

# The Management Committee

## MILBORNE PORT PARISH COUNCIL

Minutes of the Management Committee Meeting  
held in the Village Hall:

**Tuesday 25<sup>th</sup> January 2021 @ 7:00pm**

### **Present:**

Councillors: Mr R. Lockey (Chairman), Mr T. Carty, Mrs. L Harrison, Mr T. Watts, Mr R. Tizzard

### **In attendance:**

Mr Simon Pritchard - Parish Clerk & Burials Officer.

### **Public Question and Comment Time:**

(None)

<b>Agenda Number:</b>	<b>Agenda Item:</b>
<b>1</b>	<b><u>Apologies for Absence:</u></b> Mr P. Lock – Personal Engagement.
<b>2</b>	<b><u>Declarations of Interest:</u></b> None.
<b>3</b>	<b><u>Adoption of Minutes:</u></b> <ul style="list-style-type: none"><li><b>Tuesday 23<sup>rd</sup> November 2021</b></li></ul> <p><b>Cllr. Carty proposed that the Committee adopt the minutes of the meeting held on 23<sup>rd</sup> November; seconded by the Chairman and resolved unanimously.</b></p>
<b>4</b>	<b><u>Play Parks Quarterly Inspection Report:</u></b> <p>The Committee Officer had circulated the professional December Play Park inspection reports ahead of the meeting.</p> <p><b>Gainsborough:</b> The Clerk reported that there are two medium risks within the report. One for a wooden picnic bench that has rot in it, this has now been upgraded from a low risk. The Council is replacing all the wooden picnic benches, they are on order and expected soon. The second is for the wooden Agility Trail, as the wood becomes slippery in the winter / wet. The committee agreed that the most practical solution is to scrub the</p>

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**Committee Officer: Simon Pritchard**

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Signed:.....Date:.....

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	<p>wood with algae remover and to have it power washed as soon as it is dry enough to get across the grass. A notice will also be put up to warn that the wood is slippery when wet.</p> <p>All other risks are either Low or Very Low some of which are being addressed.</p> <p><b>Springfield:</b></p> <p>The Chairman reported that the one medium risk, gaps / lifting of rubber tiles, will be eliminated when the play park is fitted with some new equipment in the summer. All other risks are either Low or Very Low.</p> <p>The bearings on the Hags multi-play unit have completely gone, the Chairman is seeing the rep in the next few weeks so will ask about getting it replaced.</p> <p style="text-align: right;"><b>Action – Cllr Lockey</b></p>
<b>5</b>	<p><b><u>Management Committee Finance:</u></b></p> <p><b><u>A. Latest Budget Spending to Date:</u></b></p> <p>Members had been sent the latest budget spending to date for the Committee's budget lines. It was agreed to circulate the Parish Rangers regular tasks list.</p> <p style="text-align: right;"><b>Action – The Clerk</b></p> <p><b><u>B. Earmarked Line Review:</u></b></p> <p>It was agreed to earmark the £7,500 in this year's budget. It was noted that a maintenance list, with costing, for the Town Hall was still required as from April there will be a further £7,500 available in the budget.</p> <p style="text-align: right;"><b>Put on Action List</b></p> <p><b><u>C. Milborne Port In Bloom Grant:</u></b></p> <p>In Bloom was awarded a £1,600 grant by the January Full Council meeting, but it has become apparent that they do not have a bank account. It was agreed to act as banker for the in bloom group and pay the invoices as and when submitted up to the value of the grant.</p>
<b>6</b>	<p><b><u>Management of: Gainsborough Play Park:-:</u></b></p> <p><b><u>A. Tree Works:</u></b></p> <p>The Chairman outlined the list of further recommended tree works in the Gainsborough play park.</p> <p><b>It was agreed to proceed with commissioning the works. The Chairman proposed setting a budget of £1,356.00, seconded by Cllr. Carty and resolved unanimously.</b></p> <p><b><u>B. Fence / Hedge or Fence &amp; Hedge:</u></b></p> <p>It was agreed that a replacement fence of the existing post and rail style with dog proofing was required, with no hedge.</p> <p>The Clerk will check again to see if S106 money can be used.</p> <p style="text-align: right;"><b>Action – The Clerk</b></p>

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<b>7</b>	<p><b><u>Management of: The Allotments: Entranceway and Track</u></b></p> <p>The Clerk had no update to offer on this project and Cllr. Campbell wasn't at the meeting. It has been reported that finding companies to quote has been a problem.</p>
<b>8</b>	<p><b><u>Management of: The Town Hall: Window &amp; Drainpipes Painting:</u></b></p> <p>Three re-tenders have now been received from the original three decorators who had quoted over a year ago. Members wondered if the council could develop a list of local contractors who would consent to being approached to tender for various works.</p> <p><b>It was proposed by Cllr. Carty to appoint Mr. Heather at a cost of £1,840.00, seconded by the Chairman and resolved unanimously.</b></p>
<b>9</b>	<p><b><u>Review of Action List:</u></b></p> <p>The current list had been circulated to members. It was reviewed and a few adjustments made.</p>
<b>10</b>	<p><b><u>Verbal Updates:</u></b></p> <p><b>a) Parish Footpaths/Rights of Way:</b> Cllr. Barsby was not at meeting to be able to give a report.</p> <p><b>b) Milborne Port in Bloom:</b> Cllr. Lock was not at the meeting to be able to give a report.</p> <p><b>c) Projects in progress/Updates from the last committee meeting:</b></p> <ul style="list-style-type: none"> <li>• <b>Defibrillator at Cemetery</b> – The Clerk informed the Committee that this had been ordered, but a recent bereavement was delaying the install.</li> <li>• <b>Storage Unit at Cemetery</b> – This is still on order; delivery should be in February.</li> <li>• <b>The Community Orchard fence</b> – The Clerk has met with the landowner. He is willing to consider a joint project. Need to get some quotes</li> </ul> <p style="text-align: right;"><b>Action – The Clerk</b></p>
	<p><b>End of informal meeting 8:38pm</b></p>