

Full Council

MILBORNE PORT PARISH COUNCIL

Minutes of the Full Council Meeting (informal)
held via Zoom video-conferencing

Tuesday 4th January 2022 @ 7:00pm

Present:

Parish Councillors: Mr Tim Carty (Chairman), Mr Rob Lockey (Vice-Chairman), Mrs Debbie Barsby, Mr Tom Campbell, Mr Philip Lock, Mr Robert Tizzard, Mrs Anna Wagner, Mr Ted Watts.

In attendance:

Parish Clerk & Responsible Finance Officer: Simon Pritchard
Deputy Parish Clerk: Nathalie Hetherington
Cllr. Sarah Dyke – South Somerset District Council
Members of the Public: one

Public Question and Comment time:

None.

Reports from Somerset County Council & Somerset District Council:

Sarah Dyke provided information (and will forward links to the Clerk) on:

- A government Covid grant to support hospitality businesses of up to £5000, applications to be made between 6th and 20th January 2022
- Christmas tree recycling (under 6ft) for those who pay for their garden waste to be collected
- Great Parish Wildflower Giveaway Scheme (the Clerk had already forwarded this information to the Milborne Port Climate Action Group)
- Covid impact guidance is on the South Somerset District Council website

Cllr. Dyke encourages parishioners to contact her directly for help needed with any District Council issues.

Local Government Reorganisation in Somerset:

Cllr. Carty reported on the briefing that he attended in December which he had communicated with members about at the time. Several questions remain regarding the running of the new areas and around voting rights. Cllr. Dyke agreed that there are still several unknowns.

Reports from Somerset Constabulary:

No representative attended.

Agenda Number:	Agenda Item:
1	Apologies for Absence: Cllr. William Wallace (SCC) – travelling home from Scotland

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2	Declarations of Interest & Dispensations to Participate: <ul style="list-style-type: none">• In relation to Item 4A Cllr. Tizzard asked for it to be noted that in relation to any discussion about the proposed Court Lane development, whilst he has no financial declaration of interest to make, members should know that he has current business relationships with Origin 3 (who represent Burrington Estates) and with Burrington Estates and Vectos but that these are unconnected to the current Court Lane development proposals.• In relation to Items 5D1 and 9, Cllrs. Lockey and Watts are members of the Playing Fields Committee.• In relation to Item 5D3, Cllr. Lockey is a School Governor.
3	Adoption of Full Council Minutes: It was proposed by Cllr Locky that the minutes of the meeting of 2nd November 2022 should be adopted at the Full Council ratification meeting on Wednesday 5th January, seconded by Cllr Campbell and resolved unanimously.
4	Planning Applications: <p>A. Application 21/02767/FUL - Land at Court Lane, Milborne Port: Residential Development of 22 dwellings with associated access and highway works, drainage and attenuation, public open space, landscaping and associated infrastructure.</p> <p>Discussion took place regarding the timing of the consultation period and it was agreed to meet the extended deadline of 16th January in order to avoid any risk of not having the council's views taken into consideration.</p> <p>Members of the Planning and Environment Committee reiterated and debated further the views already expressed at their last meeting on 21st December; other members also contributed to the debate and the advantages and disadvantages of the proposed development and its potential impact on the village were discussed.</p> <p>A tied vote took place with 4 in favour of approval and 4 objecting. The Chairman used his second vote to break the tie, voting to object to the application on the following grounds:</p> <ul style="list-style-type: none">• there is no footpath planned for Court Lane and inadequate preparation for any future pedestrian/vehicular access to the site to the south of the site• the junction between Court Lane and Lower Kingsbury is already a danger point for motorists• S106 funding of £3000 per unit is considered low for this area• phosphates issue yet to be resolved/mitigated• there remain concerns around access/traffic, especially construction traffic/transport• some environmental/infrastructure concerns are not addressed/mitigated in application, e.g. arsenic quantities on site, sewage/flooding management

