

**MILBORNE PORT PARISH COUNCIL**

**MINUTES OF THE FULL COUNCIL MEETING HELD ON TUESDAY 21<sup>st</sup> January 2014 AT 7.30PM IN THE TOWN HALL**

**Present:** Mr J Farley (Chair), Mr M Ritchie, Mrs W House, Mr R Biss, Mr C Laughton, Mrs P Alexander, Mrs M Lock, Mr R Lockey, Mr J Edmonds, Mrs R Douglas and Mr R Duckworth

**Also Present:** Emma Curtis – Clerk  
District Councillor Lucy Wallace

**Public Question Time**

There were nine members of the public in attendance.

One gentleman voiced his concerns regarding the planning proposal of new houses down Wheathill Lane with regard to their being a new access road through Wheathill Way, an area currently used by children to play. He voiced his concerns with regard to the safety of the children. Another lady in the audience seconded his concerns and commented that the increase in traffic would be dangerous.

Mr Edmonds mentioned that the road at the bottom of Gainsborough was breaking up and needed urgent attention as well as the road outside the Coop. District Councillor Lucy Wallace commented that there was a new person in Highways to deal with these requests and passed the details on to the Clerk.

Mrs Douglas, Mr Laughton, Mrs House and Mr Ritchie also commented on a number of blocked drains and condition of roads in the village. The Chairman asked that Councillors pass details on to the Clerk who would report to SSDC.

**Action – Clerk to contact Dan Martin at SSDC regarding roads and drainage.**

**Receive reports from District Councillor Lucy Wallace, County Councillor William Wallace and PCSO Callum Davis**

**District Councillor Lucy Wallace** reported that she may have found a solution or way forward with the dog fouling issue within the village. Councillor Wallace informed the Council that Public Spaces Protection Orders would be replacing Dog Control Orders in the tackle against antisocial behaviour. Councillor Wallace gave the Clerk the contact details of who to get in touch with.

Councillor Wallace also informed the Council that the Sewing Seeds Leader Programme was coming to our area and further details of this project and how it could help the local community could be found in the Area East January minutes.

**Action – Clerk to contact Steve Brewer regarding dog fouling issues**

**No reports received from County Councillor William Wallace or PCSO Callum Davis**

At this point in the meeting Mr Lockey voiced his concern that the PCSO was never seen at any of the Parish Council meetings and had only actually attended one since his appointment to the post. The Chairman mentioned that he had in fact been in contact with PCSO Davis's superior and mentioned this fact. The Clerk was asked to request a written report from PCSO Davis if he could not attend any meetings.

**Action – Clerk to contact PCSO Davis and request written reports if he is unable to attend meetings**

1. **Apologies for Absence were received from:** Mr E Davis, Mrs S Shingleton and County Councillor William Wallace
2. **Declarations of Interest were received from:** Mr J Farley, agenda item 7.1, *reimbursement for payment to SSE*
3. **Minutes of the meeting held on Tuesday 17<sup>th</sup> December,** after minor amendments the minutes were agreed and signed as a true and accurate record of the meeting.
4. **Parish Plan Update**  
Mr Laughton took the opportunity to inform the meeting that he had met with Chris Cooper from Streetscene with regard to improving the entrances to the village. Mr Laughton is waiting for an official response from Mr Cooper, however, he felt that the meeting went well and that Mr Cooper would support the parish in making improvements.

Mr Oldham and Mr Lock were present at the meeting as two members of the Parish Plan Action Forum. The gentlemen had taken the time to produce a Parish Plan Update document which was distributed to Councillors for their perusal prior to the meeting. Mr Oldham explained the document to the meeting and explained that since a few initial projects being completed, nothing much had happened since the Action Forum had formed back in 2010. He commented that the Action Forum had not received clear priorities from the Parish Council and expressed that it would be a real shame for the project to fold and it was time to secure some budget and utilise it.

Mr Oldham summarised the document with three main requests:

- For the Parish Council to take a greater part in the Parish Plan Action Forum
- For a Parish Council report on a monthly basis for the community website and parish magazine
- To request money for four main projects to continue (figures are estimates) – £2000 for website maintenance, £500 to update the welcome pack, £500 to refurbish the notice boards and £500 to complete the bee hive project

After a discussion as to whether it was appropriate to approve these requests during the current meeting, it was proposed by Mr Ritchie, seconded by Mrs Douglas and agreed by all to grant the budget requests.

Following on from the last Parish Council meeting Mr Lock had also received a quotation for the work to be complete on West Hill. The quotation received was for £1726.80 and all voted in favour of going ahead with the work.

## 5. Allotment Procedures

The Chairman informed the Council that recently a Council member had taken a decision albeit in good faith to swap an allotment plot with another allotment holder, but didn't follow correct procedures which some may deem inappropriate and put the Council in to disrepute. Mr Farley did not wish to go in to detail, and had spoken with the Councillor in question, but wanted to inform all Councillors that allotment procedures must be adhered too and management of the allotments must go through the Clerk. Mr Lockey commented that the Councillor in question needed to be aware that what they had done was wrong and it should not happen again.

## 6. Planning

6.1 The following **Planning Applications** were considered:

**14/00077/OUT** Outline planning application for the erection of a dwelling and the provision of alternative vehicular access to that approved previously  
*Springfield, Station Road*

**No Objection**

**13/05199/REM** Residential development of 20 dwellings and the formation of vehicular and pedestrian access  
*Land And Buildings, Wheathill Lane*

**The Council felt strongly that there should be no vehicular access from Wheathill Way. Wheathill Way is used as a play area around the central green area. However, there should be pedestrian access between Wheathill Way and the new development. They also commented that due to there being two proposed entries it appeared they were developing two separated sites.**

6.2 The following **Planning Approval** was noted:

**13/04626/FUL** Erection of a porch  
*Sunnybank, Higher Kingsbury*

## 7. Finance

7.1 The following **Payments** were confirmed:

Mr John Farley – Reimbursement for payment to SSE Cricket Pavilion	£153.96
SLCC Membership	£129.00
Lifestyle Landscapes	£143.93
SSDC – Discharge Condition Fee Cricket Pavilion	£48.50
Slade Parry – Tender documentation fee Cricket Pavilion	£1020.00
KM Dike	£944.12
Quindell Property Services – Loft Insulation	£340.00
Glasdon UK Ltd – 4 x Dog Waste Bins	£683.95

**7.2** The following **Direct Debit** was noted:

Plusnet Broadband	£9.99
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**8.** The following **Correspondence** was noted:

Letter from Dr Fraser relinquishing allotment and requesting money be donated to charity – **The Council voted in favour of donating Dr Fraser's £31 to the CMV Virus Medical Charity. Mrs Douglas to pass the details on to the Clerk.**

**9.** The date of the next Full Council Meeting was confirmed as **Tuesday 18<sup>th</sup> February 2014.**