

Full Council

Milborne Port

Parish Council

NOTICE OF MEETING:

The next **Full Council Meeting** will be held on
Tuesday 1st February 2022 at 7:00pm
in **The Council Chamber, The Town Hall**

To all Members of Milborne Port Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined below:

Signed:



Mr Simon Pritchard

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

❖ **Public Question and Comment Time:**

Before the start of the formal meeting the Public have the opportunity to pass comment. Questions may be answered in writing or deferred to a committee. Once the formal meeting has started the Public are reminded that they have no right to speak.

❖ **Reports from Somerset County Council & South Somerset District Council:**

To receive any reports from County Councillor William Wallace & District Councillor Sarah Dyke

❖ **Local Government Reorganisation in Somerset:**

To receive any updates about the process towards a unitary council for Somerset.

❖ **Reports from Somerset Constabulary:**

To receive any reports from the Somerset Constabulary

Agenda:

1) **Apologies for Absence:**

To receive any apologies for absence.

2) **Declarations of Interests & Applications for Dispensations to Participate:**

Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct.

3) Adoption of Full Council Minutes:

- Tuesday 4th January (Informal) 2022
- Wednesday 5th January 2022
- Tuesday 18th January 2022 (extraordinary)

4) PARISH COUNCIL ACCOUNTS:

A. Monthly Payments:

To receive and approve the payments for February 2022. Full listing is on the Council website. <http://milborneportpc.org.uk/finance/>

B. Full Council Accounts & Bank Balances:

To receive the Full Council accounts and bank balances.

- 31/12/2021 – Reserve Account - £183,663.17
- 31/12/2021 – Current Account - £2,172.41

C. Setting up of a Standing Order:

To resolve on the setting up of a standing order in favour of KM Dike Nurseries for £1,151.56 per month, each month.

5) Council Email Policy:

To resolve on the council's email policy on the use of personal email address.

6) Play Day – Date and Sponsorship:

To resolve on the offer of a Play Day on Tuesday 9th August and agree on any additional grant funding for the same.

7) Review of Full Council Action List:

To review the current Full Council projects / actions and adjust any priorities as appropriate.

8) Verbal Reports:

To receive and note any urgent verbal updates and refer to a committee if appropriate.

- a) Council Chairman's report
- b) Parish Clerk's report
- c) Members' reports from outside organisations:
- d) Chairman's reports from the Parish Council Committees:

Covid Meeting Measures:

- Hand sanitiser will be made available at the entrance and at Councillors tables.
- One Member per table for social distancing.
- All attendees are encouraged to take a lateral flow test on the day of the meeting.