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	<ul style="list-style-type: none">• a previous application was rejected on the grounds of access• inadequate parking spaces for plots 10-17• disproportionate number of larger houses and not enough 2/3 bed houses• police concerns regarding the woodland walk• increasing the population of the village will not necessarily lead to a corresponding increase in facilities/amenities with the market town of Sherborne so close by <p>Action: Cllr. Carty and the Deputy Clerk to liaise on a formal and more detailed response.</p>
5	<p>Parish Council Accounts:</p> <p>A. Monthly Payments: The payments for January 2022 were received. Cllr. Carty proposed that they be approved, seconded by Cllr. Barsby and resolved with 7 votes in favour. One abstention.</p> <p>B. Full Council Accounts and Bank Balances: These were received for the Reserve Account (£205,717.03) and for the Current Account (£2,716.38).</p> <p>C. Reserve Cheque Signatory Authorisation: Cllr. Barsby proposed that ex-councillor Ms L. MacArthur be authorised to sign cheques on behalf of the council, between now and May 2022, if two council members are not available; this proposal was seconded by Cllr. Campbell and resolved 6 in favour, two abstentions.</p> <p>D. Awarding of Community Grants:</p> <p>1. <u>The Memorial Playing Fields Committee (Springfield) – £2,275.00</u> Cllr. Tizzard proposed that the grant be awarded; this was seconded by Cllr. Watts and resolved by 7 votes with one abstention.</p> <p>2. <u>Moviola Events at the Village Hall - £1,344.00</u> Cllr. Tizzard proposed that the grant be awarded; this was seconded by Cllr. Lockey and resolved unanimously.</p> <p>3. <u>Milborne Port Primary School - £1,170.02</u> Cllr. Tizzard proposed that the grant be awarded; this was seconded by Cllr. Wagner and resolved unanimously.</p> <p>4. <u>Milborne Port In Bloom - £1,600.00</u> Cllr. Lockey proposed that the grant be awarded; this was seconded by Cllr. Tizzard and resolved by 7 votes with one abstention.</p>
6	<p>S106 Priority List Approval: It was agreed to add the refurbishment and resurfacing at the skatepark to this Community Needs Priority list, as well as the Multi-use/access Trail to Sherborne. This</p>

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	<p>is an organic list that will need to be re-visited regularly. It was decided not to prioritise items on the list.</p> <p>Cllr. Carty proposed that it be approved; this proposal was seconded by Cllr. Lock and resolved unanimously.</p>
7	<p>Interim Internal Audit Report 2021/22 – Action List:</p> <p>The Clerk shared the context of the internal auditor’s report which had already been circulated and explained some of the main recommendations.</p> <p>Cllr. Carty proposed that all of the recommendations be accepted and actioned within an appropriate timeframe; this proposal was seconded by Cllr. Campbell and resolved by 6 votes with two abstention.</p>
8	<p>Parish Council Precept 2022/23:</p> <p>The Responsible Finance Officer ran through a Powerpoint presentation outlining the Council’s current financial position, its responsibilities for the coming financial year, comparisons with nearby parishes and the plans/projects identified by the Management and Planning & Environment committees. As members had not had the opportunity to examine the figures beforehand, it was suggested that the decision over whether to accept the Responsible Finance Officer’s recommendation for precept be deferred to another date this month in order to allow time for reflection and to ask questions/for clarification.</p> <p>It was proposed by Cllr. Tizzard to defer the agenda item to a future meeting of Full Council, seconded by Cllr. Watts and resolved.</p> <p>It was agreed that in future years, this precept material will be circulated in advance of the meeting where it is to be discussed/agreed.</p> <p>Action: Clerk to circulate the Powerpoint information to all members and to schedule a further Full Council meeting in January 2022 in order for members to resolve on the precept.</p>
9	<p>Memorial Playing Fields – Approval of Actions:</p> <p>Following a meeting between representatives of the Memorial Playing Fields Committee and the Parish Council, a list of potential actions/projects had been drawn up. After some discussion about what S106/MPPC monies are available for the development of the Springfield play area.</p> <p>Cllr. Tizzard proposed that the projects and actions be ratified; the proposal was seconded by Cllr. Carty and resolved unanimously.</p>
10	<p>Review of Parish Council Representatives / Roles for 2021/22:</p> <p>The following roles and representatives were agreed:</p> <ul style="list-style-type: none"> • Playing Fields Committee: Cllrs. Lockey & Carty • Village Hall Committee: Cllr. Campbell (Cllr. Harrison to be asked) • Sherborne Transport Action Group: Cllrs Carty & Campbell (and ex-councillor Lucy MacArthur to assist) • Police Liaison: (Not required until May) • Youth Liaison: Cllrs Lockey & Wagner • SSDC Market Town Initiative: Cllrs. Carty & Watts • Flood Warden: Cllr. Wagner

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11	Verbal Reports: a) Council Chairman's report <ul style="list-style-type: none">The Chairman's report will be deferred to the February 2022 Full Council meeting. b) Parish Clerk's report <ul style="list-style-type: none">The Clerk has been approached by an SSDC organisation regarding the idea of 'chat benches' in the village; this will go to the Management Committee in the near future. c) Members' reports from outside organisations <ul style="list-style-type: none">Nothing to report. d) Chairmen's reports from the Parish Council Committees <ul style="list-style-type: none">Cllr. Tizzard has stepped down as Chairman of the Planning and Environment Committee.
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End of meeting 21.47

It was agreed that the following councillors attend a ratification meeting at the Town Hall on Wednesday 5th January 2022 at 10am.

- Cllr Watts*
- Cllr Carty*
- Cllr Lock*
- Cllr Lockey*
- With Cllr Barsby if she can make it*

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