

MILBORNE PORT PARISH COUNCIL

Minutes of the Full Parish Council Meeting held on Tuesday 15th September 2015 at 7.30pm at the Town Hall

Present: Mrs P Alexander (Chair), Mr M Ritchie, Mr R Biss, Mr J Oldham, Mrs R Birch, Mr T Watts, Mr R Lockey, Mr I Stephenson, Mr J Edmonds, Mrs M Lock, Mr P Lock and Mr C Laughton

Also Present: District Councillor Sarah Dyke-Bracher
County Councillor William Wallace
Emma Curtis – Clerk

Public Question Time

There was one member of the public in attendance, Mrs Harrison, a candidate for the Parish Councillor vacancy. Mrs Alexander welcomed Mrs Harrison to the meeting.

Receive reports from County Councillor William Wallace, District Councillor Sarah Dyke-Bracher and PCSO Thelma Mead

County Councillor William Wallace – Councillor Wallace supplied the Parish Council with information on two grant budgets with money possibly available for use in Milborne Port. These are the Health and Wellbeing Grant and Highways Improvement Grant. Councillor Wallace gave information on areas and projects in which the grants could be used and asked for ideas and feedback from the Parish Council for both grants with the deadline for applications for the Health and Wellbeing Grant being the end of January 2016. An in-depth discussion took place on how the Highways Improvement Grant may be used towards a new crossing across the A30 from the bottom of Gainsborough. Councillor Wallace commented that crossings usually took a few years to arrange and implement, but that he would begin enquiries but it was doubtful it would come under the Highways Improvement Grant as this was for smaller improvements such as signage and pinch points. Parish Councillors were asked to give ideas for the Health and Wellbeing Grant to the Chairman or Clerk and these would be passed to Councillor Wallace.

At this point in the meeting, Mr Edmonds attempted to make a comment under Public Question Time. Mrs Alexander stated that Public Question Time had passed and he was therefore unable to make a comment. Mr Watts then stated that he felt that Mrs Alexander had not clearly explained that Public Question time had started and finished and threatened to leave the meeting. Mrs Alexander explained that Public Question Time had taken place and any comments would need to be made after the close of the meeting. Mr Watts did not leave.

District Councillor Sarah Dyke-Bracher – Councillor Dyke-Bracher commented that at the last Area East meeting no planning applications in Milborne Port were discussed but that the Solar Farm application for Old Bowden Way would be considered at the next meeting on 14th October 2015 and invited any Parish Councillors to attend.

Councillor Dyke-Bracher gave information on how Milborne Port could potentially achieve community benefit from the Solar Farm should it be approved with the reward being in the region of £2,000 per kilowatt per year from the developer and therefore urged the Parish Council to give this some consideration and negotiate with the developer as soon as possible should the application be approved. Councillor Dyke-Bracher confirmed that Mr Conran would not be submitting an application for a Solar Farm on his land despite the planning department commenting that this was a better and more favourable site.

Following on from discussions at previous meetings Councillor Dyke-Bracher informed the Council that there was an employment land deficit in Milborne Port of 0.4 hectares and that the Gainsborough Arms planning application was still on hold as the planning department had requested a marketing appraisal which had not yet been received.

Councillor Dyke-Bracher concluded her report by informing the Parish Council of a Police and Crime Commissioner meeting at Augusta Westland on Thursday 17th September 2015, that there had been a termination of CEO and links with Devon had been dissolved and that SSDC had issued a statement in regard to the recent refugee crisis.

Mr Watts asked Councillor Dyke-Bracher if she knew when the issue with the drains flooding at the bottom of East Street would be adequately repaired. The Clerk confirmed that she had sent pictures to Highways and that repair works had been raised to take place within the next two weeks.

Mr Watts went on to ask if Councillor Dyke-Bracher had responded to the owner of the plot of land at Gainsborough adjacent to the doctors surgery commenting that he felt the item should have been on the agenda but as it was not he could not discuss the matter. A discussion then ensued as to why the item was not on the agenda with Mr Lock commenting that preparation needed to be done before the matter could be considered at a meeting. Councillor Dyke-Bracher stated that the project was still in its infancy but that a conversation she had had with the owner of the land divulged that he was open to explore community led initiatives for use of the land and that there was a clause on the land stating it could not be sold for residential development. It was agreed to form a working group with Mrs Birch, Mr Lockey, Mr Ritchie and Councillor Dyke-Bracher volunteering to steer the group and putting together information in time for the next meeting.

A brief discussion took place about communications between Parish Councillors and correspondence for those members who do not have an email account. It was suggested that the Clerk should send every piece of communication to those not on email via the post.

