

The Management Committee



Parish Council

NOTICE OF MEETING:

The next Management Committee Meeting will be held on
Tuesday 26th July 2022 at 7:00pm in The Council Chamber, The Town Hall.

Chairman: Mr R. Lockey

Membership: Councillors; Mrs L Harrison (Vice-Chair), Mr T. Campbell, Mr T. Watts,
Mr R. Tizzard, Mr T. Carty, Mr R Warren, Mr C Phillips.

To all Members of Milborne Port Parish Council Management Committee, I hereby summons you to attend the above meeting, to resolve on the business as outlined below.
All other Members of the Council and the Public are welcome to attend.

Signed:

A handwritten signature in black ink, appearing to be "S Pritchard", written over a horizontal line.

Mr Simon Pritchard PSLCC

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

Public Question and Comment Time:

Before the start of the formal meeting the Public are given the opportunity to ask questions or pass comment. Once the formal meeting has started the Public are reminded that they have no right to speak.

Agenda:

16) Apologies for Absence:

To receive any apologies for absence.

17) Declarations of Interests & Dispensations to Participate:

Members are reminded of their obligation to declare any Pecuniary or Other Interests they may have under the Localism Act 2011 and the LGA Code of Conduct. Dispensations to participate must be applied for before the meeting by submitting the form to the Clerk.

A. To receive any Declarations of Interests from Members:

B. To resolve on any Dispensations to Participate applications:

18) Adoption of Minutes:

To adopt the minutes of the last Management Committee meeting held on: **Tuesday 24th May 2022**

The Management Committee - Milborne Port Parish Council – 26th July 2022

Website: www.milborneport.org.uk
Email: clerk@milborneportpc.org.uk

Committee Officer: Simon Pritchard
Tel: 01963 251268

19) Play Parks Quarterly Inspection Reports:

To receive the latest professional inspection report and any verbal updates from the Clerk (Gainsborough) or Cllr Lockey (Springfield) and resolve on any actions required.

20) Cemetery & Churchyard Headstone Risk Assessment:

To adopt the risk assessment for the Cemetery and Churchyard gravestones.

21) Water Grant – Grove Garden:

To resolved on the granting of an allowance towards the cost of water at Grove Garden.

22) New Fence at Community Woodland, Station Road:

To receive a verbal update on this project (Including the costings for a new fence) and resolve on the Committee's position including any cost implications.

23) Cemetery Spoil Heap Removal:

To resolve on the removal of the spoil heap at the Cemetery including setting a budget.

24) Cemetery Grass Cutting and Planting Ideas:

To receive suggested changes to the grass cutting regime and outline ideas for planting in the Cemetery extension and to resolve if to pursue.

25) MANAGEMENT COMMITTEE:

A. Committee Finance:

To receive & review the committee budget lines and any verbal report from the Clerk as to any possible future unbudgeted liability that would have a significant impact on the Council's finances.

B. Committee Action List:

To review the current committee projects / actions and adjust any priorities as appropriate.

26) Verbal Updates:

To receive and note any short verbal updates from:

a) The Chairman or Parish Clerk

- Plug 'n' Go Camara / Fines

b) Parish Footpaths / Rights of Way

c) Projects in progress / updates from the last committee meeting:

- Defibrillator at Cemetery
- Town Hall Windows and Doors Painting
- New Allotment Space
- Allotments Sign and Trespassing
- Roof Repairs to Chapel
- Gainsborough Play Park New Fencing
- The Allotments Entranceway and Track
- Cemetery Extension Fencing

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