

Full Council

Milborne Port

Parish Council

NOTICE OF MEETING:

The next **Full Council Meeting** will be held on
Tuesday 5th October 2021 at 7:00pm @ The Village Hall

To all Members of Milborne Port Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined below:

Signed:



Mr Simon Pritchard

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

❖ **Public Question and Comment Time:**

Before the start of the formal meeting the Public are given the opportunity to pass comment, questions may be answered in writing or deferred to a committee. Once the formal meeting has started the Public are reminded that they have no right to speak.

❖ **Reports from Somerset County Council & South Somerset District Council:**

To receive any reports from County Councillor William Wallace & District Councillor Sarah Dyke

❖ **Reports from Somerset Constabulary:**

To receive any reports from the Somerset Constabulary

Agenda:

1) **Apologies for Absence:**

To receive any apologies for absence.

2) **Declarations of Interests & Applications for Dispensations to Participate:**

Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct.

3) **Adoption of Full Council Minutes:**

- **Tuesday 7th September 2021**

4) **PARISH COUNCIL ACCOUNTS:**

A. **Monthly Payments:**

To receive and approve the payments for October 2021.

Full Council - Milborne Port Parish Council - 5th October 2021

Website: www.milborneport.org.uk
Email: clerk@milborneportpc.org.uk

Parish Clerk: Simon Pritchard
Tel: 01963 251268

B. Full Council Accounts & Bank Reconciliation:

To receive the Full Council accounts and to confirm that a member has checked & signed the bank reconciliation.

5) CO-OPTION OF NEW COUNCIL MEMBERS:

The Council has three vacant seats. Applications received will have been circulated to Members.

A. Interview of Candidates:

Candidates will be invited to outline why they would like to join the Council and answer any questions from Members.

B. Nominations and Voting:

Election to each vacant seat to be taken in turn.

C. Declarations of Acceptance of Office:

Successful candidates will be invited to sign their Declarations of Acceptance of Office and join the Council for the rest of the meeting.

6) Election of Parish Council Vice-Chairman:

To elect a Vice-Chairman for the Parish Council for the rest of the municipal year.

7) Verbal Reports:

To receive and note any urgent verbal updates and refer to a committee if appropriate.

- a) Council Chairman's report
- b) Parish Clerk's report
- c) Members' reports from outside organisations:
- d) Chairman's reports from the Parish Council Committees:

Covid Meeting Measures:

- Being held in the Village Hall to allow for social distancing and improved ventilation.
- Hand sanitiser will be made available at the entrance and at Councillors tables.
- One Member per table for social distancing.
- All attendees are encouraged to take a lateral flow test on the day of the meeting.