

MILBORNE PORT PARISH COUNCIL

Minutes of the Full Parish Council Meeting held on Tuesday 3rd October 2017 at 7pm at the Town Hall

Present: Mr J Oldham (Chair), Mr M Ritchie, Mr R Biss, Mr T Watts, Mrs A Flynn, Mrs M Lock, Mr P Lock, Mr J Edmonds, Mr R Douglas and Mr G Crudgington

Also Present: County Councillor William Wallace
District Councillor Sarah Dyke
Emma Curtis – Parish Clerk

Public Question Time

There were five members of the public present. No questions were asked.

Receive any reports from County Councillor William Wallace, District Councillor Sarah Dyke and Parish Councillors

County Councillor William Wallace – Gave thanks to the Clerk for submitting on his behalf the SIS application form and supporting documentation. Councillor Wallace commented that there should be feedback from Somerset County Council officers at the next meeting and asked the Parish Council to keep thinking of other possible funding contributions to supplement the road crossing. Councillor Wallace commented that the statistics from the recent parish survey were an advantage to the application.

District Councillor Sarah Dyke – No report received

Parish Councillor Reports – No reports received

- 1. Apologies for Absence:** Received from Mr C Laughton (holiday), Mr M Lancaster (unwell) and District Councillor Sarah Dyke (work commitments). Reasons for absence were approved.
- 2. Declarations of Interest:** Received from Mr Douglas and Mr Crudgington, agenda item 5, *live within conservation area* and Mr Watts two matters of correspondence in agenda item 14.1, *member of the Playing Fields Management Committee*.
- 3. Minutes of the Full Parish Council Meeting held on Tuesday 5th September 2017** after two minor amendments were approved and signed as a true and accurate record of the meeting.
- 4. Circulation of the draft Open Spaces and Footpaths Committee Meeting minutes held on Tuesday 19th September 2017** was noted.
- 5. Discussion with Adron Duckworth from the SSDC Conservation Team regarding review of Milborne Port Conservation Areas:** Mr Duckworth introduced himself and informed Councillors he was tasked with undertaking a review of designated conservation areas created in the 70's and 80's and that Milborne Port was one of the larger settlements being reviewed. The review would look at boundary issues, errors and anomalies which have become apparent since the

change from paper to digital mapping as the perception of some conservation areas had changed. Mr Duckworth explained the review process and that current discussions with the Parish Council were preliminary. He commented that SSDC would contact properties adjacent to the conservation areas and listen to public views during public consultation. The final designation would be agreed by the Area East Committee. Mr Crudgington felt that the review of the conservation area should not be carried out as no mandate or regulations had been released from SSDC. Mr Duckworth commented that the Planning and Conservation Department had powers to adjust the areas and requested Mr Crudgington put his queries in an email for him to respond. Councillor Wallace responded that it is a statutory responsibility for SSDC to update conservation areas, Mr Douglas seconded this by saying it was government statute and an act of parliament. Mr Crudgington then asked whether people living in conservation areas would be able to gain compensation if a conservation status is removed and if an environmental review had been undertaken, Mr Duckworth confirmed there was no concept of compensation and environmental reviews were not required. Mr Lock asked whether restrictions would be put on properties within conservation areas in regard to electrical car charging points. Mr Watts mentioned the difference between park land and agricultural land regarding the proposed extended conservation area surrounding Ven House. He also voiced concern that some of the trees in that area appeared to be diseased. Mr Biss commented he hadn't seen any plans for Newtown, Mr Duckworth responded that they were planning on extending that area to include the Gainsborough Arms. Mr Oldham concluded by saying that comments would be requested by Councillors and passed to the Clerk for a coherent response to the review to be approved at the November meeting.

Action – Councillors to pass comments to the Clerk and Clerk to prepare a draft response to the conservation review

6. Presentation from Raj Singh regarding the Somerset Village Agents Scheme:

Mr Oldham informed Councillors that the Clerk had been approached by Henstridge Parish Council to join forces in introducing a Village Agent in Milborne Port, Henstridge and Templecombe. He commented that he and the Clerk had had an informal meeting with members from Henstridge and Templecombe to discuss the scheme. The Clerk had invited Mr Singh to present to Councillors to inform them of the benefits and costs of the scheme. He suggested that Councillors absorb the information and a decision as to whether to proceed with the scheme be made at the next meeting.

Mr Singh provided information on the Community Council for Somerset and the Village Agent Scheme detailing how they employ local people to serve the local population and offer rural outreach services to those in need. He commented that some methods of funding were not sustainable so suggested that teaming up with other parishes would be beneficial and allow the sharing of resources. He mentioned that The Balsam Centre in Wincanton may be able to assist with some funding. Councillor Wallace commented that he was hugely supportive of the Village Agents Scheme and felt it would be proactive for Milborne Port to become involved. Mr Singh mentioned that specific points to the Village Agents job description could be

added to benefit the requirements of the village. The estimated amount for funding would be around £7,000 which would hopefully cover a 3-day part time post.

Mr Oldham urged Councillors to think over the scheme in preparation to decide as to whether to move forward with the project at the next meeting.

