

Full Council



Milborne
Port
Parish Council

NOTICE OF MEETING:

The next Full Council Meeting will be held on
Tuesday 4th October 2022 at 7:00pm
in The Council Chamber, The Town Hall, Milborne Port

To all Members of Milborne Port Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined below:

Signed:



Mr Simon Pritchard PSLCC

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

❖ **Public Question and Comments:**

Before the start of the formal meeting the Public have the opportunity to make a statement. Questions may be answered in writing or deferred to a committee. Once the formal meeting has started the Public are reminded that they have no right to speak.

❖ **Reports from Somerset County Council:**

To receive a report from County Councillor Sarah Dyke or Nicola Clerk.

❖ **South Somerset District Council:**

To receive a report from District Councillor Sarah Dyke.

❖ **Local Government Reorganisation in Somerset:**

To receive any updates about the process towards a unitary council for Somerset.

❖ **Reports from Somerset Constabulary:**

To receive any reports from the Somerset Constabulary.

Agenda:

53) **Apologies for Absence:**

To receive any apologies for absence.

54) **Declarations of Interests & Applications for Dispensations to Participate:**

Members are reminded of their obligation to declare any Pecuniary or Other Interests they have under the Localism Act 2011 and the LGA Code of Conduct. Dispensations to participate must be applied for before the meeting by submitting the form to the Clerk.

A. To receive any declarations of interests from members:

B. To resolve on applications submitted to the Proper Officer for a dispensation to participate:

55) Adoption of Full Council Minutes:

To adopt the minutes of: **Tuesday 6th September 2022**

56) Relocation of Milborne Port Library - Update:

To receive any updates on the project to relocate the library to the large downstairs room of the Town Hall and resolve on any further action required.

57) SOMP Christmas Projects Approvals:

A. Cost of Christmas Tree for area outside of Town Hall:

The Parish Council has set budget of £200 to pay for this tree. After much research this year by SOMP, the cheapest appropriate one that can be found is £385.00 (16-18ft). The Council is asked to approve this increased cost.

B. Wrapping of lights around beach tree on the Clump:

The SOMP would like permission to wrap Christmas lights around one the beach trees on the Clump. Council to consider the implications of this and resolve on the request.

58) Grant Application - Milborne Port Memorial Playing Field Charity:

To resolve on a grant request for £6,860.00 from Milborne Port Memorial Playing Field Charity

59) Public Land at Springfield – Fencing of the Boundary:

Council to resolved if it will, in conjunction with the Playing Fields Committee, advance the project to fence off the boundary next to the new housing development. Council to consider and resolve on the height, length and spec of the fence to allow quotations to be obtained.

60) Appointment to Parish Council Committees:

To appoint Cllr Grant to any committees.

61) Review of Current Full Council Projects Including all S106 Projects:

To receive the current Full Council / S106 projects action list and adjust any priorities as appropriate.

62) Policy Review: Parish Council Publication Scheme:

To review and readopt the Parrish Council's publication scheme

63) PARISH COUNCIL ACCOUNTS:

A. Monthly Payments:

To receive and approve the payments for October 2022. Full listing is on the council's website. <http://milborneportpc.org.uk/finance/>

B. Full Council Accounts & Bank Balances:

To receive the Full Council accounts and bank balances.

- 31/08/2022 – Reserve Account - £182,310.70
- 31/08/2022 – Current Account - £1,680.00

C. Parish Council Charge Card:

To approve the application and cost (£42.00 per year) for a Barclaycard Charge Card for the Clerk. In line with the Internal Auditors recommendation.

64) Verbal Reports:

To receive and note any urgent verbal updates and refer to a committee if appropriate.

- a) Council Chairman's report
- b) Parish Clerk's report
- c) Members' reports from outside organisations:
- d) Chairman's reports from the Parish Council Committees:

NB: If any members of the public with mobility issues that prevent them from being able to climb stairs wish to attend, please let us know before the morning of the meeting so that we can arrange to relocate to the downstairs room.