

# Full Council

## Milborne Port



### Parish Council

#### NOTICE OF MEETING:

The next **Full Council Meeting** will be held on  
**Tuesday 7<sup>th</sup> June 2022 at 7:00pm**  
in **The Council Chamber, The Town Hall, Milborne Port**  
To all Members of Milborne Port Parish Council, you are hereby summoned to attend the  
above meeting, to resolve on the business as outlined below:

Signed:



Mr Simon Pritchard PSLCC

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

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#### ❖ **Public Question and Comments:**

Before the start of the formal meeting the Public have the opportunity to pass comment. Questions may be answered in writing or deferred to a committee. Once the formal meeting has started the Public are reminded that they have no right to speak.

#### ❖ **Reports from Somerset County Council:**

To receive a report from County Councillor Sarah Dyke or Nicola Clerk.

#### ❖ **South Somerset District Council:**

To receive a report from District Councillor Sarah Dyke.

#### ❖ **Local Government Reorganisation in Somerset:**

To receive any updates about the process towards a unitary council for Somerset.

#### ❖ **Reports from Somerset Constabulary:**

To receive any reports from the Somerset Constabulary.

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## Agenda:

#### **18) Apologies for Absence:**

To receive any apologies for absence.

#### **19) Declarations of Interests & Applications for Dispensations to Participate:**

Members are reminded of their obligation to declare any Pecuniary or Other Interests they may have under the Localism Act 2011 and the LGA Code of Conduct. Dispensations to participate must be applied for before the meeting by submitting the form to the Clerk.

**A. To receive any declarations of interests from members:**

**B. To resolve on any dispensations to participate applications:**

**Full Council - Milborne Port Parish Council – 7<sup>th</sup> June 2022**

Website: [www.milborneportpc.org.uk](http://www.milborneportpc.org.uk)  
Email: [clerk@milborneportpc.org.uk](mailto:clerk@milborneportpc.org.uk)

Parish Clerk: Simon Pritchard  
Tel: 01963 251268

**20) Adoption of Full Council Minutes:**

- **Tuesday 10<sup>th</sup> May – Annual Council Meeting**

**21) Urgent Planning Applications:**

Reference: 21/02767/FUL

Application Validated: Tue 14 Dec 2021

Address: Land At Court Lane Milborne Port Sherborne Dorset

Proposal: Residential Development of 22 dwellings with associated access and highway works, drainage and attenuation, public open space, landscaping and associated infrastructure.

**22) PARISH COUNCIL ACCOUNTS:**

**A. Monthly Payments:**

To receive and approve the payments for June 2022. Full listing is on the Council website.

<http://milborneportpc.org.uk/finance/>

**B. Full Council Accounts & Bank Balances:**

To receive the Full Council accounts and bank balances.

- 31/03/2022 – Reserve Account - £195,975.52
- 31/03/2022 – Current Account - £10,879.82

**C. Grant Request – Spirit of Milborne Port:**

To resolve on the granting of £1,000 to The Spirit of Milborne Port group.

**23) CO-OPTION OF NEW COUNCIL MEMBERS:**

The Council has three vacant seats. No applications received at the time of issuing the agenda.

**A. Interview of Candidates:**

Candidates will be invited to outline why they would like to join the Council and answer any questions from Members.

**B. Nominations and Voting:**

Election to each vacant seat to be taken in turn.

**C. Declarations of Acceptance of Office:**

Successful candidates will be invited to sign their Declarations of Acceptance of Office and join the Council for the rest of the meeting.

**24) Location of Full Council Meetings:**

To resolve on the location of future full council meetings. Possible venues being the Council Chamber (Town Hall upstairs), the WI Room (Town Hall downstairs) or the Village Hall.

**25) Parish Emergency Plan:**

To resolve on the updating of the parish emergency plan

**26) Local Council Award Scheme:**

To resolve on obtaining the Foundation Award from the NALC local council award scheme. Cost £80 and staff time. <https://www.nalc.gov.uk/localcouncilawardscheme>

**27) Review of Current Full Council Projects Including all S106 Projects:**

To review the current Full Council / S106 projects and action list and adjust any priorities as appropriate. Also, to receive the latest S106 figures from SSDC

**28) Cemetery Fencing – Appoint Contractor:**

**A. Resolution to suspend the Council's Financial Regulations:**

To resolve on suspending the councils' financial regulations to allow the council to appoint a contractor for the cemetery fencing.

**B. To appoint a contractor for the cemetery fencing:**

To resolve on the appointment of a contractor for the new cemetery fencing.

**29) Verbal Reports:**

To receive and note any urgent verbal updates and refer to a committee if appropriate.

- a) Council Chairman's report
- b) Parish Clerk's report
- c) Members' reports from outside organisations:
- d) Chairman's reports from the Parish Council Committees:

NB: If any members of the public with mobility issues that prevent them from being able to climb stairs wish to attend, please let us know before the morning of the meeting so that we can arrange to relocate to the downstairs room.