

# Management Committee



## NOTICE OF MEETING:

The next Management Committee Meeting will be held on  
**Tuesday 27<sup>th</sup> April 2021 at 8:00pm** via Zoom Videoconferencing

---

**Chairman:** Mr P. Lock

**Membership:** Councillors; Mr R. Lockey (Vice- Chair), Ms D. Barsby, Mr T. Campbell, Mr T. Watts,  
Ms L. MacArthur, Mrs E. Stewart & Mr A. Fletcher.

---

To all Members of Milborne Port Parish Council Management Committee, I hereby summons you  
to attend the above meeting, to resolve on the business as outlined below.  
All other Members of the Council and the Public are welcome to attend.

Signed:

A handwritten signature in black ink, appearing to be "S Pritchard", written over a horizontal line.

Mr Simon Pritchard

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

## Public Question and Comment Time:

*Before the start of the formal meeting the Public are given the opportunity to ask questions or pass comment. Once the formal meeting has started the Public are reminded that they have no right to speak. The Public can access the meeting by using the Zoom video-conferencing technology; no account is required. <https://zoom.us/>*

**Meeting ID: 812 7752 3930**

**Passcode: 380862**

## Agenda:

---

### 1) Apologies for Absence:

To receive any apologies for absence.

### 2) Declarations of Interests:

Members are reminded of their obligation to declare any Pecuniary or Other Interests they may have under the Localism Act 2011 and the Council's Code of Conduct.

### 3) Adoption of Minutes:

To adopt the minutes of the last Management Committee meeting held on:

- **23<sup>rd</sup> February 2021**

Management Committee - Milborne Port Parish Council – 27<sup>th</sup> April 2021

Website: [www.milborneport.org.uk](http://www.milborneport.org.uk)  
Email: [clerk@milborneportpc.org.uk](mailto:clerk@milborneportpc.org.uk)

Committee Officer: Simon Pritchard  
Tel: 01963 251268

**4) Play Parks Quarterly Inspection Report:**

To receive the latest professional inspection report and any verbal updates from the Clerk (Gainsborough) or Cllr Lockey (Springfield) and resolve on any actions required.

**5) Management Committee Finance:**

To receive the latest budget spending to date for the Committee's budget lines and to receive a verbal report from the Clerk as to any possible future unbudgeted liability that would have a significant impact on the Council's finances.

**6) Management of: The Skatepark (Gainsborough) –**

**A. The Skatepark Noise Complaint:**

The Skatepark is suffering from anti-social behaviour inc graffiti, noise, and damage to equipment. Residents have complained about the amplified music. The Committee to consider if any action can / should be taken.

**B. The Water Tap:**

The new water tap was vandalised in February, no quick fix solution has been found. The supplier has suggested they can make a protective hood for £491.87 but this does not completely prevent vandalism. The cost to keep replacing the tap will be about £100. Committee to resolve on the next steps and associated costs.

**7) Management of: The Council's Trees –**

To receive the tree condition report commissioned by the Committee and to resolve on the appointment of a contractor to carry out the recommended works with associated costs.

**8) Management of: The Churchyard Lawn Mowers –**

To resolve on the replacement of one of the Churchyard Lawn Mowers. The Committee is asked to set a budget. The Clerk will give a verbal report.

**9) Management of: The Allotments Entrance –**

**A. Allotments Entrance:**

A grant for £1,225 has been secured for tarmacking the allotments entrance. Members to resolve if to go ahead with the project and if so to appoint a contractor with associated costs.

**B. Removal of Allotments Dumping Heap:**

At the far end of the Allotments is a large 'compost' heap that has been used by multiple allotment holders over several years. The heap is on Parish Council land and is blocking vehicle access to the Skatepark and so needs removing. Cost £381.20 by SSDC.

**10) Springfield Recreation Area - Management Agreement:**

To receive and resolve upon a draft agreement between the Playing Fields Trustees and the Parish Council concerning what each organisation are responsible for managing.

## 11) Verbal Updates:

To receive and note any verbal updates from Members or the Clerk on:

- a) Parish Footpaths / Rights of Way – Cllr Barsby
- b) Milborne Port in Bloom – Cllr Lock
- c) Projects in progress / updates from the last committee meeting
  - o Town Hall Roof Update
  - o Further Allotments Land