

# Full Council

## MILBORNE PORT PARISH COUNCIL

Minutes of the Full Council meeting  
held in Milborne Port Village Hall:

**Tuesday 7th September 2021 @ 7:00pm**

**Present:**

Parish Councillors: Mr Tim Carty (meeting chairman), Mr Tom Campbell, Mr Philip Lock, Mr Rob Lockey, Ms Lucy MacArthur, Mr Robert Tizzard, Mr Ted Watts.

**In attendance:**

Parish Clerk & Responsible Finance Officer: Simon Pritchard

Deputy Parish Clerk: Nathalie Hetherington

Members of the Public: Anna Wagner (candidate for co-option), PSCO Will Mortimer, Police Sergeant Stef Edwards

**Public comment time:**

No questions or comments.

<b>Agenda Number:</b>	<b>Agenda Item:</b>
<b>1</b>	<p><b><u>Election of Meeting Chairman:</u></b> Cllr. Lockey nominated Cllr. Carty, seconded by Cllr. MacArthur. It was unanimously resolved to appoint Cllr. Carty as the meeting Chairman.</p> <p><b>Public Question &amp; Comment Time:</b></p> <p>Cllr. Tizzard proposed that, given the need for more councillors to bring the total to 13, MPPC should have an on-going co-option process in order to be able to take advantage of potential candidates showing an interest at any time. The notion was supported by Members. The Clerk informed members that if local council elections are brought forward to May 2022, there can be no co-option within 6 months before the elections.</p> <p>Cllr. Lock requested that a working group be restarted to deal with the problem of dog fouling at Springfield recreation ground to explore the options re. procuring a piece of land where dog owners can take their dogs without the risk of spoiling the area for other users; it was agreed that the Planning and Environment take this on at their next meeting.</p> <p><b>Reports from Somerset County Council &amp; Somerset District Council:</b> Cllrs. Dyke &amp; Wallace were unable to attend.</p> <p>PCSO Will Mortimer addressed the meeting to summarise his recent activities; he is very keen to address anti-social behaviour in the village and is trying to patrol 'hot-spots' as often as possible. Cllr. Carty commented on the 17 incidents of crimes</p>

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Signed:.....Date:.....

	<p>against a person reported in July &amp; August and this was discussed. The recent dog abduction in Cheriton was discussed; the victim did not want to press charges after he paid for dogs to be returned. All members agreed that Will Mortimer's regular presence in the village is hugely valued.</p>
<b>2</b>	<p><b><u>Apologies for Absence:</u></b>  Cllr. Barsby – work commitments  Cllrs. William Wallace (SCC) and Sarah Dyke (SSDC)</p>
<b>3</b>	<p><b><u>Declarations of Interest &amp; Applications for Dispensations to Participate:</u></b>  None.</p>
<b>4</b>	<p><b><u>Adoption of Full Council Minutes:</u></b></p> <ul style="list-style-type: none"> <li>▪ <b>Tuesday 6<sup>th</sup> July 2021</b></li> </ul> <p>The minutes of the Full Council meeting of 6<sup>th</sup> July 2021 had been circulated to Members ahead of the meeting  <b>The Cllr Lockey proposed that the minutes of 6<sup>th</sup> July were adopted, seconded by Cllr. MacArthur and resolved unanimously.</b></p>
<b>5</b>	<p><b><u>Parish Council Accounts:</u></b></p> <p><b><u>A. Monthly Payments:</u></b>  Members received the payments list for August 2021 with no questions/comments.  <b>It was proposed by Cllr. Carty that they be approved; this was seconded by Cllr. Lock and resolved unanimously.</b></p> <p><b><u>B. Full Council Accounts &amp; Bank Reconciliation:</u></b>  Cllr. Lockey confirmed that he had checked and signed the latest bank reconciliation.</p> <p><b><u>C. External Audit Result 2021/21:</u></b>  Cllr. Carty thanked The Clerk for his successful work with the audit which received no recommendations from the external auditor; the Clerk will now issue a public announcement that the audit is complete.</p> <p><b><u>D. Appointment of Internal Auditor for 2021/22:</u></b>  The Clerk gave background information re. the tendering process and the reasons behind his recommendation of Do The Numbers.  <b>Cllr. Carty proposed that Do The Numbers be appointed; this was seconded by Cllr. Lockey and resolved unanimously.</b></p>

