

Milborne Port Parish Council

BUDGET 2021/22

Core Services We Provide Locally

The Cemetery

**Gainsborough
Allotments**

**East Street
Car Park**

**Recreational
Facilities**
(Gainsborough &
Springfield)

Open Spaces

**A Town Hall /
Home for the W.I.**

**Community
Office/
Community Staff**

Street Furniture:
Bus Shelters, Bins,
Grit Bins, Seats

**Joints projects
and supporting
local community
groups (Grants!)**

The Current Position for 2020/21



The RFO is predicting a budget underspend at year end



The council currently holds general reserves totalling £79,811



The council is in debt (has a loan)



The challenging financial situation faced by other local authorities does mean that if we want to develop new projects locally, we must be prepared to pay more towards them than we used to

How are we funded?



Most of the council's income comes from local council tax

Some grant funding was achieved in the last year

Our current precept is £115,659

This equates to £100.94 per household per year
(Council Tax Band D)

Residents contribution to the Parish Council makes up less than 7% of the total council tax bill

How we compare with others

Council	Precept	Band D per Household
Bruton	£136,420	£145.32
Castle Cary	£174,895	£208.13
Langport	£88,290	£265.75
Martock	£359,657	£219.73
South Petherton	£190,000	£127.24
Wincanton	£315,063	£145.27
(Milborne Port)	(£115,659)	(£100.94)

Organisations
that the Parish
Council has
supported:



The Village Hall



The Playing Fields Committee



Friends of MP Library



Sherborne Viral Kindness – Community Kitchen



The Local Covid Support Group



Milborne Port W.I.



The Spirit of Milborne Port

Organisations
that the Parish
Council has
supported:



SSDC Market Towns Initiative



The Local History Society



MP In Bloom



The Community Website



The Primary School



...all of whom are hoping for continued support in 2021/22.

Why the budget needs to increase...



The precept has been historically low, meaning low investment in assets.



Your committees want to carry out **four** new projects.



The cost of maintaining/delivering all the current services continues to increase.

The Budget Process:

The Committees meet in October & November to review the current spending that they are responsible for and make recommendations for the following year.

The Planning & Environment Committee debated its budget in October & November and has made a request for a budget.

The Management committee looked at its budget in November and the projects it wants to carry out and has made a request for a budget.

The HR Committee scrutinised the General Administration costs in November; it has also requested an increased Staffing budget.

The agreed funding requirements from all the committees are all added together to form the Council's budget = Zero budget process.

Covid-19 additional risk assessment:

This budget has been sent against the background of a global pandemic so this additional factor was considered when setting the 2021/22 budget

The council is not at any great financial risk from Covid complications; most of its income is secure.

Additional measures taken:

- ▶ The staffing budget has been increased to allow for two week overtime in case of sickness cover.
- ▶ The 'Elections' budget line has been updated to be 'Elections/Covid Contingency' with a £1,500 budget.



Milborne Port Parish Council

BUDGET 2021/22

General Administration Costs:

Full Council / H.R.				
General Admin:	2019-20 Budget	2020-21 Budget	Estimated Outturn	2021/22 Budget
Training (Staff & Councillors)	£ 450	£ 900	£ 1,000	£ 900
Members Expenses			£ 21	
SLCC Fees	£ 68	£ 100	£ 180	£ 140
SALC Fees	£ 800	£ 800	£ 802	£ 810
Travel Expenses	£ 300	£ 300	£ 40	£ 200
Website Costs	£ 500	£ 500	£ 700	£ 400
Telephone/Broadband	£ 1,000	£ 800	£ 780	£ 800
Office Costs & Stationery	£ 1,800	£ 1,700	£ 1,700	£ 1,500
Software Subscriptions (Zoom, Microsoft)	£ 500	£ 510	£ 400	£ 400
Accounting Software			£ 385	£ 385
Mobile Phone Credit			£ 90	£ 120
Elections / Covid Contingency	£ 2,000	£ 1,500		£ 1,500
Insurance	£ 2,850	£ 3,000	£ 2,656	£ 2,656
External Audit fees	£ 1,500	£ 500	£ 400	£ 400
ICO Fees		£ 35	£ 35	£ 35
Postage Stamps	£ 300	£ 100	£ 324	£ 300
Internal Audit Fees		£ 1,000	£ 725	£ 750
Bank Fees		£ 100		
	£ 12,068	£ 11,845	£ 10,238	£ 11,296