Action – Councillors to consider the scheme and Clerk to add to the November agenda

7. Planning

7.1 The following Planning Applications were considered:

17/03629/FUL Proposed two storey extension to existing private dwelling house to provide utility room on the ground floor and dressing room for main bedroom above
Chewton House, Station Road

No Objection

17/03358/FUL Erection of orangery to the side of the dwelling
Keepers Lodge, 98 Brook Street

No Objection

17/03314/FUL The erection of an extension to equestrian building and formation of 2 No. external horse walkers
Spurles Farm, Wheathill Lane

No Objection

7.2 The following Planning Approvals were noted:

17/03072/FUL Installation of two rapid electric vehicle charging stations within the forecourt

Crackmore Garage Service Station, Sherborne Road

17/03060/FUL The erection of a replacement conservatory

Keepers Lodge, 98 Brook Street

17/02510/FUL Extension and alterations

72 Bauntons Orchard

17/02582/FUL Erection of 2 No. new detached dwellings with access, garaging and parking

Land At Junction of Station Road, Springfield Road

17/01636/OUT Outline planning for the erection of a four bedroom dwelling and garage

Land Adj The Old Mill House, Lower Kingsbury

17/02438/REM Application for reserved matters following approval of 14/01514/OUT to include details of access, appearance, landscaping, layout and scale

The Old Mill House, Lower Kingsbury

17/02835/S73A Application to vary condition 02 of planning permission

15/02187/FUL (approved at appeal) to allow the substitution of plans to confirm details of as-built solar farm.

Land OS 2269, Old Bowden Way

7.3 The following **Planning Application Withdrawal** was noted:

17/03094/FUL Alterations to include the demolition of garage and conservatory and the erection of a single storey extension and erection of garage with additional living accommodation above
22 Plover Road

7.4 The following **Tree Preservation Order** was noted:

17/03706/TPO Application to carry out tree surgery works to 5 Hornbeam Trees known as T1-T5 in the SSDC (MIPO 2) Tree Preservation Order 2006
2 Stable Cottages East Street

- 8. Review and update Action List:** The Action List was reviewed in detail and the Clerk was requested to update and circulate following the meeting.
- 9. Confirm Councillor attendees for library meeting and comment on circulated report regarding volunteer run libraries:** The Clerk and Mr Oldham explained that a meeting had been arranged for Tuesday 17th October by Library Services at Somerset County Council and that the Friends of Milborne Port Library, the County Councillor and Parish Council were to attend. The Clerk confirmed that she and Mr Oldham were attending and asked whether any other Councillors would like to be involved. No other Councillors wished to attend the meeting.
- 10. Consider Electoral Review consultation:** The Electoral Review consultation documentation and maps were considered. It was felt that as the review was aimed towards the district and not the parish that no representation need be made by the Parish Council.
- 11. Approve response to the Land Registry following correspondence regarding the Adverse Possession application:** Mr Oldham referred Councillors to a letter received from the Land Registry asking whether the Council wished to move forward with the Adverse Possession application in view of an objection being submitted. Mr Oldham referred Councillors to a draft response which had been prepared informing the Land Registry the Council wished to proceed. Mr Oldham suggested a motion to continue the application and send the response to the Land Registry. Six members voted in favour of the motion, three against with one abstention. It was therefore resolved to continue with the application and send the letter confirming the Parish Council's decision.
Action – Clerk to send letter to the Land Registry to continue with the application
- 12. Consider submitting a retrospective planning application for the bus shelter along the High Street following discussion with SSDC Planning Department:** Mr Oldham explained that the Clerk had been approached by David Norris at SSDC Planning Department regarding submitting a retrospective planning application for the shelter. Despite previously being told to refrain from submitting an application, it had now been suggested that the Parish Council go ahead and submit the application. Mr Norris had indicated he saw no reason why the application would not be permitted. A discussion took place and the motion was put forward as to whether to submit the planning application. Seven members voted in favour of submitting the

application, while three abstained. It was therefore resolved to submit the planning application.

Action – Clerk to complete and submit the planning application

13. Finance

13.1 Receipt of current **Financial Statements dated 31st August 2017** was noted. No questions were raised but Mr Oldham commented that more graphical information would be forthcoming.

13.2 The following **Payments** were approved:

Mr J Taylor – Repair of fence post and stone wall at Sansoms Hill	£239.00
Mr D Gay – Repair of bench Inv: 749	£50.00
Central Convenience Stores – Mower fuel Inv: 259	£25.01
K M Dike Nurseries – Station Copse Strimming Inv: 213	£120.00
Pet Waste Solutions – Dog bin emptying August Inv: 1699	£182.00
SSDC – Ranger Scheme August Inv: 06000033532	£679.32
Ever SO Clean Supplies – Cleaning supplies Inv: 24717	£23.40
Mrs E Francis – Town Hall Cleaning September	£80.00
Mrs E Curtis – Burial fees x 2 plots	£40.00
Glasdon UK – Waste bin & dog bin Inv: 736817	£686.04

13.3 The following **Direct Debit** was noted:

BT Mobile Phone	£18.00
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14. Correspondence

14.1 The following **Correspondence** was considered:

- Letter from Milborne Port Football Club regarding the possibility of a club house at the Playing Fields and working party members – Clerk to respond stating that Mr Douglas would be the Parish Council representative on the working party.
- Email regarding scrubland/woodland for a local airgun club – Clerk to respond saying that the Parish Council were unable to help as they had no land to offer.
- Letter from Milborne Port Playing Fields Management Committee regarding footpath and dog fouling – Clerk to respond with an update on the re-routing of the footpath and an update on the dog fouling issue. Clerk to invite Chris Cooper to next meeting to discuss the possibility of byelaws.
- Letter from landowner wishing to purchase the freehold of the plot of Parish Council owned land at Springfield Road – Clerk to respond asking the landowner to make a sensible offer. Clerk also to write to the Playing Fields Management Committee to inform them of the recent request.

14.2 The following **Correspondence** was noted:

- Note email correspondence from resident regarding the bus shelter

15. **Newsletter and Communications:** It was agreed to publicise the ongoing issue with dog fouling, the Village Agents Scheme and the Conservation Area review.

16. Confirm the date of the next Full Parish Council Meeting as **Tuesday 7th November 2017.**