

MILBORNE PORT PARISH COUNCIL

Minutes of the Open Spaces and Footpaths Committee held on Tuesday 16th October 2018 at 7.30pm at the Town Hall

Present: Mr P Lock (Chair), Mrs M Lock, Mr T Campbell, Mr R Douglas and Mr C Laughton

Also Present: Emma Curtis – Parish Clerk
Jeremy Pitman – Tree Warden

Public Question and Comment Time

There were no members of the public in attendance

1. **Apologies for Absence:** Received from Mr M Lancaster.
2. **Declarations of Interest:** None received.
3. **The minutes of the Open Spaces and Footpaths Committee Meeting held on Tuesday 18th September 2018** were approved and confirmed as a true and accurate record of the meeting.
4. **Review and update Action List:** The Action List was reviewed in detail. The Clerk was requested to update and circulate following the meeting.
5. **Tree warden report:** Mr Pitman produced a report and quotation for the felling of a Beech Tree in Station Copse which is diseased with two types of fungi and starting to decay. The tree is located adjacent to the roadside and consideration was given to its safety. The quotation was deliberated, and it was resolved by Committee to accept the quote of £480 to fell the tree. Mr Pitman reported that trees in other areas of the village were looking good and the works on the trees at Church Path would take place later this month. Mr Lock asked whether some of these trees could be left to die but Mr Pitman explained that as they were in a conservation area they may have to be replaced.
Action – Mr Pitman to arrange felling of the tree
6. **Allotments:** No issues to report. The Clerk confirmed that quotations had been received for the new troughs and this would be on the next Full Council agenda. Clerk to share the quotes with Mr Pitman for accuracy
Action – Clerk to email quotes to Mr Pitman
7. **Cemetery and Churchyard:** No issues to report.
8. **Station Copse Community Woodland:** Station Copse was covered under agenda item 5.
9. **The Clump, The Ball Court and The Grove:** Mr Laughton suggested that a flag pole may be erected in The Ball Court. This was considered, and it was resolved that Mr Laughton would investigate the planning requirements. The Clerk confirmed that the cleaning of the war memorial was being undertaken later that week. Mr Lock commented that the two plaques in The Ball Court required a clean and the Clerk suggested she ask the

Contractor to have a look while undertaking the cleaning of the memorial. This was agreed by all. Mr and Mrs Lock reported that a new pot was needed in The Grove Garden and that this should be budgeted for next year.

- 10. Play Area updates – Consider Annual Play Area Reports from SSDC:**
The Clerk referred Councillors to the reports which had been submitted prior to the meeting. Overall the reports were satisfactory with a few minor faults reported. The Clerk suggested she get a quotation from a local contractor to undertake the repairs. This was agreed by all and it was resolved the Clerk would seek a quotation. It was resolved that the Clerk, Mr Lock and Mr Pitman commence undertaking the weekly inspections of Gainsborough Play Area.
Action – Clerk to request quotations for minor repairs
- 11. Update on footpaths and any issues arising:** The Clerk reported that the rerouting of the footpath was underway and that a cost had been received from SSDC. The Clerk confirmed that she had registered under the “Adopt a Footpath” scheme and was awaiting her equipment. Mrs Lock suggested that an article be placed in the Village Magazine in the New Year to advertise the scheme with images of current volunteers.
- 12. The date of the next Open Spaces and Footpaths Committee Meeting** was confirmed as **Tuesday 18th December 2018.**