Community Grants & Library

Full Council				
Community Grants / FC Projects:	2019-20 Budget	2020-21 Budget	Estimated Outturn	2021/22 Budget
Community Grants/Donations	£ 9,000	£ 10,000	£ 9,805	£ 10,000
Project: Relocation of Arbour		£ 3,000	£ 2,326	£ -
	£ 9,000	£ 13,000	£ 12,131	£ 10,000

Full Council				
Library Provision:	2019-20 Budget	2020-21 Budget	Estimated Outturn	2021/22 Budget
Staffing	£ 7,550	£ 9,070	£ 5,501	£ 9,340
Other Costs (Inc Electricity)	£ 500	£ 1,000	£ 1,323	£ 1,000
	£ 8,050	£ 10,070	£ 6,824	£ 10,340

H.R. Budget:

Expected outturn this year
£24,908

HR COMMITTEE REQUIREMENT FOR 2021/22:

£26,964

Open Spaces - Inc Projects:

The Management Committee				
Open Spaces (Inc Projects):	2019-20 Budget	2020-21 Budget	Estimated Outturn	2021/22 Budget
Christmas Tree (OutsideTown Hall)	£ 260	£ 260	£ 160	£ 170
Loan Repayment	£ 4,000	£ 3,400	£ 3,385	£ 3,390
Grasscutting / Hedge	£ 12,800	£ 12,800	£ 12,650	£ 7,000
Tree Works & Parish Repair / Maintenance	£ 1,000	£ 3,000	£ 2,460	£ 5,000
Dog Waste Bins Emptying (Springfield)	£ 3,044	£ 3,100	£ 2,691	£ 2,800
Community Woodland	£ 250	£ 250	£ 150	£ 150
Parish Ranger Scheme	£ 10,500	£ 10,500	£ 9,900	£ 10,500
Churchyard Exps / Mower Maintenance	£ 100	£ 4,000	£ 95	£ 200
In Bloom (Hanging Baskets)		£ 2,000	£ 1,265	£ 1,340
Project: Ball Court Wall		£ 2,000	£ -	N/A
Project: Churchyard footparths		£ 4,000	£ 4,000	N/A
Project: Seats repair and paint		£ 500	£ 500	N/A
Project: Seat / bench for Arbour				£ 750
	£ 31,954	£ 45,810	£ 37,256	£ 31,300

Allotments:

The Management Committee				
Allotments:	2019-20 Budget	2020-21 Budget	Estimated Outturn	2021/22 Budget
Water rates		£ 1,030	£ 806	£ 800
Repairs & Maintenance		£ 2,540	£ 2,540	£ 3,140
Replace water pipes			£ 4,638	
		£ 3,570	£ 7,984	£ 3,940

Cemetery:

The Management Committee				
The Cemetery:	2019-20 Budget	2020-21 Budget	Estimated Outturn	2021/22 Budget
Business Rates		£ 1,850	£ 2,075	£ 2,100
Misc Costs			£ 340	
Project: Trees & Shrubs		£ 1,500	£ 500	N/A
Repairs / Maintenances		£ 1,500	£ 2,420	£ 2,000
		£ 4,850	£ 5,335	£ 4,100

Play Parks:

The Management Committee				
Play Parks (Springfield & Gainsborough)-	2019-20 Budget	2020-21 Budget	Estimated Outturn	2021/22 Budget
Playgrounds Inspections	£ 500	£ 400	£ 315	£ 400
Play Area - New Equipment	£ 3,000			
Repairs & Maintenance	£ 1,000	£ 1,500	£ 1,200	£ 1,500
Waste/ Dog Bin Replacements		£ 450	£ -	
Project: Water fountain		£ 400	£ 1,410	
	£ 4,500	£ 2,750	£ 2,925	£ 1,900

Springfield Recreation:

