

Management Committee

Milborne Port

Parish Council

NOTICE OF MEETING:

The next Management Committee Meeting will be held on
Tuesday 5th October 2021 at 8:00pm @ The Village Hall, Springfield Road.

Chairman: Mr P. Lock

Membership: Councillors; Mr R. Lockey, Ms D. Barsby, Mr T. Campbell, Mr T. Watts,
Ms L. MacArthur, Mr T. Carty.

To all Members of Milborne Port Parish Council Management Committee, I hereby summons you to attend the above meeting, to resolve on the business as outlined below.
All other Members of the Council and the Public are welcome to attend.

Signed:



Mr Simon Pritchard

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

Public Question and Comment Time:

Before the start of the formal meeting the Public are given the opportunity to ask questions or pass comment. Once the formal meeting has started the Public are reminded that they have no right to speak.

Agenda:

1) Apologies for Absence:

To receive any apologies for absence.

2) Declarations of Interests:

Members are reminded of their obligation to declare any Pecuniary or Other Interests they may have under the Localism Act 2011 and the Council's Code of Conduct.

3) Adoption of Minutes:

To adopt the minutes of the last Management Committee meeting held on:

- o **29th June 2021 (Informal Meeting)**

Management Committee - Milborne Port Parish Council – 5th October 2021

Website: www.milborneport.org.uk
Email: clerk@milborneportpc.org.uk

Committee Officer: Simon Pritchard
Tel: 01963 251268

4) Play Parks Quarterly Inspection Reports:

To receive the latest professional inspection report and any verbal updates from the Clerk (Gainsborough) or Cllr Lockey (Springfield) and resolve on any actions required.

5) Management Committee Finance:

To receive the latest budget spending to date for the Committee's budget lines and to receive a verbal report from the Clerk as to any possible future unbudgeted liability that would have a significant impact on the Council's finances.

6) Management of: The Community Orchard:

To consider the grass cutting regime.

7) Management of: The Clump:

To consider a request by the owner of the old telephone exchange building for the Council to pay for the removal the low hanging branches overhanging the building.

8) Management of: Gainsborough Playpark:

To consider buying a water bottle filling station for £4,681 and applying for a grant for ½ the cost from SSDC – to replace water tap.

9) Management of: The Churchyard:

A. Railing at the end of Church Walk:

The wooden railing at the end of the walkway has been removed as it was rotten. SCC can replace it, but only with metal. It has been suggested that the railings impede people with mobility devices. Residents have been invited to express their views. Committee to resolve if to request replacement or not.

B. Tree Works:

To approve the tree works required in and around the Churchyard and set a budget.

10) Management of: The Allotments:

A. Communal Compost Bins -

To receive information about communal compost bins, the cost involved and to resolve if to pursue.

B. Entranceway and Track -

To receive quotes for a) having the first part of the entrance laid with hardcore and b) the cost to have the full length of the track laid and resolve if to proceed.

11) Management of: The Cemetery:

A. Purchase of Storage Unit:

To agree on the purchase of a small shed or bike style storage unit for the Cemetery and perform a tidy up of the area.

B. Purchase of Defibrillator:

To resolve if the Council will install a Defibrillator on the wall of the Chapel and apply to SSDC for a grant for ½ the cost.

12) Budget / Projects 2022 - 2023:

To consider projects / costs for the 2022/23 budget. Members to suggest projects for next year.

The Clerk is suggesting:

- Ball Court Flooring
- Grounds Man (self-employed)
- Solar Panels – Town Hall
- Recycled Plastic Picnic Tables
- Bottle filling Station Springfield

13) Verbal Updates:

To receive and note any short verbal updates from Members or the Clerk on:

- a) Parish Footpaths / Rights of Way** – Cllr Barsby
- b) Milborne Port in Bloom** – Cllr Lock
- c) Projects in progress / Updates from the last committee meeting:**
 - Town Hall Roof Update
 - Further Allotments Land
 - Lawn Mowers in Churchyard.
 - Grave Levelling