

MILBORNE PORT PARISH COUNCIL

Minutes of the Open Spaces and Footpaths Committee Meeting held on Tuesday 15th March 2016 at 7pm at the Town Hall

Present: Mr P Lock, Mrs M Lock, Mrs P Alexander, Mrs A Flynn, Mrs B Birch and Mr R Biss

Also Present: Emma Curtis – Clerk

Public Question Time

There were no members of the public in attendance.

1. **Apologies for Absence:** Received from Mr R Lockey
2. **Declarations of Interest:** None received
3. **Minutes of the Open Spaces and Footpaths Committee Meeting held on Tuesday 19th February 2016** were agreed and signed as a true and accurate record of the meeting.
4. **Review and update Action List:** The Action List was reviewed and updated in detail and the Clerk was asked to distribute the updated list following the meeting.
5. **Allotments:** Mr Biss confirmed that there was no particular update or concerns in regard to the allotments but he had received a couple of enquiries regarding vacancies. Mr Biss mentioned that he felt plot number 50 should be leased the last due to mess surrounding the plot. It was agreed that if not all plots were leased by May then the Handyman would be asked to strim the vacant plots and spray Round Up on them. Mrs Flynn commented that Round Up had been in the news recently with concerns of it not being safe.
6. **Cemetery and Churchyard:** Mr Lock stated that he had not heard from the Vicar recently in regard to making progress in the Churchyard and asked that the Clerk make this as an action point for him to follow up. Mr Lock confirmed that RK Bell had been given the contract for the cemetery entrance and driveway and would place chippings along the rest of the footpaths. This would be funded via the £10,000 bequest left to the Parish Council for use in the Cemetery. Mr Lock stated that the remainder of the £10,000 would be used on fitting an electricity supply to the Cemetery Chapel. Mr Laughton mentioned that he felt the bench in the Cemetery required painting and Mrs Alexander gave an update on the clearing of the Cemetery Chapel stating that the hire skip was nearly full and the Handyman had confirmed he would finish clearing the Chapel by Easter. Mr Biss mentioned that he had received complaints about people not being able to park at the Cemetery and the leaving open of the gate was considered but it was felt this could be revisited once the driveway and parking area had been improved. Mr Biss stated that the grill in the Churchyard was full of sand.

Action – Mr Lock to contact the Vicar to discuss works in the Churchyard.

7. Community Woodland and update from Tree Warden

No update was received as the Tree Warden was not present. As the Tree Warden had missed a few meetings the Clerk was asked to contact him and ask for an update on the Community Woodland and what progress had been made on a management plan for the area. The Clerk was also asked to confirm that the Tree Warden wished to remain the warden.

Action – Clerk to contact the Tree Warden

8. The Clump, The Ball Court and The Grove

Mrs Alexander commented that The Grove Garden was looking beautiful and Mr Lock suggested that the posts found in the Cemetery Chapel could be used in The Ball Court for Clematis. No further updates or issues were raised.

9. Update on footpaths and any issues arising

Mrs Lock confirmed that one volunteer had come forward for the Adopt a Footpath Scheme, Iris Coe, who wished to adopt the footpath behind the Bellway Estate. Mrs Lock commented that Mrs Coe was having difficulty in contacting the Rights of Way and Footpaths Team at the County Council for further assistance so she would be providing Mrs Coe with a litter pick stick. The Clerk confirmed she would soon be having a meeting with Eve Wynn, Rights of Way Officer and Mrs Lock confirmed she would like to be present. Mrs Flynn reported that a latch had fallen from the gate at the footpath at Cattle Arch Bridge and that the post was rotten. The Clerk confirmed she would report this. Mrs Flynn suggested that a new dog bin be purchased and placed along the footpath at Newtown. This was discussed as the issue with emptying the bin would be an issue. The Clerk confirmed she would speak to Pet Waste Solutions who empty the Parish Council bins at the Playing Fields for a quotation for emptying this extra bin.

Action – Clerk to arrange meeting with Eve Wynn; Clerk to report damaged gate and rotten post and contact Pet Waste Solutions.

10. The following Correspondence was noted:

- **Email from Mr Crudginton regarding the entrance to Station Copse –** Due to the amount of emails received from Mr Crudginton and the Clerk's responses as well as replies from County Highways and Rights of Way Departments, the Clerk was instructed to inform Mr Crudginton to refer back to all emails and responses and instruct him that the Parish Council considered this matter closed.

11. The date of the next Open Spaces and Footpaths Committee Meeting was confirmed as Tuesday 19th April 2016.