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<p><b>6</b></p>	<p><b><u>Co-Option of New Council Members:</u></b></p> <p><b><u>A: Interview of Candidates:</u></b> Anna Wagner introduced herself to members and spoke about her involvement in village life and in her motivations to become a councillor.</p> <p>Lyn Harrison was unable to attend the meeting.</p> <p><b><u>B: Nominations and Voting:</u></b> <b>Cllr. Lockey nominated Anna Wagner to be co-opted to the council; this was seconded by Cllr. Carty and resolved unanimously.</b></p> <p><b>Cllr. Lockey nominated Lyn Harrison to be co-opted to the council; this was seconded by Cllr. Tizzard and resolved unanimously.</b></p> <p><b><u>C: Declarations of Acceptance of Office:</u></b> Anna Wagner signed her Declaration of Acceptance of Office and joined the Council for the rest of the meeting.</p>
<p><b>7</b></p>	<p><b><u>Parish Defibrillators:</u></b></p> <p><b><u>A: Formal Adoption of Defibrillators:</u></b> A request had been received from Milborne Port W.I. for the Parish Council to formally adopt the defibrillators at the Village Hall and at the Doctors' Surgery. Cllr. Lock asked how the success rate could be measured and reported; the Clerk informed members that the Ambulance Service would provide any statistics. <b>Cllr. Carty proposed that the Parish Council adopt the defibrillators; this was seconded by Cllr. MacArthur and resolved unanimously.</b></p> <p><b><u>B: Memorandum of Understanding with the W.I.:</u></b> Members received the memorandum of understanding with the W.I. in relation to the servicing of the Parish Council's three defibrillators (at the Town Hall, the Village Hall &amp; the Doctors' Surgery). <b>Cllr. Carty proposed that the Council approve the document and enter into the agreement with the W.I. this was seconded by Cllr. Campbell and carried unanimously.</b></p>
<p><b>8</b></p>	<p><b><u>Appointment of Parish Council Chairman 2021- May 2022:</u></b> Cllr. Carty spoke about the change in his circumstances which meant that he would be prepared to take on this role. <b>Cllr. Campbell proposed that Cllr. Carty be elected as the Parish Council Chairman for the rest of the municipal year; this was seconded by Cllr. Lockey and resolved unanimously.</b></p>

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	<p>It was decided to defer the election of a Vice-Chairman to the next Full Council meeting in order to allow members the opportunity to consider whether they would like to put themselves forward.</p>
<p><b>9</b></p>	<p><b><u>Verbal Reports</u></b></p> <p><b>a) Council Chairman’s report:</b>  Cllrs. Carty &amp; Tizzard fed back from the informal meeting with John Hammond, Interim Head of Planning at SSDC, which took place this evening at 6pm. Topics discussed included the Local Plan, phosphates, the importance of the Neighbourhood Plan, etc. This was a useful dialogue which it is hoped might add to SSDC’s understanding of how MPPC sees village &amp; planning policy.</p> <p><b>b) Parish Clerk’s Report</b></p> <ul style="list-style-type: none"> <li>• The Clerk shared information about the recent vandalism at Gainsborough playpark and the fact that some local parents wanted their boys to take a sort of collective responsibility and raise money for a new picnic bench.</li> <li>• The date of the next Management Committee meeting is to be confirmed.</li> <li>• The repairs to the Town Hall roof have been completed and the scaffolding is due to be taken down this week.</li> </ul> <p><b>c) Members’ Reports from outside organisations</b></p> <ul style="list-style-type: none"> <li>• Cllr. Carty queried how the new unitary structure will impact upon how MPPC operates and about what changes there might be in the level of resourcing. The Clerk informed members that meetings will be held on these topics over ensuing months and whoever attends on behalf of MPPC to will be asked to feed back to the rest of the members.</li> <li>• Cllrs. Campbell and MacArthur will continue to liaise with Cllr. Dyke (SSDC) around consultancy/a feasibility study for a safe cycle route (via Osborne).</li> </ul> <p><b>d) Chairmen’s Reports from the Parish Council Committees</b></p> <ul style="list-style-type: none"> <li>• For the Planning Environment Committee, Cllr. Tizzard reported on the various applications for extensions and that members are generally supportive as a matter of principle. There has been a planning issue around house building at Springfield Road re. site plan access and Cllr. Tizzard plans to write directly to the applicant to ask for his comments.</li> <li>• For the Management Committee, Cllr. Lock and the Clerk it reported that Cllr. Barsby has been very active on clearing footpaths. A new mower has been provided by MPPC for those who maintain the churchyard and the old one will be kept at the cemetery where it is hoped new storage (procured through the Management Committee), will house it.</li> <li>• There was nothing to report from the HR Committee.</li> </ul>

**End of formal meeting – 8:15pm**