

The HR Committee

MILBORNE PORT PARISH COUNCIL

Minutes of the **Human Resources Committee** meeting
Held in the Council Chamber at the Town Hall
on: **Wednesday 2nd February 2022 @ 10:00am**

Present:

Councillors: Mr T. Carty (Chairman), Mr T. Watts, Mr R Lockey, Mr P. Lock

In attendance:

The Parish Clerk: Simon Pritchard
No Members of the Public.

Public Question and Comment Time:

(None)

Agenda Number:	Agenda Item:
1	<u>Apologies for Absence:</u> None.
2	<u>Declarations of Interest:</u> None.
3	<u>Adoption of Minutes:</u> <ul style="list-style-type: none">▪ 10th December 2021 <p>The minutes of the last HR Committee meeting had been circulated. It was proposed by Cllr Carty to adopt the minutes, seconded by Cllr Lock and resolved unanimously.</p>
4	<u>Confidential Session:</u> It was proposed by Cllr Carty to pass a resolution to exclude the press and public from agenda items five and six as they relate to confidential staffing matters, seconded by Cllr Lockey and resolved unanimously. The Committee went into closed session
5	<u>HR Committee Budget Update and Assessment of Risks:</u> The Committee examined the current budget spending. It was noted that the staff hadn't been awarded the annual inflationary pay increase yet as there still is no

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Parish Clerk: Simon Pritchard

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Signed:.....Date:.....

The HR Committee

	<p>agreement on the National Pay Scales. This is likely to cost an extra £700 in backpay for the whole year. This will see a budget line overspend of around £1,000</p> <p>It was noted that as there are elections in May, the Parish Council will receive an invoice from the District Council to cover some of the costs.</p>
6	<p><u>Employment Matters:</u></p> <p><u>A. Report from the Chairman:</u></p> <p>It keeps coming up that there is little resource to drive projects. The Chairman circulated some research he had undertaken on the amount some somerset councils spend on staffing and comparing this to that council's precept, percentage wise Milborne Port Parish Council came out the lowest.</p> <p>Members noted that many of the issues that keep coming up in meetings could be addressed with a Neighborhood Plan. There is £200,000 of S106 money to be spent. The Clerk outlined the difference between a Parish Plan that is now defunct and a Neighborhood Plan that holds weight in local planning decisions.</p> <p>It was noted that in common with other councils across Somerset, the Parish Council was finding it difficult to find new members. It maybe that Committees will have to consider appointing a contractor to undertake some elements of the agreed projects. The new action list should help Members be able visualize the projects</p> <p><i>NB: Further information is contained within the confidential notes of the meeting.</i></p> <p><u>B. Report from the Propper Officer:</u></p> <p><u>Action Lists:</u></p> <p>The Clerk noted that the names of Officers should be removed from any projects on the action lists that wasn't actively been worked on as it gives a false impression</p> <p><u>Awards Scheme:</u></p> <p>The Clerk suggested that the Council should participate in the local government awards scheme and achieve foundation accreditation to help build confidence that the council has been assessed as doing things correctly. This will go to Full Council.</p> <p style="text-align: right;">Action – The Clerk</p> <p><i>NB: Further information is contained within the confidential notes of the meeting.</i></p>

End of formal meeting 12:17PM

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