The Management Committee				
Springfield Recreation Ground-	2019-20 Budget	2020-21 Budget	Estimated Outturn	2021/22 Budget
Cricket Pavilion Toilet Cleaning	£ 1,600	£ 1,600	£ 1,560	£ 1,600
Toilet Equipment / Supplies			£ 100	£ 100
Dog Poo Bags			£ 73	£ 100
Grass Cutting (Separated from all other areas)				£ 6,000
	£ 1,600	£ 1,600	£ 1,733	£ 7,800

The Town Hall:

The Management Committee				
The Town Hall-	2019-20 Budget	2020-21 Budget	Estimated Outturn	2021/22 Budget
Cleaning / Cleaner	£ 1,200	£ 200	£ -	
Business Rates	£ 1,100	£ 650	£ 694	£ 720
Electricity	£ 800	£ 700	£ 578	£ 500
Water	£ 400	£ 200	£ 100	£ 110
Repairs / Maintenance	£ 7,500	£ 6,000	£ 6,075	£ 7,500
Fire Safety Service	£ 200	£ 210	£ 263	£ 280
Cleaning Supplies		£ 50	£ 20	
	£ 11,200	£ 8,010	£ 7,730	£ 9,110

Planning & Environment:

	2019-20 Budget	2020-21 Budget	Estimated Outturn	2021/22 Budget
Planning & Environment Committee:				
Streetscape & Signage	£ 200	£ 1,000	£ 199	£ 1,000
Neighbourhood Plan	£ 1,000		£ 2,092	
Cycling Route Feasibility Study				£ 3,000
Contingency for Play Areas Development				£ 3,500
Community Hub - <u>Earmarked Fund</u>				£ 7,500
	£ 1,200	£ 1,000	£ 2,291	£ 15,000

Total Budget 2021/22:

- ▶ The 2020/21 Budget was £122,565
- ▶ This year's budget is 7.5% bigger

	2021/22
General Admin:	£ 11,296
Community Grants:	£ 10,000
Library Provision:	£ 10,340
Human Resources:	£ 26,964
Open Spaces & Projects	£ 31,300
Allotments:	£ 3,940
Cemetery:	£ 4,100
Play Parks:	£ 1,900
Springfird Rec	£ 7,800
The Town Hall:	£ 9,110
Planning & Environment:	£ 15,000
	£ 131,750

The Council's Incomes:

Receipts / Income :	2019-20 Budget	2020-21 Budget	Estimated Outturn	2021/22 Budget
Bank account interest	£ 200	£ 150	£ 100	Zero
WI Room	£ 200	£ 268	£ 271	£ 277
Memorials/ Burials/ Purchases	£ 2,500	£ 5,000	£ 7,000	£ 6,000
Allotment Rents	£ 1,400	£ 1,400	£ 2,205	£ 2,455
Wayleaves	£ 88	£ 88	£ 88	£ 88
C.I.L.				£ 5,955
Town Hall Room				£ 720
	£ 4,388	£ 6,906	£ 9,664	£ 15,495

The 2021/22 Precept:

Spend:

The 2021/22 budget total is:

£131,750

Income:

The expected income 2021/22 is:

£15,495

Difference:

This means the precept will be:

£116,255

An increase of:
£596

The 2021/22 Precept:

Headline News:

The Parish Council can continue to take on more projects, finish existing projects and not ask for a penny more from the council tax payer in 2021/22.

- ▶ The Precept is: **£116,255**
- ▶ The Council Tax Base this year has **increased** to: 1,151.74
- ▶ This makes the charge per band D household **£100.94**
- ▶ This is a **ZERO** increase on 2020/21

Looking ahead:

Some new homes have been built/finished in the Parish, so the tax base has increased for 2021/22.

This year (2020/21)

Further CIL money is expected, further reducing the burden on the precept.

Next year (2021–2022)

However, we don't know what further services the higher tier authorities may cut over the next year and this could have an impact on the budget.

Looking ahead (2022/23)

Next year (2021–2022)

We expect many new homes to have been built/finished; this will continue to increase the tax base.

Looking ahead (2022/23)

The council should be in a position to start building earmarked funds for the long-term maintenance/replacement of assets.