

Milborne Port Parish Council



NOTICE OF MEETING:

The next **Full Parish Council Meeting** will be held on
Tuesday 6th August 2019 at 7.00pm in the Town Hall.

To all Members of Milborne Port Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined below:

Signed:



Mr Simon Pritchard

Locum Clerk to Milborne Port Parish Council

7:00pm – 7:30pm

❖ **Public Question and Comment Time:**

Before the start of the meeting the Public are given the opportunity to ask questions of the Council or pass comment. Once the formal meeting has started the Public can only speak at the discretion of the Chairman. This part of the meeting is not recorded in the minutes as it doesn't form part of the formal meeting.

❖ **Reports from County Councillor William Wallace, District Councillor Sarah Dyke and Parish Councillors:**

Formal meeting to start by no later than 7:30pm

Agenda:

1) **Apologies for Absence:**

To receive any apologies for absence

2) **Declarations of Interests:**

Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Councils Code of Conduct.

3) **Adoption of Minutes:**

Full Council Meeting: Tuesday 2nd July 2019

4) **Council Policies Working Group Update:**

To receive a verbal update from the Clerk with regards to the progress of this Working Group.

5) **Neighbourhood Plan for Milborne Port:**

To consider starting the formal process of developing a Neighbourhood Plan by submitting the proposed neighbourhood area to SSDC.

6) External Audit Report 2017 -18:

A. To receive the external audit report for 2017-18

The RFO will give a verbal report.

B. To approve extra fees payment of £5,431.50 to external auditor.

The Council has been charged considerable extra fees following a challenge to the audit from a member of the public.

7) Village Hall Grant Virement Request:

To consider allowing the Village Hall to use some of the Moviolas grant funding to pay for the Camelot room hire for children's summer reading group.

8) Parish Council Finance:

A. Payments:

Members are asked to approve the following payments:

1. KM Dike - Station Copse 15 May - £90.00
2. SSDC - Dog Bins July - £254.40
3. SSDC - Ranger April-June - £2,868.24
4. SCC - Library Services - £2,378.40
5. Mr S Pritchard - Locum Clerk Services - £750.00
6. Mr S Pritchard – Expenses July - £50.40

Further invoices for payment maybe tabled on the day of the meeting at the discretion of the Council.

B. Standing Orders & Direct Debits:

Members are asked to note the following payments:

1. BT - Mobile July 19 - £18.00
2. BT - Broadband & Line Rental - £294.16
3. Toilet Cleaner July - £130.00
4. Town Hall Cleaner Jul - £100.00

9) Planning Applications:

To receive any planning applications made to South Somerset District Council and resolve upon:

- **19/01680/OUT** – Coombe Hill Farm – Erection of an agricultural workers dwelling.

The Council reserves the right to consider any applications received by the day of this meeting, but not listed above.

10) Rosemary Street Closure:

To receive notice of closure from SCC

11) Confidential Session:

Members are asked to pass a resolution to exclude the press and the public from agenda item 13 as it relates to staff employment and agenda item 12 as it relates to commercially sensitive information.

12) Springfield Road Car Park:

To receive the tenders for the resurfacing of the car park. Members are asked to determine the type of surfacing to lay and consider appointing a contractor.

13) Appointment of Parish Clerk & RFO:

To receive a recommendation from the interview panel as to who to appoint as Parish Clerk and resolve accordingly.

If any member of the public wishes to attend the meeting and has mobility issues, please let the Clerk know prior to the meeting and we will endeavour to relocate to a more suitable meeting space. Tel: 01963 251268 Email: clerk@milborneportpc.org.uk