

MILBORNE PORT PARISH COUNCIL

Minutes of the Full Parish Council Meeting held on Tuesday 5th January 2016 at 7pm at the Town Hall

Present: Mrs P Alexander (Chair), Mr M Ritchie, Mrs M Lock, Mrs R Birch, Mrs A Flynn, Mr I Stephenson, Mr R Biss, Mr C Laughton, Mr P Lock, Mr T Watts, Mr J Edmonds, Mr R Lockey and Mr J Oldham

Also Present: County Councillor William Wallace
District Councillor Sarah Dyke-Bracher
Emma Curtis – Parish Clerk

Public Question Time

There were 12 members of the public in attendance. Mrs Alexander wished everyone a Happy New Year and welcomed them to the meeting and invited the public to speak.

Veronica Wilton introduced herself stating that she was not present for "nimby-ism" but that she had worked extensively as a public spaces designer and that she felt the new bus shelter was the wrong design in the wrong place. Veronica commented that she felt it would be common decency for the Parish Council to have consulted with herself and the Conservation Officer prior to erecting the structure. Ms Wilton stated that she was present to see if she could help with a needs assessment to see if a shelter is needed in the centre of the village and if the matter could be resolved without her resorting to the Local Authority Ombudsman. Ms Wilton left a story-board picture handout for Councillors to view, if they so wished, after the meeting.

Mr Ken Ship, a resident of Orchard Walk stated he was present in regard to agenda item 9.1 and the planning application at 14 Orchard Walk which was extremely near his property. Mr Ship commented that the structure was an eyesore and had been erected without planning consent and also contravenes planning regulations. Mr Ship stated that he was opposed to the structure due to visual, sound and practical reasons as well as it being a flammable timber structure with a light recently being positioned facing directly into Mr Ship's bedroom window. Mr Ship asked that the Parish Council take into consideration his comments when considering the application.

The remaining members of the public wished to talk about the planning application at Higher Kingsbury Close. Mr Redman stated that the access shown on the new plans is identical to the previous applications which have all been rejected and although the house numbers had been reduced, as it was only outline planning, there was a fear that if planning consent was granted then more houses could potentially be built. Mrs Redman again stated that the access had not been altered, remaining very narrow and that their fence had been used as boundary.

Mr Brigg of number 8 Higher Kingsbury Close expressed his concern that although the application was only for 3 houses, that as these houses were each 5 bed-roomed, that potentially each house would have at least 3 cars.

Mr Quinnlin of number 7 Higher Kingsbury Close stated that if each house had double garages with room for 6 cars, then the increase in traffic going through the close would rise 43% and would cause a loss of privacy and amenity.

Finally, another resident of the close commented that the access was still the same as all previous plans, despite the number of proposed houses.

Mr Cadisch confirmed he was present to hear answers to his questions raised in a letter sent to the Parish Council which was being considered later in the meeting.

Mr Edmonds again mentioned the white line along Station Road commenting that he felt the line was too short and needed to be lengthened. The Clerk informed Mr Edmonds that this had been reported numerous times and it appeared Highways would not be completing this. Mr Laughton confirmed that white lines were not mandatory lines anyway and could be ignored.

Mr Watts reported that once again the drains were blocked down East Street and that it appeared a drain had collapsed. The Clerk and Mr Laughton confirmed they would once again report this.

At this point, Mr Lockey joined the meeting.

Receive reports from County Councillor William Wallace, District Councillor Sarah Dyke-Bracher and PCSO Thelma Mead

County Councillor William Wallace – Councillor Wallace wished everyone a Happy New Year and gave his apologies for missing the December meeting. Councillor Wallace confirmed that he was working with Mrs Birch in finalising arrangements for funding from the Health and Wellbeing Grant and that the forms would be submitted shortly. The funding would potentially help elderly, lonely and disadvantaged people.

