract cleaner could be used to keep on top of matters as the WC/ kitchen now haven't been cleaned for over a month. This will be at the Clerk's discretion.</p> |
| 82 | <p><u>Emergency Plan Adoption:</u></p> <p>A draft Emergency Plan document produced by a volunteer resident was discussed and whilst it was generally agreed that an Emergency Plan has many merits, some concerns were expressed regarding the extent to which the Parish Council should proceed with this project. The document provided wasn't an Emergency Plan within</p> |

Full Council

| | |
|----|--|
| | <p>itself and needed a large amount of input from a volunteer group to be formed in to one.</p> <p>Cllr. Carty proposed a three-part motion: 1 – The Parish Council will not adopt this plan in its current form; 2 – Cllr. Capon will liaise with the volunteer resident with a view to setting up a working party to move the project ahead without the use of the Parish Council resources; 3 – the Parish Office will create a list of emergency contact numbers for the Parish Council website, bearing GDPR regulations in mind. This proposal was seconded by Cllr. Capon and resolved unanimously.</p> |
| 83 | <p><u>Tennis Courts Refurbishment:</u> Cllr. Carty and the Clerk explained the context of a possible refurbishment spend of £27,000 towards a South Somerset District Council partly funded project (totalling £55,000) and this was discussed.</p> <p>It was agreed to explore other refurbishment options with South Somerset District Council at this stage unless South Somerset District Council can fund the total.</p> <p>It was also agreed that the Tennis Club be approached regarding their policy of charging for use and to investigate the history of this arrangement.</p> |
| 84 | <p><u>Review of Legal Setup of Springfield Recreation Area and Village Hall - Update:</u> Cllr. Wagner has scrutinised the documents held by the Office and has a better, although not complete, understanding of the history of the various leases/sub-leases; the role and remits of the trustees are clearer but the Parish Council does not have documents that show how the trust should operate.</p> <p>Action: Cllr. Wagner will now convene a meeting with those councillors working on this issue in order to decide how to proceed: Cllrs. Campbell, Tizzard, Lockey, Watts and Carty.</p> |
| 85 | <p><u>PARISH COUNCIL GRANTS:</u></p> <p>A. <u>Milborne Port Primary School PTFA:</u> It was proposed by Cllr. Carty that £5,000 be granted to Milborne Port Primary School PTFA for the specific purchase of a clearly identified and invoiced piece of outdoor equipment for the Beeches Playgroup that will become the property of Milborne Port Primary School, of which the playgroup is now a part. This will not be paid until the PTFA has all the funding in place; seconded by Cllr. Harrison and resolved by 8 votes with one abstention (Cllr Lockey).</p> <p>B. <u>Milborne Port Foodshare:</u> It was proposed by Cllr. Carty that £2,000 be granted to Milborne Port Foodshare, seconded by Cllr. Warren and resolved by 8 votes with one abstention (Cllr Lockey).</p> |

Full Council

| | |
|----|--|
| 86 | <p><u>PARISH COUNCIL ACCOUNTS:</u></p> <p>A. <u>Monthly Payments</u> The payments list for December had been circulated.</p> <p>Cllr. Carty proposed that the payments for December 2022 be approved; seconded by Cllr. Lockey and resolved unanimously.</p> <p>B. <u>Full Council Accounts and Balances</u> The accounts had been circulated; there were no comments or questions.</p> |
| 87 | <p><u>Full Council Budget Lines 2023/24</u> The Responsible Finance Officer talked Members through the suggested Full Council budget lines for 2023/2024.</p> <p>Cllr. Grant suggested £2,000 for legal fees was added to the budget – this was agreed</p> <p>Cllr. Tizzard suggested removing £10,000 for Unforeseen Effects of Unitary as reserves are healthy enough to cope – this was agreed.</p> |
| 88 | <p><u>Verbal Reports:</u></p> <p>a) Council Chairman’s report Cllr. Carty reported that he and the Clerk attended the final meeting of the Market Towns Investment Group on 24th November.</p> <ul style="list-style-type: none">○ A short video has been made to promote the South Somerset area and a special 2-minute video featuring Milborne Port. Hopefully this will be available on the Parish Council website soon.○ Funding for market towns is unlikely to be replaced by the new unitary authority.○ There is up to £5,000 of funding available from Somerset and Avon Police for road safety projects.○ There will be a Summer Science Project for schoolchildren involving Bruton and Castle Carey and could involve Milborne Port.○ Somerset Youth Trust will not be prioritising Milborne Port – numbers are considered too small and the need not great. <p>Cllr. Carty also reported:</p> <ul style="list-style-type: none">○ LCN Transport pilot - plans for a bus/train mapping project.○ The Boundary Commission has decided to expand our constituency.○ He attended the inauguration ceremony for the new Vicar, the bishop of Bath & Wells also attended. <p>b) Parish Clerk’s report As already touched on, the joint use of the Town Hall Community Room by the WI & the Library seems to be successful; some inevitable teething problems are being addressed.</p> <p>c) Members’ Reports from outside organisations None.</p> |

Full Council

d) Chairmen's Reports from the Parish Council Committees

Cllr. Lockey reported that the Management Committee has been considering the budget for 2023/2024 and the management of the cemetery extension.

The Clerk reported that the Springfield play area extension works were unlikely to start this year now, as the layout was yet to be finalised by HAGS.

Cllr Tizzard requested an agenda item to look at Library signage and how it can be improved to publicise the new location of the Library.

End of formal meeting – 21:03