

MILBORNE PORT PARISH COUNCIL

Minutes of the Open Spaces and Footpaths Committee Meeting held on Tuesday 19th January 2016 at 7pm at the Town Hall

Present: Mr P Lock (Chair), Mrs P Alexander, Mrs B Birch, Mr R Lockey, Mr R Biss, and Mrs M Lock

Also Present: Emma Curtis – Clerk

Public Question Time

There were no members of the public present

Mrs Alexander began chairing the meeting as the Open Spaces and Footpaths Committees had recently combined. Mrs Alexander recommended that Mr Lock become Chairman of the joint Committee and Mrs Lock Vice Chairman. This motion was agreed by all and the motion was carried. Mr Lock commenced Chairing the meeting.

1. **Apologies for Absence:** Received from Mr C Laughton, Mrs A Flynn, Mr I Stephenson and Mr K Jones – Tree Warden
2. **Declarations of Interest:** None received
3. **Minutes of the Open Spaces Committee Meeting held on Tuesday 3rd October 2015 and Footpaths Committee Meeting held on Tuesday 1st September** were agreed and signed as a true and accurate record of the meetings.
4. **Confirm position of Chairman and Vice Chairman following the combining of the Open Spaces and Footpaths Committee**
Confirmed and dealt with when the meeting commenced.
5. **Review of Parish Council Open Spaces Contracts**
The Grounds Maintenance Contract managed by Kim Dike was reviewed in detail with a few issues being raised. It was agreed to invite Kim for a meeting in the village with the new Open Spaces Chairman and other Committee representatives in order to discuss a few points. The Clerk was asked to arrange a meeting with Mr Dike.
Action – Clerk to arrange meeting with Mr Dike.

The contract for Parish Council Public Areas currently managed by the SSDC Ranger Scheme was reviewed. It was agreed that as the contract had been extended to include the Gainsborough Play Area flower beds that the wild flowers at the village entrances could be excluded until it was decided how best to move forward with these areas. It was agreed to gain quotations for a stone bench in the Ball Court and the Clerk was asked to contact a lady who had recently enquired about placing a memorial bench for her late brother to see if this is something she would be interested in assisting with. It was agreed to gain quotations for a stone bench.

Action – Clerk to contact lady about assisting in the purchase of a stone bench and Mrs Lock and Mrs Alexander to gain quotations for the bench.

6. Allotments

Mr Biss confirmed that he had received one quotation for the installation of new water tanks at the allotments but that this quote seemed rather high. Mr Biss stated that he was hoping to receive a further quote over the next few days and was hoping this would be lower. It was agreed that once both quotations were received Mr Biss would pass these to the Clerk who would distribute to Committee members and that a decision on which quote to go with could be made outside a Committee meeting bearing in the mind the work should be completed by Spring.

Action – Mr Biss to pass quotations to the Clerk who would share with Committee members for a decision to be made.

7. Cemetery and Churchyard

Mr Lock commented he had received confirmation that R K Bell would tarmac the outside of the cemetery and that he had asked them for quotations for works to be done to the car park areas and top pathway in the cemetery which he should receive shortly.

The Clerk was asked to book the skip in order for the Chapel to be cleared as soon as possible. Mr Watts had volunteered to oversee the delivery and installation of the skip and the Clerk was asked to inform him when the skip was due for delivery. The Clerk was also asked to contact Steve Underwood from the History and Heritage Group to see if there were any volunteers to help clear the chapel.

Mr Lock confirmed that he had sent a letter to the Vicar and PCC regarding future maintenance of the Churchyard asking them for a meeting as soon as possible for options to be discussed.

Action – Mr Lock to share quotations from R K Bell once received and the Clerk to book skip.

8. Community Woodland and update from Tree Warden

No update received. However a conversation took place regarding the parking area in front of the Community Woodland and its condition. The Clerk was asked to contact Highways to see who owned the land to see if it could be repaired. Mr Lock also commented he would contact R K Bell and ask them for any spare "Road Plaining" which may be able to be put there.

Action – Clerk to contact Highways to find out ownership of the entrance and Mr Lock to contact R K Bell regarding Road Plaining.

9. The Clump, The Ball Court and The Grove

Mr Lock confirmed he had received the dates the ranger would be attending Milborne Port for the forthcoming year and gave a copy to the Clerk. A brief discussion took place regarding adding some steps to the path outside Church House and the Clerk was asked to contact Eve Wynn to gain some advice.

Action – Clerk to contact Eve Wynn and ask for some advice about adding steps to the pathway.

10. Update on footpaths and any issues arising

Mrs Lock reported that Eve Wynn had stated that the rerouting of the Springfield Recreation Ground footpath was still in progress. Mrs Lock stated that she and the Clerk had been in contact with Eve Wynn about the footpath at the bottom of Bathwell Lane which was rerouted many years ago and questioned about where the

footpath was actually moved too. The Clerk was asked to again contact Eve Wynn to ask for clarification on the actual location of the footpath as it didn't appear to have been reinstated and shown on any maps. Mrs Lock commented that she had had three volunteers come forward within the village to assist with the Adopt a Footpath Scheme. The Clerk was asked to find out who owned the footpath between the two new housing developments down Wheathill Lane.

Action – Clerk to contact Eve Wynn and follow up all footpaths issues.

- 11. The next Open Spaces and Footpaths Committee Meeting was confirmed as Tuesday 15th March 2016.**