Councillor Dyke-Bracher – Councillor Dyke-Bracher wished everyone a Happy New Year and commented she was looking forward to the next year in Milborne Port and working towards new projects and initiatives. Councillor Dyke-Bracher stated she had received Notification of Appeal for the planning application at Gainsborough and that any comments needed to be submitted to the planning department by 28th January 2016. Councillor Dyke-Bracher confirmed she had arranged some surgeries to be held at the Town Hall in Milborne Port on Friday 18th March, Tuesday 12th April and Saturday 7th May and asked for the Clerk and Mr Oldham to help publicise these. To conclude, Councillor Dyke-Bracher gave information on two grants which Milborne Port may be able to apply for the Community Capital Grant and Parish Infrastructure Grant.

Action – Clerk and Mr Oldham to publicise Councillor Surgeries.

PCSO Thelma Mead – In the absence of PCSO Mead, the Clerk read a brief report on crime statistics for Milborne Port during December 2015.

- 1. Apologies for Absence:** Received from PCSO Thelma Mead
- 2. Declarations of Interest:** Received from Mr Laughton, agenda item 9.1, planning application at Higher Kingsbury Close – *resident of Higher Kingsbury Close.*
- 3. Minutes of the Full Parish Council Meeting held on Tuesday 15th December 2015** were agreed and signed as a true and accurate record of the meeting
- 4. Actions from the last meeting**
The Action List was discussed in detail and updated. The Clerk was asked to distribute an updated copy as soon as possible.

5. SID reports for November/December 2015 and installation dates for 2016

The Clerk read out the latest Speed Indicator Device (SID) reports from November/December 2015 and confirmed dates of their installation in Milborne Port during 2016.

6. Consider response to the Consultation on Review of Discretionary Fares Policy

Mrs Alexander commented that all Parish Councillors had now had time to consider a response to the consultation and that a reply needed to be received by the deadline of Monday 11th January 2016. Mr Lockey stated that as usual, it would be the most disadvantaged in the village that would lose out and Councillor Dyke-Bracher confirmed that 75 members of the Milborne Port community relied on the transport scheme for a range of different needs and reasons and to remove the services would be a retrograde step. Councillor Dyke-Bracher also stated that the 58 Bus Route was a viable route and was unlikely to be affected. The Clerk was asked to reply to the consultation on behalf of the Parish Council stating all issues raised and its concern that services may be lost.

Action – Clerk to write to a reply to the consultation before Monday 11th January 2016

7. Highways and signage issues

Mr Laughton circulated a paper he had produced of various highways and signage issues in the village and briefly detailed them. Mr Laughton asked all Councillors to read his paper carefully and pass on any ideas, thoughts or concerns to him and he would follow them up. Mrs Birch congratulated Mr Laughton and digging out and clearing drains over the Christmas period.

8. Parish Plan Update

A long discussion took place on how best to take the Parish Plan update forward following the first public consultation at the Christmas Lights Switch on. A lot of ideas were shared regarding commercial aspects as well as involving local organisations and societies and the formation of a working party. It was agreed that the best way forward would be to have a meeting as soon as possible with James Divall, Neighbourhood Development Officer, in order to put together an action plan. The Clerk agreed to arrange this meeting as soon as possible and Mrs Alexander, Mrs Birch, Mrs Flynn, Mr Lock, Mr Watts and Councillor Dyke-Bracher agreed to be present.

Action – Clerk to arrange meeting with Mr Divall as soon as possible.

9. Planning

9.1 The following **Planning Applications** were considered:

15/05241/FUL The erection of an extension for storage use
Milborne Port Village Hall, Springfield Road

No Objection

15/05323/FUL Erection of a BBQ Lodge in rear garden

14 Orchard Walk

The Parish Council object to this planning application. The structure is excessive in size and is highly visible and not aesthetically sympathetic to the surrounding properties.

Planning permission should have been sought prior to this structure being erected.

15/05449/OUT Outline application for residential development consisting of 3 dwellings, with all matters reserved, except means of access

Land off Higher Kingsbury

The Parish Council object to this planning application on the same grounds that it objected to all previous applications for this site. All comments previously stated by the Parish

Council still stand as the access to the site has not changed and would still cause the same issues previously raised despite the number of houses being reduced.

