

# Full Council



## NOTICE OF MEETING:

The next Full Council Meeting will be held on  
**Tuesday 3<sup>rd</sup> January 2023 at 7:00pm**  
in The Council Chamber, The Town Hall, Milborne Port.

To all Members of Milborne Port Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined below:

Signed:

 Mr Simon Pritchard PSLCC

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

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### ❖ Public Question and Comments:

Before the start of the formal meeting the Public have the opportunity to make a statement. Questions may be answered in writing or deferred to a committee. Once the formal meeting has started the Public are reminded that they have no right to speak.

### ❖ Reports from Somerset County Council:

To receive a report from County Councillor Sarah Dyke or Nicola Clerk.

### ❖ South Somerset District Council:

To receive a report from District Councillor Sarah Dyke.

### ❖ Local Government Reorganisation in Somerset:

To receive any updates about the process towards a unitary council for Somerset.

### ❖ Reports from Somerset Constabulary:

To receive any reports from the Somerset Constabulary.

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## Agenda:

### 89) Apologies for Absence:

To receive any apologies for absence.

### 90) Declarations of Interests & Applications for Dispensations to Participate:

Members are reminded of their obligation to declare any Pecuniary or Other Interests they have under the Localism Act 2011 and the Somerset Code of Conduct. Dispensations to participate must be applied for before the meeting by submitting the form to the Clerk.

A. To receive any declarations of interests from members:

B. To resolve on applications submitted to the Proper Officer for a dispensation to participate:

**91) Adoption of Full Council Minutes:**

To adopt the minutes of: **Tuesday 6<sup>th</sup> December 2022**

**92) Relocation of Milborne Port Library:**

**A. Update (inc W.I. Licence to use room):**

To receive any updates relating to the library relocation to the large downstairs room of the Town Hall (shared with the W.I.) and resolve on any further action required.

**B. Signage for Library:**

To resolve on any further action relating to the external signage of the library and how it maybe improved.

**93) PARISH COUNCIL ACCOUNTS:**

**A. Monthly Payments:**

To receive and approve the payments for January 2023. Full listing is on the Council's website. <http://milborneportpc.org.uk/finance/>

**B. Full Council Accounts & Bank Balances:**

To receive the Full Council accounts and bank balances.

- 30/11/2022 – Reserve Account - £205,127.28
- 30/11/2022 – Current Account - £1,747.21

**94) Interim Internal Audit Report 2022/23:**

To receive the interim internal audit report and resolve on any actions required.

**95) Queen Elizabeth II Memorial Bench Location:**

Following consultation with parishioners, one location has been put forward: Gascoigne Place. Council to resolve if to proceed to install the bench here.

**96) Council Policy Review: Privacy Notice:**

To review and readopt the Council's privacy notice.

**97) Verbal Reports:**

To receive and note any urgent verbal updates and refer to a committee if appropriate.

- a) Council Chairman's report
- b) Parish Clerk's report
- c) Members' reports from outside organisations:
- d) Chairman's reports from the Parish Council Committees:
- e) Reports from Working Groups:
  - Corporate Sponsorship WG
  - Emergency Plan WG
  - Review of Legal Setup of Springfield Recreation Area and Village Hall WG

**98) Parish Council Precept 2023/24:**

To receive the Council's budget for 2023/24 and to resolve on the Council's precept 2022/23. The Responsible Finance Officer has circulated a presentation giving options.

**Please Note:** If any members of the public with mobility issues that prevent them from being able to climb stairs wish to attend, please let us know before the morning of the meeting so that we can arrange to relocate to the downstairs room.