

# The Management Committee

## MILBORNE PORT PARISH COUNCIL

Minutes of the Management Committee Meeting  
held via Zoom on:

**Tuesday 27<sup>th</sup> April 2021 @ 8:00pm**

### **Present:**

Councillors; Mr P. Lock (Chairman), Mr R. Lockey, Ms L. MacArthur, Mrs E. Stewart, Mr A. Fletcher, Mr T. Campbell & Mr T. Watts.

### **In attendance:**

Mr Simon Pritchard - Parish Clerk & Burials Officer  
Miss Nathalie Hetherington - Deputy Parish Clerk  
No Members of the Public

### **Public Question and Comment Time:**

(None)

<b>Agenda Number:</b>	<b>Agenda Item:</b>
<b>1</b>	<b><u>Apologies for Absence:</u></b> Ms D. Barsby – Work commitments
<b>2</b>	<b><u>Declarations of Interest:</u></b> Cllr Lockey declared an Other Interest in Agenda item ten as a Trustee to the Milborne Port Memorial Playing Fields Charity. The Clerk reported that agenda item ten was a mistake, it was a hangover from the February meeting and was not required.
<b>3</b>	<b><u>Adoption of Minutes:</u></b> <ul style="list-style-type: none"><li><b>Tuesday 23<sup>rd</sup> February 2021</b></li></ul> <b>It was proposed by Cllr Lockey to adopt the minutes, seconded by Cllr Stewart and resolved unanimously.</b>
<b>4</b>	<b><u>Play Parks Quarterly Inspection Report:</u></b> The Clerk had circulated the March inspection report. The Clerk reported that the only item of note was that the Hillfort ramp had gaps open-up down the side of the ramp. These had been filled in by the Ranger within a week. Cllr Lockey reported that there are a few areas of concrete that need highlighting at Springfield paly park that he will get on and do.

**Milborne Port Parish Council: Management Committee: 27<sup>th</sup> of April 2021**

**Parish Clerk:** Simon Pritchard

**Website:** [www.milborneportpc.org.uk](http://www.milborneportpc.org.uk)

**Email:** [clerk@milborneportpc.org.uk](mailto:clerk@milborneportpc.org.uk)

Signed:.....Date:.....

# The Management Committee

<p>5</p>	<p>08:07 – Cllr Fletcher join the meeting.</p> <p><b><u>Management Committee Finance:</u></b> Members had been sent the accounts information; this was noted.</p>
<p>6</p>	<p><b><u>Management of: The Skatepark (Gainsborough) -</u></b></p> <p><b>A. The Skatepark Noise Complaint:</b></p> <p>The Skatepark has been suffering from anti-social behaviour inc graffiti, noise, and damage to equipment. Residents have complained to the Parish Council Staff about volume of amplified music. This has been witnessed by the Deputy Clerk. PCSO has been contacted and residents encouraged to call 101. Police aware of the graffiti. Vandalism of two allotments has also been reported to 101 in the last few weeks.</p> <p><b>It was agreed that the village mag and the noticeboards at the Play Park should carry information as to how to report crime when they see it.</b></p> <p>The committee noted that noise above a certain level it unlawful and that it was not necessary for the Committee to introduce a rule on amplified music.</p> <p><b>B. The Water Tap:</b></p> <p>The Clerk reported, the new water tap had broken in early 2021, the assumption was that the frost had got to it, it was reluctantly replaced free of charge by the company that installed it, as they did not believe it would have broken so quickly. A month later it had broken again and shortly after that part of the innerworkings removed and a sick jammed into it, so it can no longer be repaired, it now needs replacing.</p> <p>The Clerk surged that the cost to keep replacing the tap would be around £100 each time. The company that had supplied the tap had suggested a shield that could be installed over the tap at a cost of around £500. This would not prevent the tap from being vandalised entirely but may ease the problem. Or the Committee could start to save towards the drinking fount that was desired in the first place, this would be upwards of £2,000 but far more vandal proof.</p> <p><b>It was agreed that the tap would remain turned off and not be repaired, the vandalism will be monitored over the summer.</b></p>
<p>7</p>	<p><b><u>Management of: The Council's Trees –</u></b></p> <p>The Committee had received the tree condition report and the list of recommended works. The list of recommended works had already been tendered for by two local companies. One tendered at £540, the other at £580.</p>

Milborne Port Parish Council: Management Committee: 27<sup>th</sup> of April 2021

Parish Clerk: Simon Pritchard

Website: [www.milborneportpc.org.uk](http://www.milborneportpc.org.uk)

Email: [clerk@milborneportpc.org.uk](mailto:clerk@milborneportpc.org.uk)

Signed:.....Date:.....

