

Full Council



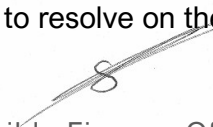
Milborne
Port
Parish Council

NOTICE OF MEETING:

The next **Full Council Meeting** will be held on
Tuesday 6th September 2022 at 7:00pm
in **The Council Chamber, The Town Hall, Milborne Port**

To all Members of Milborne Port Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined below:

Signed:



Mr Simon Pritchard PSLCC

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

❖ **Public Question and Comments:**

Before the start of the formal meeting the Public have the opportunity to make a statement. Questions may be answered in writing or deferred to a committee. Once the formal meeting has started the Public are reminded that they have no right to speak.

❖ **Reports from Somerset County Council:**

To receive a report from County Councillor Sarah Dyke or Nicola Clerk.

❖ **South Somerset District Council:**

To receive a report from District Councillor Sarah Dyke.

❖ **Local Government Reorganisation in Somerset:**

To receive any updates about the process towards a unitary council for Somerset.

❖ **Reports from Somerset Constabulary:**

To receive any reports from the Somerset Constabulary.

Agenda:

41) **Apologies for Absence:**

To receive any apologies for absence.

42) **Declarations of Interests & Applications for Dispensations to Participate:**

Members are reminded of their obligation to declare any Pecuniary or Other Interests they have under the Localism Act 2011 and the LGA Code of Conduct. Dispensations to participate must be applied for before the meeting by submitting the form to the Clerk.

A. To receive any declarations of interests from members:

B. To resolve on applications submitted to the Proper Officer for a dispensation to participate:

43) Adoption of Full Council Minutes:

To adopt the minutes of:

- **Tuesday 7th June 2022**
- **Tuesday 5th July 2022**

44) Future Location of Milborne Port Library:

To resolve on the location of the library for winter 2022 onward. Three options being, stay in the Bus; move the large downstairs room of the Town Hall; move to the Camelot Room of the Village Hall. The Friends of Milborne Port Library will present a report and favoured option. Councillors to resolve on the final decision.

45) New Play Equipment at Springfield Play Park:

To appoint a contractor to install new equipment and extend out the Springfield Play Park. Using S106 money held by South Somerset District Council. Members to resolve on one of the three circulated tenders, an application will then be made to SSDC to drawdown the money.

46) Local Council Award Scheme – Application for Foundation Award:

On the 7th of June 2022 the Council resolved to work towards and obtain the foundation award of the NALC local council award scheme. Once the council has adopted a ‘Councillor & officer training policy’, the council can resolve that it has all the requirements in place and formally apply to NALC to be assessed.

- A. To adopt the council’s policy on councillor & officer training**
- B. To resolve that the council meets the required standards and to formally apply.**

47) Potential Sale of Public Land at Springfield:

An informal meeting has taken place between a local developer and an appointed group of council members, about the possibility of selling a small strip of land along Springfield Road to the local developer. To receive a verbal updated and resolve accordingly.

48) Review of Legal Setup of Springfield Recreation Area and Village Hall:

The exact legal set up appears to have been lost over time and is beyond the internal skills of the Office to decipher. Councillors to either form a working party to investigate or engage a solicitor to make a report to the Council.

The Trustees of the Village Hall are to formally request that the car park is removed for their lease, this may also require a solicitor.

49) Appointment to Parish Council Committees:

To appoint the two newest members, Cllrs Capon & Grant to committees

50) Review of Current Full Council Projects Including all S106 Projects:

To review the current Full Council / S106 projects and action list and adjust any priorities as appropriate.

51) PARISH COUNCIL ACCOUNTS:

A. Monthly Payments:

To receive and approve the payments for September 2022. Full listing is on the council’s website. <http://milborneportpc.org.uk/finance/>

B. Full Council Accounts & Bank Balances:

To receive the Full Council accounts and bank balances.

- 31/07/2022 – Reserve Account - £192,448.26
- 31/07/2022 – Current Account - £1,500.00

C. Hanging Baskets Watering Invoice:

SSDC has invoices the Parish Council £3,822.00 for watering the hanging baskets throughout the summer. This wasn't agreed in advance and is the first time this charge has been made. Members to resolve on the next step.

D. Appointment of Internal Auditor 2022/23:

Do the Numbers Ltd are holding their prices from last year. The 2021/22 year was their first year, recommend reappointing for 2022/23 at £750 for the year (two visits + ongoing support).

E. SAAA External Audit Procurement:

To confirm that the council is opting into the procurement process for the next five years.

52) Verbal Reports:

To receive and note any urgent verbal updates and refer to a committee if appropriate.

- a) Council Chairman's report
- b) Parish Clerk's report
- c) Members' reports from outside organisations:
- d) Chairman's reports from the Parish Council Committees:

NB: If any members of the public with mobility issues that prevent them from being able to climb stairs wish to attend, please let us know before the morning of the meeting so that we can arrange to relocate to the downstairs room.