

Full Council

Milborne Port Parish Council

NOTICE OF MEETING:

The next (Informal) **Full Council Meeting** will be held on **Tuesday 4th January 2022 at 7:00pm** via **Zoom video-conferencing**
To all Members of Milborne Port Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined below:

Signed:



Mr Simon Pritchard

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

The Public can access the meeting by using the Zoom video-conferencing technology; no account is required. <https://zoom.us/>

Meeting ID: 821 4925 2877 Passcode: 050988

❖ **Public Question and Comment Time:**

Before the start of the formal meeting the Public have the opportunity to pass comment. Questions may be answered in writing or deferred to a committee. Once the formal meeting has started the Public are reminded that they have no right to speak.

❖ **Reports from Somerset County Council & South Somerset District Council:**

To receive any reports from County Councillor William Wallace & District Councillor Sarah Dyke

❖ **Local Government Reorganisation in Somerset:**

To receive any updates about the process towards a unitary council for Somerset.

❖ **Reports from Somerset Constabulary:**

To receive any reports from the Somerset Constabulary

Agenda:

1) **Apologies for Absence:**

To receive any apologies for absence.

2) **Declarations of Interests & Applications for Dispensations to Participate:**

Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct.

(Informal) Full Council - Milborne Port Parish Council - 4th January 2022

Website: www.milborneportpc.org.uk
Email: clerk@milborneportpc.org.uk

Parish Clerk: Simon Pritchard
Tel: 01963 251268

3) Adoption of Full Council Minutes:

- **Tuesday 2nd November 2021**

4) PLANNING APPLACTIONS:

To receive any major planning application made to South Somerset District Council and comment on the same.

A. Application 21/02767/FUL - Land At Court Lane, Milborne Port:

Residential Development of 22 dwellings with associated access and highway works, drainage and attenuation, public open space, landscaping and associated infrastructure.

5) PARISH COUNCIL ACCOUNTS:

A. Monthly Payments:

To receive and approve the payments for January 2022. Full listing is on the Council website. <http://milborneportpc.org.uk/finance/>

B. Full Council Accounts & Bank Balances:

To receive the Full Council accounts and bank balances.

- 30/11/2021 – Reserve Account - £205,717.03
- 30/11/2021 – Current Account - £2,716.38

C. Reserve Cheque Signatory Authorisation:

To resolve to authorise Ms L. MacArthur to sign cheques on behalf of the council, between now and May 2022, if two council members are not available.

D. Awarding of Community Grants:

To resolve on the awarding of grants to...

1. **The Memorial Playing Fields Committee (Springfield) – £2,275.00**
2. **Moviola Events at the Village Hall - £1,344.00**
3. **Milborne Port Primary School - £1,170.02**
4. **In Bloom - £1,600.00**

6) S106 Priority List Approval:

To approve the S106 priority wish list drawn up by the P&E Committee.

7) Interim Internal Audit Report 2021/22 – Action List:

To receive the Clerk's recommendations in response to the interim internal audit report and resolve on the same.

8) Parish Council Precept 2022/23:

To receive the Council's budget for 2022/23 and agree the Council's precept 2022/23. The Responsible Finance Officer will give a presentation and make a recommendation.

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9) Memorial Playing Fields – Approval of Actions:

Following a meeting between representatives of the Memorial Playing Fields Committee and the Parish Council, a list of potential actions / projects has been drawn up. Full Council is asked to ratify all actions / projects.

10) Review of Parish Council Representatives / Roles for 2021/22:

- **Playing Fields Committee:** Cllrs. Tizzard & Barsby
- **Village Hall Committee:** Vacant & Cllr Campbell
- **Sherborne Transport Action Group:** Vacant & Cllr Carty
- **Police Liaison:** (Not required back in May)
- **Youth Liaison:** Cllr Lockey
- **SSDC Market Town Initiative:** Vacant & Cllr Carty
- **Flood Warden:** (Clerk's suggestion)
- **Any other role** (Member's to suggest)...

11) Verbal Reports:

To receive and note any urgent verbal updates and refer to a committee if appropriate.

- a) Council Chairman's report
- b) Parish Clerk's report
- c) Members' reports from outside organisations:
- d) Chairman's reports from the Parish Council Committees:

Covid Meeting Measures:

Due to the high-level of Covid infections this meeting is being held remotely to allow everyone to attend safely. The outcome of all the agenda item will be ratified at a formal meeting the next day, this will be attended by the minimum number of councillors required to make the meeting lawful.