

Management Committee



NOTICE OF MEETING:

The next Management Committee Meeting will be held on
Tuesday 26th January 2021 at 7:00pm via Zoom Videoconferencing

To all Members of Milborne Port Management Committee, I hereby summons you to attend the above meeting, to resolve on the business as outlined below. All other Members of the Council and the Public are welcome to attend.

Chairman: Mr P. Lock

Membership: Councillors; Mr R. Lockey (Vice- Chair), Ms D. Barsby, Mr T. Campbell, Mr T. Watts, Ms L. MacArthur, Mrs E. Stewart & Mr A. Fletcher.

Tree Warden: Mr J. Pitman.

Signed:

A handwritten signature in black ink, appearing to read "Simon Pritchard", written over a horizontal line.

Mr Simon Pritchard

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

Public Question and Comment Time:

Before the start of the formal meeting the Public are given the opportunity to ask questions or pass comment. Once the formal meeting has started the Public are reminded that they have no right to speak. The Public can access the meeting by using the Zoom video-conferencing technology; no account is required. <https://zoom.us/>

Meeting ID: 812 7752 3930

Passcode: 380862

Agenda:

1) Apologies for Absence:

To receive any apologies for absence.

2) Declarations of Interests:

Members are reminded of their obligation to declare any Pecuniary or Other Interests they may have under the Localism Act 2011 and the Council's Code of Conduct.

3) Adoption of Minutes:

To adopt the minutes of the last Management Committee meeting held on:

- **24th November 2020**

4) Play Parks Inspection Regime:

To review the current inspection regime and agree on the regime going forwards.

5) Play Parks Quarterly Inspection Report:

To receive the latest professional inspection report and any verbal updates from Cllr MacArthur (Gainsborough) or Cllr Lockey (Springfield) and resolve on any actions required.

6) Town Hall Roof Leak Repair:

The small room upstairs in the Town Hall is suffering from a substantial leak every time it rains. This has caused missive damage to the room and is now affecting the Parish Office downstairs. Cllr Lock will update members on actions taken. The Committee is asked to give a steer on the direction to take and authorise all related costs.

7) Springfield Recreation Area - Management Agreement:

To receive an update towards the progression of achieving a written agreement between the Playing Fields Trustees and the Parish Council as to what the Playing Fields Committee & the Parish Council are each responsible for managing.

8) Footpaths Upgrade Project:

To receive any update from Cllr Barsby on this project.

9) Verbal Updates:

To receive and note any verbal updates from Members or The Clerk on:

- a) Parish Footpaths / Rights of Way – Cllr Barsby
- b) Milborne Port in Bloom – Cllr Lock
- c) Further Allotments Land
- d) Projects in progress / updates from the last committee meeting.

10) Confidential Session:

To pass a resolution to exclude the Press and Public as agenda item 11 relates to confidential commercial information.

11) Commissioning of Parish Tree Survey:

To receive quotes and commission an Arboriculturist report for all the Council's trees (Circa £1,000)