- 1. Apologies for Absence:** None received
- 2. Declarations of Interest:** Received from Mr Lockey, Mr Oldham, Mrs Birch and Mr Laughton, agenda item 11.1, payment to Milborne Port Primary School, *school governors*
- 3. Minutes of the Full Parish Council Meeting held on Tuesday 18th August 2015** after a minor amendment, were agreed and signed as a true and accurate record of the meeting.
- 4. Actions from the last meeting**
The Action List was reviewed and updated accordingly. The Clerk will distribute prior to the next meeting.
- 5. Co-option of new member of the Parish Council**
The Clerk distributed voting papers to each Councillor with the two candidate's names on Mrs Flynn and Mrs Harrison. Mrs Alexander requested Mrs Harrison leave the room while the election was held. There were 10 votes for Mrs Flynn and 2 votes for Mrs Harrison; therefore, Mrs Flynn was duly elected as the new member of the Parish Council. The Clerk was asked to inform Mrs Flynn and arrange all paperwork.
Action – The Clerk to notify Mrs Flynn and prepare paperwork.

6. Parish Council Newsletter and Communications

Mr Oldham confirmed that the changes to the website were in progress and some had gone online and gave the Council a brief view of the new updated website on his iPad. It was agreed that items from this month's meeting to be promoted on the website and magazine were Community Speedwatch, ideas for use of the land at Gainsborough and Fire Hydrants in the village. Mr Oldham stated that due to the dates of Parish Council meetings that news items for the newsletter and magazine were always out of sink and suggested the dates of the meetings being changed. This was discussed in depth and it was concluded that the only way this could work was if the Full Council Meetings were held on the first Tuesday of the month and the Committee Meetings held on the third Tuesday of the month. Mrs Alexander requested Councillors have a think about changing the dates.

Action – Mr Oldham to publicise agreed areas and Councillors to think about the future dates of meetings.

7. Report from Village Hall Committee Meeting

Mr Oldham gave feedback from the Village Hall Committee Meeting he attended on Monday 14th September 2015. It was suggested at the meeting that there should be two Parish Council representatives on the Committee and with only one the meeting was not quorate. Mr Oldham confirmed he was looking into this. Items which were discussed at the meeting included the damaged floor at the Village Hall which was work in progress, anti-vandalism lighting for the Village Hall car park for which the Parish Council had previously stated they would pay a share (€), a positive Hallmark report which all were proud of, proposed meeting for Friday 9th October 2015 with Councillor Dyke-Bracher and Parish Council representatives, and trying to make better use of the hall as it only just breaks even.

8. Fire Hydrants in Milborne Port

Mr Oldham informed the Council that he had received an email from a resident concerning the installation and operation of fire hydrants in the village following the recent fire at Bazzleways. It was agreed that the Parish Council should liaise with Sherborne Fire Station, County Council and Wessex Water to establish where the hydrants are in the village and ensure they are operational. The Clerk was asked to lead this project and locate a map of all hydrants in Milborne Port.

Action – Clerk to contact Sherborne Fire Station, County Council and Wessex Water and commence project of ensuring hydrants are located and operational and produce a map of hydrants in Milborne Port.

9. South Somerset District Council Statement of Community Involvement – Draft for consultation

Mrs Alexander stated that those Councillors on email would have received the draft copy of the Statement of Community Involvement and were invited to pass comment on it. Mrs Alexander confirmed that James Divall the Neighbourhood Development Officer for Milborne Port would be attending the October 2015 meeting to present to the Council and that in the foreseeable future the Parish Council would be updating their Parish Plan to ensure that the Council were being proactive rather than reactive. It was agreed by all for Mr Oldham to act on behalf of the Parish Council and for his comments on the draft Statement of Community Involvement be emailed to the team at SSDC. Mr Oldham requested that any further comments on this be passed to him by Thursday 17th September

2015.

Action – Mr Oldham to email comments to SSDC on behalf of Milborne Port Parish Council.

10. Planning

10.1 The following Planning Applications were considered:

15/03913/FUL Proposed two storey side extension (part revision 14/03753/FUL)

Moorings, Newtown

No Objections

15/03831/FUL Proposed 2 storey extension, loft conversion, internal alterations, detached double garage and change of use of agricultural land to extended residential garden area

The Old Cider House, Wick Road

No Objections

10.2 The following **Planning Withdrawal** was noted:

15/03088/FUL Siting of a caravan

Venn Farm, London Road

11. Finance

11.1 The following **Payments** were approved:

N Dungey – Toilet Cleaning	£130.00
Milborne Port Primary School – Swimming Grant	£225.00
Midwest Office Supplies – Printer cartridges	£150.22
Milborne Port Computers – LiveDrive Backup	£30.00
KM Dike Nurseries – Grounds maintenance contract	£987.08
WS Retail (Crackmore Garage) – Mower fuel	£31.19
Steve Davis – Handyman	£414.60

12. The date of the next Full Parish Council Meeting was confirmed as **Tuesday 20th October 2015.**