# The Management Committee

	<p><b>It was proposed by the Chairman to appoint the company that tendered for £540, seconded by Cllr Fletcher and resolved unanimously.</b></p>
<p><b>8</b></p>	<p><b>Management of: <u>The Churchyard Lawn Mowers –</u></b>          The Clerk reported that in last year’s budget there had been £4,000 in the Churchyard budget as the Chairman had suggested this amount knowing that the lawnmowers were reaching the end of their life. This money had not been used in the last financial year, but a replacement mower was now required by the volunteers at the Churchyard. The Clerk asked the Committee to set a budget.</p> <p><b>The Chairman proposed the Committee set a budget of up to £1,000 and give delegated authority to the Clerk, in conjunction with himself, to assess the requirement and make the purchase, seconded by Cllr Fletcher and resolved unanimously.</b></p>
<p><b>9</b></p>	<p><b>Management of: <u>The Allotments:</u></b></p> <p><b>A. Allotments Entrance:</b>          Cllr Campbell suggested that a tip one granular material was required, this would be porous and is relatively cheap. Cllr Campbell willing to draw up the spec but has a heavy workload at the moment. This can then be used by companies to tender against. It was agreed to get quotes for just the entrance and one for the whole track up to the top.</p> <p style="text-align: right;"><b>Action – Cllr Campbell</b></p> <p><b>B. Removal of Allotments Dumping Heap:</b>          At the top of the allotments there is a large compost heap blocking vehicle access to the play park. The heap is unauthorized and allotment holders have been asked to stop using it. SSDC can bring along a mini digger and remove the whole thing in half a day at a cost of £381.20 or the Clerk and Ranger can have a go at it over the course of a few days.          The Chairman suggested that the Committee should look at having communal compost bin from SSDC, it was agreed to bring back information to the Committee.</p> <p style="text-align: right;"><b>Action – The Clerk</b></p> <p><b>It was agreed to appoint SSDC to remove the compost heap at a cost of £381,20.</b></p>
<p><b>10</b></p>	<p><b><u>Springfield Recreation Area – Management Agreement:</u></b>          As reported by the Clerk under agenda item two, this agenda item was a hangover from the February meeting and was not meant to be on the agenda.</p>

**Milborne Port Parish Council: Management Committee: 27<sup>th</sup> of April 2021**

**Parish Clerk:** Simon Pritchard

**Website:** [www.milborneportpc.org.uk](http://www.milborneportpc.org.uk)

**Email:** [clerk@milborneportpc.org.uk](mailto:clerk@milborneportpc.org.uk)

Signed:.....Date:.....

# The Management Committee

<b>11</b>	<p><b><u>Verbal Updates:</u></b></p> <p><b>a) Parish Footpaths / Rights of Way:</b> The Clerk reported that Cllr Barsby had been busy working on the issues that had been reported on the SCC website and had been able to resolve some of them herself. The important this is to point people in the direction of the SCC website so that issues are recorded and monitored, they are then either pick up on officially by the SCC Footpaths Officer or resolved informally by Cllr Barsby if possible.</p> <p><b>b) Milborne Port in Bloom:</b> Judging will take place on W/C 12<sup>th</sup> July. Date within that week yet to be set. The Clerk confirmed the hanging baskets were on order. Would like to include the School and the wildflower area.</p> <p><b>c) Projects in progress / Updates from the last committee meeting:</b></p> <ul style="list-style-type: none"><li>• <b>Town Hall Roof Update:</b><ul style="list-style-type: none"><li>○ The Loss Adjuster was due to visit today but did not attend.</li><li>○ Clerk has been informed, informally, that it is unlikely the insurance police will pay of for the roof and the best that can be hoped for is a contribution towards the internal repairs. It is the view of the surveyor that the lifetime of the fiberglass channel has simply come to an end and was a poor choice in the first place.</li><li>○ Cllr Watts reported that the Council at the time worked with the Conservation Officer at SSDC who was the one that recommended the use of fiberglass.</li><li>○ The Clerk reported that the spec for the work had been drawn up by the Surveyor and sent off to three companies that they know can do the work and the addition of a local company recommended by the Chairman, with a deadline of 12<sup>th</sup> of May to respond. It will be at this point that the true costs will be known.</li><li>○ The Clerk agreed to email the spec out to the Members.</li></ul></li></ul> <p style="text-align: right;"><b>Action – The Clerk</b></p> <ul style="list-style-type: none"><li>• <b>Churchyard Paths:</b> The Clerk reported that work on the paths had begun.</li></ul>
	<b>End of formal meeting 21:08</b>