

Management Committee



NOTICE OF MEETING:

The next Management Committee Meeting will be held on
Tuesday 23rd February 2021 at 7:00pm via Zoom Videoconferencing

Chairman: Mr P. Lock

Membership: Councillors; Mr R. Lockey (Vice- Chair), Ms D. Barsby, Mr T. Campbell, Mr T. Watts,
Ms L. MacArthur, Mrs E. Stewart & Mr A. Fletcher.

To all Members of Milborne Port Parish Council Management Committee, I hereby summons you to attend the above meeting, to resolve on the business as outlined below.
All other Members of the Council and the Public are welcome to attend.

Signed:

A handwritten signature in black ink, appearing to be "S Pritchard", written over a horizontal line.

Mr Simon Pritchard

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

Public Question and Comment Time:

Before the start of the formal meeting the Public are given the opportunity to ask questions or pass comment. Once the formal meeting has started the Public are reminded that they have no right to speak. The Public can access the meeting by using the Zoom video-conferencing technology; no account is required. <https://zoom.us/>

Meeting ID: 812 7752 3930

Passcode: 380862

Agenda:

1) Apologies for Absence:

To receive any apologies for absence.

2) Declarations of Interests:

Members are reminded of their obligation to declare any Pecuniary or Other Interests they may have under the Localism Act 2011 and the Council's Code of Conduct.

3) Adoption of Minutes:

To adopt the minutes of the last Management Committee meeting held on:

- **26th January 2021**

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Website: www.milborneport.org.uk
Email: clerk@milborneportpc.org.uk

Committee Officer: Simon Pritchard
Tel: 01963 251268

- 4) Play Parks Quarterly Inspection Report:**
To receive the latest professional inspection report and any verbal updates from the Clerk (Gainsborough) or Cllr Lockey (Springfield) and resolve on any actions required.
- 5) Management Committee Finance:**
To receive the latest budget spending to date for the Committee's budget lines and to receive a verbal report from the Clerk as to any possible future unbudgeted liability that would have a significant impact on the Council's finances.
- 6) Management of: The Village Hall Car Park –**
It has been reported that the car park is being misused by cars doing doughnuts / stunts in it. The Village Hall Committee & Playing Field Committee have been consulted. The Committee is asked to resolve if to take any further action in conjunction with the other stakeholders.
- 7) Management of: The Cemetery –**
- A. Review of Cemetery Prices:**
To resolve on the prices for 2021/22
- B. Review of Grass Cutting Regime:**
The Committee has received a request to stop cutting the grass in the Cemetery. Members to resolve if the regime will be changed and if so to what.
- C. Cemetery Rules Sign:**
To approve the wording of the Cemetery rules sign.
- 8) Management of: The Town Hall -**
- A. Town Hall Roof Repair and Cost:**
To receive an update on the situation with the Town Hall roof and the early forecast costs and resolve on any recommendations to Full Council.
- B. Town Hall Clock Restoration:**
To receive an update on the Clock restoration project.
- 9) Springfield Recreation Area - Management Agreement:**
To receive and resolve upon a draft agreement between the Playing Fields Trustees and the Parish Council concerning what each organisation are responsible for managing.
- 10) Management of: The Grove Gardens –**
The Committee has received a request for an 'in memorial' plaque to be placed in the Grove garden. Members to resolve on a policy.
- 11) Verbal Updates:**
To receive and note any verbal updates from Members or The Clerk on:
- a) Parish Footpaths / Rights of Way – Cllr Barsby
 - b) Milborne Port in Bloom – Cllr Lock
 - c) Further Allotments Land
 - d) Projects in progress / updates from the last committee meeting
 - o Lease on Cemetery land.

12) Confidential Session:

To pass a resolution to exclude the Press and Public as agenda item 13 & 14 relates to confidential commercial information.

13) Churchyard Footpaths:

To appoint a contractor for phase two of the churchyard footpaths resurfacing project.

14) Commissioning of Parish Tree Survey:

To resolve on commissioning an Arboriculturist report for all the Council's trees (Circa £1,000)