

Management Committee



NOTICE OF MEETING:

The next informal Management Committee Meeting will be held on
Tuesday 29th June 2021 at 7:00pm via Zoom Videoconferencing

Chairman: TBA

Membership: Councillors; Mr P. Lock, Mr R. Lockey, Ms D. Barsby, Mr T. Campbell, Mr T. Watts,
Ms L. MacArthur.

To all Members of Milborne Port Parish Council Management Committee, I hereby summons you
to attend the above meeting, to resolve on the business as outlined below.
All other Members of the Council and the Public are welcome to attend.

Signed:

A handwritten signature in black ink, appearing to be "S Pritchard", written over a horizontal line.

Mr Simon Pritchard

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

Public Question and Comment Time:

Before the start of the informal, formal meeting the Public are given the opportunity to ask questions or pass comment. Once the formal meeting has started the Public are reminded that they have no right to speak. The Public can access the meeting by using the Zoom video-conferencing technology; no account is required. <https://zoom.us/>

Meeting ID: 812 7752 3930

Passcode: 380862

Agenda:

1) Apologies for Absence:

To receive any apologies for absence.

2) Declarations of Interests:

Members are reminded of their obligation to declare any Pecuniary or Other Interests they may have under the Localism Act 2011 and the Council's Code of Conduct.

3) Adoption of Minutes:

To adopt the minutes of the last Management Committee meeting held on:

- **27th April 2021**

Management Committee - Milborne Port Parish Council – 29th June 2021

Website: www.milborneport.org.uk
Email: clerk@milborneportpc.org.uk

Committee Officer: Simon Pritchard
Tel: 01963 251268

4) Play Parks Quarterly Inspection Reports:

To receive the latest professional inspection report and any verbal updates from the Clerk (Gainsborough) or Cllr Lockey (Springfield) and resolve on any actions required.

5) Management Committee Finance:

To receive the latest budget spending to date for the Committee's budget lines and to receive a verbal report from the Clerk as to any possible future unbudgeted liability that would have a significant impact on the Council's finances.

6) Management of: The Allotments:

A. Communal Compost Bins -

To receive information about communal compost bins and the cost involved and to resolve if to pursue.

B. Entranceway and Track -

To receive quotes for a) having the first part of the entrance re-laid with hardcore and b) the cost to have the full length of the track re-laid and consider making a recommendation to Full Council.

7) Management of: The Cemetery:

A. Grave Topping:

To consider buying two dumpy bags of topsoil at a cost of £130 and topping up the sunken graves within the Cemetery.

B. Charge for Double Depth Ashes Plots:

To consider making an additional charge for ashes plots purchased as a double depth plot.

C. Memorial Bench:

To consider a proposal from Cllr Lock as to the design of the memorial bench to be installed under the Arbour.

D. Storage Unit / Shed:

To consider purchasing a small shed or bike style storage unit for the Cemetery and perform a tidy up of the area.

8) Verbal Updates:

To receive and note any short verbal updates from Members or the Clerk on:

a) Parish Footpaths / Rights of Way – Cllr Barsby

b) Milborne Port in Bloom – Cllr Lock

c) Projects in progress / Updates from the last committee meeting:

- Town Hall Roof Update
- Further Allotments Land
- Tree Works
- Churchyard Paths
- Lawn Mowers at Churchyard.