

MILBORNE PORT PARISH COUNCIL

Minutes of the Open Spaces and Footpaths Committee Meeting held on Tuesday 16th January 2018 at 7.20pm at the Town Hall

Present: Mr P Lock (Chair), Mrs M Lock, Mrs A Flynn, Mr T Campbell and Mr R Douglas

Also, Present: Emma Curtis – Parish Clerk

Public Question Time

There were no members of the public in attendance.

1. **Apologies for Absence:** Received from Mr C Laughton and Mr M Lancaster. Reasons for absence approved.
2. **Declarations of Interest:** None received
3. **Minutes of the Open Spaces and Footpaths Committee Meeting held on Tuesday 17th October 2017** were approved and signed as a true and accurate record of the meeting.
4. **Review and Update Action List:** The Action List was reviewed, and the two remaining actions discussed in detail. The Clerk was requested to chase SSDC for a schedule for the ranger for the coming year and update the Action List following the meeting.
5. **Tree Warden Report:** No report received from the tree warden. Mrs Flynn commented that a tree near to Three Arch Bridge appeared to be rotten and could pose a hazard. The Clerk confirmed she would request the SSDC arborist and village tree warden to survey the tree. The Clerk confirmed that the planning application for the lime trees near The Grove Garden had been submitted by the contractor. Mr Campbell commented that if a tree was adjacent to a Highway then Highways had an obligation to ensure they were safe.
Action – Clerk to request SSDC arborist and village tree warden to survey the tree near Three Arch Bridge.
6. **Allotments –** No update received
7. **Cemetery and Churchyard – Consider extension of ashes plots at cemetery:** The Clerk commented that the ashes section at the cemetery was nearly full and would need to be extended shortly. It was agreed that herself and Mr Lock would meet at the cemetery to decide on the best area for extension. The Clerk confirmed that a contractor had been instructed to complete the distribution of the shingle at the cemetery and the work would shortly be undertaken. Regarding the churchyard Mr Lock informed the committee that the PCC were currently in the process of gaining quotations for drainage and shingle to improve the pathways and the work would be completed this year. The Diocese have been approached for approval. Mr Lock requested that the matter be added to the Full Council agenda for February and that due to difference contractors suggesting different options the specification was currently being rewritten.
Action – Clerk to add to February Full Council agenda

8. **Station Copse Community Woodland:** No update received
9. **The Clump, The Ball Court and The Grove:** No update received
10. **Play Area updates – Gainsborough and Springfield Road: Consider quotations for remedial work at Gainsborough Play Area:** The Clerk commented that following last years SSDC annual inspection reports there were a few maintenance issues which required attention at Gainsborough Play Area. The Clerk outlined these and gave quotation information. It was resolved to offer the work to Company A whose quotation was slightly cheaper. The Clerk confirmed that a few issues had been raised at Springfield Play Area and that to rectify these she had ordered some replacement swing seats and foothold which were being installed imminently. However, the Clerk went on to say that the flooring and roundabout at Springfield Road needed replacement and sought approval from Committee to gain quotations for this. Approval was given, and the Clerk was requested to bring quotations to the March meeting.
- Action – Clerk to award contract for maintenance work at Gainsborough Play Area and gain quotations for flooring and roundabout at Springfield Play Area.**
- Mrs Flynn stated she had been working with a young resident completing their DofE and he had agreed to undertake a review of the Gainsborough Play Area and report his findings in the hope that some suggestions can be developed to improve the play are, particularly for older children. It was reported that the swings were rather squeaky with a lot of litter in the play area. It was agreed that Mrs Flynn and Mr Campbell would meet at the skate park to inspect the skate ramps and the remedial work required. The Clerk confirmed that she had been chasing the contractor but was still awaiting a response.
11. **Update on footpaths and any issues arising:** Mrs Lock confirmed there was no update on the re-routing of the footpath across the playing fields and no news from the landowner at Cannon Court Farm regarding the possible re-routing of the footpath through the property. Mrs Lock stated she had been trying again to gain some volunteers to “Adopt-a-Footpath” but nobody had volunteered.
12. The date of the next **Open Spaces and Footpaths Committee** was agreed as **Tuesday 20th March 2018.**