

# Full Council

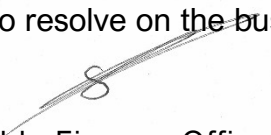
## Milborne Port Parish Council



### NOTICE OF MEETING:

The next **Full Council Meeting** will be held on  
**Wednesday 5<sup>th</sup> January 2022 at 10:00am @ The Town Hall**  
To all Members of Milborne Port Parish Council, you are hereby summoned to attend the  
above meeting, to resolve on the business as outlined below:

Signed:



Mr Simon Pritchard

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

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### ❖ **Public Question and Comment Time:**

Before the start of the formal meeting the Public have the opportunity to pass comment. Questions may be answered in writing or deferred to a committee. Once the formal meeting has started the Public are reminded that they have no right to speak.

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## Agenda:

### 1) **Apologies for Absence:**

To receive any apologies for absence.

To ratify the outcome of the meeting held on Tuesday 4th January 2022

### 2) **Declarations of Interests & Applications for Dispensations to Participate:**

Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct.

To ratify the outcome of the meeting held on Tuesday 4th January 2022

### 3) **Adoption of Full Council Minutes:**

- **Tuesday 2<sup>nd</sup> November 2021**

To ratify the outcome of the meeting held on Tuesday 4th January 2022

### 4) **PLANNING APPLACTIONS:**

To receive any major planning application made to South Somerset District Council and comment on the same.

To ratify the outcome of the meeting held on Tuesday 4th January 2022

**Full Council - Milborne Port Parish Council - 5<sup>th</sup> January 2022**

Website: [www.milborneportpc.org.uk](http://www.milborneportpc.org.uk)  
Email: [clerk@milborneportpc.org.uk](mailto:clerk@milborneportpc.org.uk)

Parish Clerk: Simon Pritchard  
Tel: 01963 251268

**A. Application 21/02767/FUL - Land At Court Lane, Milborne Port:**

Residential Development of 22 dwellings with associated access and highway works, drainage and attenuation, public open space, landscaping and associated infrastructure.

**5) PARISH COUNCIL ACCOUNTS:**

To ratify the outcome of the meeting held on Tuesday 4th January 2022

**A. Monthly Payments:**

To receive and approve the payments for January 2022. Full listing is on the Council website. <http://milborneportpc.org.uk/finance/>

**B. Full Council Accounts & Bank Balances:**

To receive the Full Council accounts and bank balances.

- 30/11/2021 – Reserve Account - £205,717.03
- 30/11/2021 – Current Account - £2,716.38

**C. Reserve Cheque Signatory Authorisation:**

To resolve to authorise Ms L. MacArthur to sign cheques on behalf of the council, between now and May 2022, if two council members are not available.

**D. Awarding of Community Grants:**

To resolve on the awarding of grants to...

1. **The Memorial Playing Fields Committee (Springfield) – £2,275.00**
2. **Moviola Events at the Village Hall - £1,344.00**
3. **Milborne Port Primary School - £1,170.02**
4. **In Bloom - £1,600.00**

**6) S106 Priority List Approval:**

To approve the S106 priority wish list drawn up by the P&E Committee.

To ratify the outcome of the meeting held on Tuesday 4th January 2022

**7) Interim Internal Audit Report 2021/22 – Action List:**

To receive the Clerk's recommendations in response to the interim internal audit report and resolve on the same.

To ratify the outcome of the meeting held on Tuesday 4th January 2022

**8) Parish Council Precept 2022/23:**

To receive the Council's budget for 2022/23 and agree the Council's precept 2022/23. The Responsible Finance Officer will give a presentation and make a recommendation.

To ratify the outcome of the meeting held on Tuesday 4th January 2022

**9) Memorial Playing Fields – Approval of Actions:**

Following a meeting between representatives of the Memorial Playing Fields Committee and the Parish Council, a list of potential actions / projects has been drawn up. Full Council is asked to ratify all actions / projects.

To ratify the outcome of the meeting held on Tuesday 4th January 2022

**10) Review of Parish Council Representatives / Roles for 2021/22:**

- **Playing Fields Committee:** Cllrs. Tizzard & Barsby
- **Village Hall Committee:** Vacant & Cllr Campbell
- **Sherborne Transport Action Group:** Vacant & Cllr Carty
- **Police Liaison:** (Not required back in May)
- **Youth Liaison:** Cllr Lockey
- **SSDC Market Town Initiative:** Vacant & Cllr Carty
- **Flood Warden:** (Clerk's suggestion)
- **Any other role** (Member's to suggest)...

To ratify the outcome of the meeting held on Tuesday 4th January 2022

**Covid Meeting Measures:**

Due to the high-level of Covid infections this meeting was held remotely at 7pm on 4<sup>th</sup> January to allow everyone to attend safely. This meeting is only being held to formally ratify the outcomes of that meeting, as an in-person meeting still is required to take place to make formal decisions.