9.2 The following **Planning Approvals** were noted:

15/04851/FUL To extend an existing agricultural livestock building to cover an existing loafing/feeding yard (Barns 2 and 3)

Coombe Hill Farm, Furlong Lane

15/04745/FUL To extend an existing agricultural livestock building to cover an existing feed yard (Barn 1)

Coombe Hill Farm, Furlong Lane

15/04656/FUL Creating an additional two bedrooms and a bathroom above an existing single storey

Bavewell Cottage, 86 Brook Street

15/04682/LBC Update of 3 no. current single-glazed wooden framed windows to aluminium framed double-glazed units

6 Lauder Court, Cold Harbour

15/04380/OUT Outline application for the erection of 2 houses and vehicular access thereto with (GR: 367667/119227)

Land Adjoining Springfield Road

15/05067/FUL Erection of single storey extension to form dwelling annexe

19 South View Road

10. Finance

10.1 The following **Payments** were confirmed:

SLCC – 2016 membership fee	£131.00
N Dungey – Toilet Cleaning	£130.00
Wessex Water – Town Hall	£80.47
SSDC – Ranger	£150.96
Milborne Port Computers – General call out and configuration	£12.00
Townsend Timber – Bus Shelter	£3325.50
Wessex Water – Allotments	£123.17
Pet Waste Solutions – Dog bin emptying	£182.00

11. The following **Correspondence** was considered:

- **Letter from Veronica Wilton, 27 High Street, Milborne Port, regarding new bus shelter**

Mrs Alexander read out Veronica Wilton’s letter in full to the Parish Council. Mrs Alexander commented that although it may have been discourteous for the Parish Council not to have informed Ms Wilton directly about the structure, for which Mrs Alexander had personally apologised, the structure was in fact “Permitted Development” and all legal avenues, procedures and protocols had been followed correctly with both the Planning and Highways Departments and both these departments had confirmed this. Mrs Alexander explained that the Clerk had put together a file for anyone to look through detailing all correspondence and minutes concerning the bus shelter. A discussion took place about the location of the site with Mr Lock detailing why it is sited in its exact location and confirming this location had been approved with Highways. Other Councillors commented on how many compliments the Parish Council had received about the structure with Mrs Mortimore who produces the Parish Magazine requesting an article and photo. After long discussion it was agreed that any Councillors, particularly those joining the Council for the first time following the May elections, who would not have been part of the original discussions and decisions recorded in previous Council Minutes, should view the file to check all facts and procedures regarding planning. The Clerk was also asked to circulate all images from Townsend Timber, showing the exact style, size and position of the shelter that had been agreed in Council and submitted to Highways for approval. Mrs Alexander asked that if anyone was not satisfied that due process had been observed then a motion, proposed and seconded by Council members would become an agenda item for the February meeting. It was agreed not to give an article to the Mrs Mortimore until this decision had been made.

Action – Clerk to circulate images and add to the paper file and Councillors to consider documentation.

- **Letter from Mr Cadisch concerning new water troughs at the allotments**

Mrs Alexander read out Mr Cadisch’s letter in full and Mr Biss explained the reasoning as to why the allotments now had to have water troughs fitted stating that Wessex Water had inspected the site and condemned the current water system

and had enforced the Parish Council change to water troughs as soon as possible. Mr Biss confirmed he was still seeking quotes from contractors to get this work completed by spring. Mr Biss confirmed that the payment for the troughs would not be reflected in allotment fees but was being taken out of this year's budget, with which Mr Cadisch was very happy.

12. The date of the next Full Parish Council Meeting was confirmed as **Tuesday 2nd February 2016 at 7pm.**

13. Parish Council Newsletter and Communications

It was agreed to publicise the Parish Plan, SIDS, Discretionary Fares Response and Councillor Dyke-Bracher's Surgeries.